

November 7, 2007

Alberto M. Carvalho, Associate Superintendent
Office of Intergovernmental Affairs, Grants, Marketing, and Community Services

SUBJECT: REQUEST AUTHORIZATION TO ENTER INTO A CONTRACTUAL AGREEMENT WITH THE SHERATON MIAMI MART HOTEL TO PROVIDE SERVICES RELATED TO THE 2009 FRANCISCO R. WALKER MIAMI-DADE COUNTY DISTRICT TEACHER OF THE YEAR RECOGNITION CEREMONY

COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT

LINK TO DISTRICT

STRATEGIC PLAN: RECRUIT, DEVELOP AND RETAIN HIGH-PERFORMING, DIVERSE, AND MOTIVATED FACULTY AND STAFF

Authorization is requested to enter into a contractual agreement in an amount not to exceed \$55,000, with the Sheraton Miami Mart Hotel to provide services related to the District 2009 Francisco R. Walker Miami-Dade County District Teacher of the Year Recognition Ceremony on January 30, 2008. The recognition ceremony provides an opportunity to honor the Teacher of the Year finalist from each of the six Regional Centers and to present the award to the District Teacher of the Year. The cost of the evening event will be covered by proceeds from tickets sold to participants. Approximately 1,000 participants are expected to attend the event.

The event is managed by the Office of Community Services. The Trust & Agency budget structure for the event is as follows: Fund 0491; Location 9619; Program 9135; Object 5390; and Function 9100. There is no cost to the District.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to enter into a contractual agreement with the Sheraton Miami Mart Hotel to provide services related to the 2009 Francisco R. Walker Miami-Dade County District Teacher of the Year Recognition Ceremony on January 30, 2008, in an amount not to exceed \$55,000.

AMC/LDB:lt

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