

Office of School Facilities  
Jaime G. Torrens, Temporary Chief Facilities Officer

**SUBJECT: COMMISSIONING OF KVH ARCHITECTS, P.A., AS  
ARCHITECT/ENGINEER OF RECORD FOR RE-ROOFING TERM  
BID PROJECTS AT VARIOUS LOCATIONS**

**COMMITTEE: FACILITIES AND CONSTRUCTION REFORM**

**LINK TO  
STRATEGIC PLAN: IMPROVE CONSTRUCTION SERVICES**

Introduction

Staff completed the selection process for one or more Architect/Engineers (A/E) to provide Architectural/Engineering services for the Facilities Five-Year Work Program through FY 07-08 (as may be amended from time to time) for Deferred Maintenance and Americans with Disabilities Act (ADA) Modifications Projects at Various Facilities throughout the School District.

Forty-five firms applied; thirteen firms were short-listed, interviewed and ranked as follows:

- URS Corporation Southern
- Reynolds, Smith and Hills, Inc.
- Laura M. Perez & Associates
- BBA Joint Venture
- MCH / APEC Joint Venture
- KVH Architects, P.A.
- Corzo Castella Carballo Thompson Salman, P.A.
- A.D.A. Engineering, Inc.
- Avart, Inc.
- Architects International, Inc.
- Architeknic Architects & Planners
- Rodriguez Peterson & Porrás Architects, Inc.
- SBLM Architects, P.A.

Assignment of projects is based on alignment of firm's capabilities, performance, workload, construction values and scheduling of each project.

Based on the above criteria, staff assigned KVH Architects, PA, as Architect/Engineer of Record for Re-Roofing Term Bid Projects at Various Locations.

Negotiations with KVH Architects, PA, have been successfully concluded as follows:

Scope of Work

A Re-roofing Term Bid Manual was previously prepared by KVH under an existing A/EPC Agreement, Work Order No. KV-0759. The Manual contains instructions to bidders with required forms, technical specifications for several types of roofing systems and components, and standard drawing details for each system. The Manual serves as the re-roofing guideline for the projects, as determined by M-DCPS' Roofing Department. The Re-roofing Program may include individual projects up to \$5 million each (up to \$30 million total remaining potential re-roofing program value).

Re-roofing projects which may be assigned to KVH include, but are not limited to:

<b>Facility Name</b>	<b>Project No.</b>
Rockway Elementary	00444300
Sheppard Broad El	00428100
Miami Shores El Annex	00444400
Lakeview El	00260201
Carrie Meek/Westview El	00444100
Silver Bluff El	00373900
Little River El	00307103
Sunset Park El	00347100
South Miami Middle	00432000
Region III - Offices	00342600
Edelman/Sable Palm El	00444200
Ralph Renick Education Center	00340700
Broadmoor El	00444000
Leewood El	00400800
Booker T. Washington Senior	00364900
Ethel K. Beckham El	00354800
G. Holmes Braddock Senior	00354900

This list is subject to change and no guarantee is made by the Board as to the number or dollar value of projects to be assigned to KVH.

The A/E's services may include, but are not limited to, site visits, construction administration, and project close-out (including execution of FM5463 and preparation of project record drawings).

Terms & Conditions

A. Services Fees:

The A/E has agreed to lump sum fees which include all required services and consultants as follows:

FEE SCHEDULE	FEE
Re-roofing Term Bid Manual	N/A
<b>A/E Services</b> (when authorized by the Roofing Department)	
Site Visits:	\$ 300/Visit
Construction Meetings (including site visit):	\$ 400/Mtg
Close-Out Services:	
• Submittal of executed FM5463 Form:	\$ 2,000
• Record Drawings – Roof	
○ Elementary, Primary or Middle Learning Centers:	\$ 5,000
○ Middle School or K-8 Center:	\$ 6,500
○ Senior High School:	\$ 9,000

#### B. Other Terms and Conditions

- The A/E may be requested to provide supporting services as listed in the Fee Schedule above for individual projects. However, the Board is under no obligation to assign a minimum number of projects to the A/E;
- A/E-requested testing shall be pre-approved by the Board and reimbursed by the Board on a direct cost basis;
- The cost of printing will be reimbursed by the Board on a direct cost basis, per conditions stipulated by the A/E Agreement;
- The Principals' rates are set at \$125/hour for the Architect, and \$100/hour for the Designated Specialists, for Board-authorized additional services;
- The provisional multiplier for hourly compensation is limited to 2.45 for any additional services approved by the Board;
- The A/E shall maintain no less than a \$1 million professional liability insurance policy with a maximum deductible of \$25,000;
- The Agreement may be terminated by the Board, with or without cause, upon thirty (30) days written notice to the A/E; whereas, the A/E may terminate the agreement, with cause only, upon thirty (30) days written notice to the Board;

#### Prior Commissioning & Performance Evaluation

The Board has commissioned KVH Architects, PA, for the following projects within the last three years:

- Deferred Maintenance Package #11, Renovations, Maintenance and Repairs at Thena Crowder EI, Project No. 00261800, Toussaint L'Ouverture EI, Project No. 00266500, and Morningside EI, Project No. 00261500  
Full A/E Services  
Date of Commission: 5-10-06
- Deferred Maintenance Package #16, General Repairs and Rehabilitation at Crestview Elementary, Project No. 00263800  
Full A/E Services  
Date of Commission: 1-18-06
- Deferred Maintenance Package #6, Re-roofing projects at Various Locations  
Full A/E Services  
Date of Commission: 12-14-05
- Architectural/Engineering Projects Consultant (4-year term contract for projects up to \$1 million in construction value)  
A/EPC Services  
Date(s) of Commission: 4-14-04 (renewed 5-18-05, 3-15-06 and 3-14-07)

The most recent overall performance evaluation score issued by staff to KVH Architects, PA, was for the quarter ending March 31, 2007. Based on a performance scale of 1-5, the firm received a score of 3.15.

#### Principal

The Principal/Owner designated to be directly responsible to the Board for KVH Architects, PA, is Caridad Hidalgo-Gato. The firm is located at 3900 Northwest 79<sup>th</sup> Avenue, Suite 465, Miami, Florida 33166.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, commission KVH Architects, PA as Architect/Engineer of Record for Re-Roofing Term Bid Projects at Various Locations, as follows:

- 1) A/E Services as listed in the Fee Schedule herein; and
- 2) the Scope and all the Terms and Conditions as set forth in the body of the agenda item.

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