

Carolyn Spaht, Chief of Staff

**SUBJECT: APPOINTMENTS AND ASSIGNMENTS OF PERSONNEL NEW TO THE
SCHOOL DISTRICT**

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

The following recommended appointments reflect assignments of professional and technical personnel (DCSAA) to the District. The DCSAA recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.61, and the DCSAA labor contract. The assignments and appointments of personnel may be as a result of the Board-approved advertisement and selection process or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

There is no cost to the District for this item.

Ms. Robin K. Carter is being recommended for appointment to the open budgeted position of Manager III, Cost and Business Services, DCSAA pay grade 39, Division of General Accounting. Ms. Carter received a Bachelor's Degree in Accounting from St. Thomas University, Miami, Florida. Ms. Carter's work history includes Consultant, Oriole Homes Corporation, Boca Raton, Florida; Controller Locatel Health & Wellness, L.L.C., Hallandale, Florida; Fiscal Manager, Miami's River of Life, Inc., Miami, Florida; Business Office Manager, Greenfield Place, L.L.C., Greenfield, North Carolina, and Accounting Manager, Thinkknowledge Networks, L.L.C., Kennesaw, Georgia.

Ms. Nivia C. Garbalosa is being recommended for appointment to the open budgeted position of Instructional Support Specialist, MEP pay grade 20, Curriculum and Instruction. Ms. Garbalosa received a Bachelor's Degree in Elementary Education and a Master's Degree in Reading, Florida International University, Miami, Florida. Ms. Garbalosa's work history includes Human Resource Development, School Board of Broward County, Davie, Florida; Curriculum Support Specialist, Teacher, Miami-Dade County Public Schools, Miami, Florida.

Ms. Donna L. McGinnis is being recommended for appointment to the open budgeted position of Budget Supervisor, DCSAA pay grade 44, Financial Operations/Budget. Ms. McGinnis received a Bachelor's Degree in Business Administration, West Virginia University, Morgantown, West Virginia and a Master's Degree in Business Administration, Baylor University, Waco, Texas. Ms. McGinnis' work history includes Accounting Manager, AON Consulting, Inc., Miami, Florida; Utility Finance Manager, City of Homestead, Florida; and Accountant/Financial Analyst, City of North Miami Beach, Florida.

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RECOMMENDED: That effective November 20, 2007, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida, appoint:

1. **Ms. Robin K. Carter** to the open budgeted position of Manager III, Cost and Business Services, DCSAA pay grade 39, Office of the Controller.
2. **Ms. Nivia C. Garbalosa** to the open budgeted position of Instructional Support Specialist, MEP pay grade 20, Curriculum and Instruction.
3. **Ms. Donna L. McGinnis** to the open budgeted position of Budget Supervisor, DSCAA pay grade 44, Financial Operations/Budget.

SALARY RANGE			
	MEP		DCSAA
20	67,397 – 112,124	44	61,220 – 110,295
		39	47,970 – 86,424