

Office of School Facilities
Jaime G. Torrens, Temporary Chief Facilities Officer

SUBJECT: AUTHORIZATION TO EXERCISE THE FOURTH-YEAR OPTION OF THE AGREEMENTS WITH BAY TO BAY BALANCING, INC., EARL HAGOOD, INC., AND PRO-AIR COMPANY, INC., AS HVAC TEST & BALANCE CONSULTANTS UNDER THE SAME TERMS AND CONDITIONS AND APPROVE THE REPLACEMENT OF EARL V. HAGOOD WITH ROGER M. WHITE AS PRINCIPAL OF THE FIRM OF EARL HAGOOD, INC.

COMMITTEE: FACILITIES AND CONSTRUCTION REFORM

LINK TO STRATEGIC PLAN: IMPROVE CONSTRUCTION SERVICES

On May 19, 2004, the Board commissioned the following firms as HVAC Test & Balance Consultants for a four-year term:

- Bay to Bay Balancing, Inc. (Lutz, FL)
- Earl Hagood, Inc. (Miami, FL)
- Pro-Air Company, Inc. (Miami Shores, FL)

Each of the agreements provides for a four (4) year term from May 19, 2004 through May 18, 2008, with the second, third and fourth years at the Board's option, under the same terms and conditions.

The total value of work orders issued to date for the third year of the current Agreements are: \$116,340.79 for Bay to Bay Balancing, Inc.; \$660,154 for Earl Hagood, Inc.; and \$179,507 for Pro-Air Company, Inc.

The most recent overall performance evaluation score issued by staff to the firms was for the quarter ending December 31, 2006. Based on a performance scale of 1-5, the firms received the following scores:

- Bay to Bay Balancing, Inc. 3.25
- Earl Hagood, Inc. 3.71
- Pro-Air Company, Inc. 3.40

Based on the above information, staff recommends authorization to exercise the fourth-year option of the Agreements with all of the referenced firms for HVAC Test & Balancing consulting services.

In accordance with the original Agreements, the negotiated schedule of fees (for services on new and existing facilities) and hourly rates for consultation and troubleshooting shall be adjusted annually each option year based on the Consumer Price Index (CPI). The CPI increase adjustment for this option year is 4.94%.

Earl Hagood, Inc. has notified staff of a change to its management staff. Therefore, staff recommends the replacement of Mr. Earl V. Hagood with Mr. Roger M. White as its Principal, pending the submittal of the required documents. All other terms and conditions shall remain in force.

Principals

- The Principal/Owner of Bay to Bay Balancing, Inc. is William Carson Judge. The firm is located at 14819 N. 12 Street, Lutz, Florida 33549.
- The Principal/Owner of Earl Hagood, Inc. is Earl V. Hagood (~~Roger M. White~~ pending submittal of required documents). The firm is located at 897 SW 67 Avenue, Miami, Florida 33144.
- The Principal/Owner of Pro-Air Company, Inc. is Velimir Mike Stanimirovic. The firm is located at 9999 NE 2nd Avenue, Suite 202, Miami Shores, Florida 33138.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent, or his designee, to exercise the fourth-year option of the four-year Agreements with Bay to Bay Balancing, Inc., Earl Hagood, Inc., and Pro-Air Company, Inc., as HVAC Test & Balance Consultants as follows:

- 1) under the same terms and conditions with a 4.94% CPI increase adjustment to the negotiated HVAC Test & Balance Consultants Services Fees, and
- 2) approve the replacement of Earl V. Hagood with Roger M. White as Principal of the firm of Earl Hagood, Inc.

NAD:CC:cc