

November 7, 2007

Alberto M. Carvalho, Associate Superintendent
Office of Intergovernmental Affairs, Grants, Marketing, and Community Services

SUBJECT: REQUEST AUTHORIZATION TO ENTER INTO A CONTRACTUAL AGREEMENT WITH THE INSTITUTE FOR CHILD AND FAMILY HEALTH, INC., A COMMUNITY-BASED ORGANIZATION AND GRANT AN EXCEPTION TO SCHOOL BOARD RULE 6GX13-3F.1.021

COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT

LINK TO DISTRICT STRATEGIC PLAN: EDUCATE AND ENGAGE STAKEHOLDERS ON DISTRICT INITIATIVES AND ACTIVITIES TO PROMOTE MEANINGFUL RELATIONSHIPS

Authorization is requested to enter into a contractual agreement with The Institute for Child and Family Health, Inc., formerly known as The Children's Psychiatric Center, Inc., (CPC), in an amount not to exceed \$47,000, for the contract period of November 26, 2007, through May 30, 2008, to provide tutorial services through the All-Aboard Tutoring Program. All Aboard Tutoring Program has been implemented for the past 19 years in Miami-Dade County Public Schools (M-DCPS). This program will be managed by the Office of Community Services.

The Institute for Child and Family Health, Inc., sponsors the All-Aboard Tutoring Program with M-DCPS which recruits, trains, and places volunteer tutors in elementary schools throughout Miami-Dade County. The purpose of this program is to provide additional assistance in the area of reading for students who have been identified as at-risk based upon DIBELS scores as well as teacher referrals. All schools are notified of the opportunity to participate. Funds for contracted services pay for personnel, educational materials for the tutors to utilize with their students, and the evaluation of the program.

In 2006-2007, 14 schools received services, 72 volunteers served, and 103 students participated in the program. The program volunteers work with students during the school day as well as after-school hours depending on the volunteer's availability. In the 2006-07 school year, volunteers' hours totaled over 3,469.

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The Professional Services Contract Committee, established by School Board Rule 6Gx13-3F-1.021, reviewed this contractual agreement on November 1, 2007, and recommended that an exception to the Rule regarding bids or Requests for Proposals be granted because of the contractor's specific expertise in the field of school readiness and volunteer recruitment/training.

The appropriation for this item is included in Fund 0100, Location 9619, Program 9969, Object 5310, and Function 9100.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to:

1. enter into a contractual agreement with The Institute for Child and Family Health, Inc., in an amount not to exceed \$47,000, for the contract period of November 26, 2007, through May 30, 2008; and
2. grant an exception to School Board Rule 6Gx13-3F-1.021.

AMC/LDB/ig