

Carolyn Spaht, Chief of Staff

SUBJECT: APPOINTMENTS AND ASSIGNMENTS OF PERSONNEL NEW TO THE SCHOOL DISTRICT

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

LINK TO DISTRICT STRATEGIC PLAN: GENERAL OPERATIONS

The following recommended appointments reflect assignments of professional and technical personnel (DCSAA) to the District. The DCSAA recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.61, and the DCSAA labor contract. The assignments and appointments of personnel may be as a result of the Board-approved advertisement and selection process or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

There is no cost to the District for this item and no relocation expenses will be given to these employees.

Mr. Ramon M. Dawkins is recommended for appointment to the open budgeted position of ERP Team Leader, Communications, MEP pay grade 21, ERP System, effective January 7, 2008. Mr. Dawkins received a Bachelor's Degree in Public Administration and Finance from Morehouse College, Atlanta, Georgia, and a Master's Degree in Educational Leadership from Nova Southeastern University, Ft. Lauderdale, Florida. Mr. Dawkins's work history includes Principal, Sunland Park, Larkdale, and Oriole Elementary Schools, Assistant Principal, Lloyd Estates and Royal Palm Elementary and Sunrise Middle Schools, Broward County Schools, Ft. Lauderdale, Florida.

Mr. Rodrick W. Demontegnac is recommended for appointment to the open budgeted position of ERP Analyst, Cost, Job/Job/Project Accounting, MEP pay grade 17, ERP System. Mr. Demontegnac received a Bachelor's Degree in Accounting and Real Estate from Florida Atlantic University, Boca Raton, Florida. Mr. Demontegnac's work history includes Financial Associate, Citibank; Program Manager Comcast Account, Aegis Communication; and Operations Manager, AT&T Transtech/CONVERGYS, Port Saint Lucie, Florida.

Ms. Fabiola Dominguez is recommended for appointment to the open budgeted position of Director I, Cost and Business, DCSAA pay grade 45, office of the Controller. Ms. Dominguez received a Bachelor's Degree in Accounting from Pedro H. Urena University, Santo Domingo, Dominican Republic, and a Master's Degree in Accounting from Florida International University, Miami, Florida. Ms. Dominguez's work history includes Controller for Costa Nursery Farms, Hines Horticulture, ACE Hardware, Kroll Associates, and Catholic Cemeteries of the Archdiocese of Miami, Miami, Florida.

Mr. Pedro L. Guerra is recommended for appointment to the open budgeted position of ERP Team Leader, Change, MEP pay grade 21, ERP System. Mr. Guerra received a Bachelor's Degree in Engineering Technology, and a Master's Degree in Human Resource Development and Administration from Barry University, Miami, Florida. Mr. Guerra's work history includes Manager, Training and Employee Development, Fine Art Lamps; Manufacturing Supervisor, and Senior Quality Technician, Beckman Coulter, Inc., Miami, Florida.

Ms. Mercedes M. Leon is recommended for appointment to the open budgeted position of Chemist, DCSAA pay grade 38, Materials, Testing and Evaluation. Ms. Leon received a Bachelor's Degree in Chemist Engineering, from Jose A. Echevarria Higher Polytechnic Institute, Havana, Cuba. Ms. Leon's work history includes Purchasing Coordinator, Victus Inc., Miami, Florida, and chemist and quality Control Specialist, Atlas Paper Mills, Miami, Florida.

Mr. Barry S. Meltz is recommended for appointment to the open budgeted position of District Director, Procurement Management, MEP pay grade 23, Procurement Management Services. Mr. Meltz received a Bachelor's Degree in English Secondary Education from Temple University, Philadelphia, Pennsylvania. Mr. Meltz's work history includes Procurement and Commercial Market Representative, U.S. Small Business Administration, Miami, Florida; Deputy Associate Administrator Government Contract, U.S. Small Business Administration, Washington, D.C.; and Executive Assistant to the Deputy Assistant Secretary, Department of Energy, Washington, D.C..

Mr. Eduardo E. Vicaria is recommended for appointment to the open budgeted position of ERP Team Leader, Inventory Management, MEP pay grade 21, ERP System. Mr. Vicaria received a Bachelor's Degree in Hospitality Management from Florida International University, Miami, Florida. Mr. Vicaria's work history includes Education Sales, Hopco Food Service Marketing, Tampa, Florida; Quality Control Manager III, Miami-Dade County Public Schools, Miami, Florida, and Food and Beverage Director, Sea View Hotel, Bal Harbor, Florida.

Mr. Luis R. Villafane is recommended for appointment to the open budgeted position of ERP Analyst, Benefits, MEP pay grade 17, ERP System, effective December 21, 2007. Mr. Villafane's work history includes Senior Benefits Analyst, Payroll Specialist and Staff Accountant, IVAX Corporation, Miami, Florida.

RECOMMENDED: That effective January 17, 2008 or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida, appoint:

1. **Mr. Ramon M. Dawkins** to the open budgeted position of ERP Team Leader, Communications, MEP pay grade 21, ERP System, effective January 7, 2008
2. **Mr. Rodrick W. Demontegnac** to the open budgeted position of ERP Analyst, Cost/Job Project Accounting, MEP pay grade 17, ERP System
3. **Ms. Fabiola Dominguez** to the open budgeted position of Director I, Cost and Business, DCSAA pay grade 45, Office of the Controller
4. **Mr. Pedro L. Guerra** to the open budgeted position of ERP Team Leader, Change, MEP pay grade 21, ERP System
5. **Ms. Mercedes M. Leon** to the open budgeted position of Chemist, DCSAA pay grade 38, Materials, Testing and Evaluation
6. **Mr. Barry S. Meltz** to the open budgeted position of District Director, Procurement Management, MEP pay grade 23, Procurement Management Services
7. **Mr. Eduardo E. Vicaria** to the open budgeted position of ERP Team Leader, Inventory Management, MEP pay grade 21, ERP System
8. **Mr. Luis R. Villafane** to the open budgeted position of ERP Analyst, Benefits, MEP pay grade 17, ERP System, effective December 21, 2007.

SALARY RANGE			
MEP		DCSAA	
23	94,992 – 144,594	45	64,280 – 115,804
21	78,698 – 130,861	38	45,691 – 82,321
17	57,054 – 91,761		