

Office of School Facilities
Jaime G. Torrens, Chief Facilities Officer

SUBJECT: COMMISSIONING OF J. BONFILL & ASSOCIATES, INC; F.R. ALEMAN & ASSOCIATES, INC; BISCAYNE ENGINEERING COMPANY, INC; CONSUL-TECH SURVEYING & MAPPING, INC; AND MILLER LEGG & ASSOCIATES, INC, TO PROVIDE LAND SURVEYING CONSULTING SERVICES FOR A FOUR-YEAR TERM

COMMITTEE: FACILITIES AND CONSTRUCTION REFORM

LINK TO STRATEGIC PLAN: IMPROVE CONSTRUCTION SERVICES

INTRODUCTION:

At the August 1, 2007 Board Meeting, the Board approved the issuance of a Request for Qualifications (RFQ) for Land surveying Services. The RFQ was advertised, received, and evaluated by staff. Ten firms responded, one firm's submittal was non-responsive and seven firms were short-listed for interviews. On November 5, 2007, the Selection Committee interviewed and ranked the following seven firms:

1. Weidener Surveying & Mapping P.A. (Weidener)
2. J. Bonfill & Associates, Inc. (Bonfill)
3. F.R. Aleman & Associates, Inc. (Aleman)
4. Biscayne Engineering Company, Inc. (Biscayne)
5. Consul-Tech Surveying & Mapping, Inc. (Consul-Tech)
6. Miller Legg & Associates, Inc. (Miller Legg)
7. PBS&J, Inc.

The Selection Committee was composed of the following individuals:

<u>Name</u>	<u>Representing</u>
Dr. Bhagwan Gupta, Administrative Director	Superintendent of Schools
Ms. Nancy Tobin, Manager III	Chief Facilities Officer
Mr. Michael Roth, Project Manager II	Office of School Facilities - Construction
Ms. Rita Llado, Coordinator II	Office of School Facilities - Planning
Mr. Dwayne Willis, Supervisor II	Office of School Facilities - Maintenance

After the interviews were conducted, Weidener withdrew from negotiations. Of the ranked firms, the top five were selected for negotiations. Hourly rates for five firms were negotiated with and without Global Positioning System (GPS) methodology. Negotiations with the selected firms regarding fees, scope and other related terms have been successfully completed as follows:

I. AGREEMENT DURATION:

The agreements will be for a four-year term commencing on January 16, 2008 through January 16, 2012, with the second, third and fourth years at the Board's option. The fees will be adjusted annually based on the Consumer Price Index (CPI).

II. **J. BONFILL & ASSOCIATES, INC.**

A. FEES:

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Hourly Rate (w/ GPS)</u>	
Four Person Survey Crew	\$133		\$173
Three Person Survey Crew	\$118		\$150
Two Person Survey Crew	\$96		\$128
Registered Land Surveyor	\$150		\$150
Surveyor Technician	\$70		\$70
CADD Operator	\$70		\$70
Draftsperson	n/a		n/a
Clerical/Office	\$38		\$38

	<u>1/2 Day</u>	<u>Full</u>	<u>Day</u>
Designation (Ground Penetrating Radar, Electro Magnetic, Other)	\$760		\$1,300

	<u>First Hole</u>	<u>Holes 2-7</u>	<u>Holes 8+</u>
Test Holes (Hard Surface)	\$500	\$250	\$200
Test Holes (Soft Surface)	\$450	\$200	\$150

Deliverables – Regular	\$103
Deliverables – Color	\$225
Extra Signed/Sealed per Print	\$ 12

B. PRIOR COMMISSIONING & PERFORMANCE EVALUATION:

The Board previously commissioned Bonfill for the following services:

Term Contract
Land Surveying Services
Date Commissioned: March 17, 2004

The most recent overall performance evaluation score issued by staff to Bonfill was for the quarter ending June 30, 2007, based on a scale of 1-5, and the firm received an average score of 4.14 for Land Surveying Services.

C. PRINCIPAL/OWNER:

The Principal/Owner for Bonfill responsible for the agreement is Ms. Jacqueline Bonfill Gee. The firm is located at 9360 SW 72nd Street, Suite 265, Miami, FL 33173.

III. F.R. ALEMAN & ASSOCIATES, INC.

A. FEES:

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Hourly Rate (w/ GPS)</u>
Four Person Survey Crew	\$133	\$173
Three Person Survey Crew	\$118	\$150
Two Person Survey Crew	\$96	\$128
Registered Land Surveyor	\$125	\$125
Surveyor Technician	\$70	\$70
CADD Operator	\$65	\$65
Draftsperson	\$50	\$50
Clerical/Office	\$30	\$30

	<u>1/2 Day</u>	<u>Full</u>	<u>Day</u>
Designation (Ground Penetrating Radar, Electro Magnetic, Other)	\$760		\$1,300

	<u>First Hole</u>	<u>Holes 2-7</u>	<u>Holes 8+</u>
Test Holes (Hard Surface)	\$500	\$250	\$200
Test Holes (Soft Surface)	\$450	\$200	\$150

Deliverables – Regular	\$75
Deliverables – Color	\$75
Extra Signed/Sealed per Print	\$ 7

B. PRIOR COMMISSIONING & PERFORMANCE EVALUATION:

The Board previously commissioned Aleman for the following services:

Term Contract
Land Surveying Services
Date Commissioned: March 17, 2004

The most recent overall performance evaluation score issued by staff to Aleman was for the quarter ending June 30, 2007, based on a scale of 1-5, and the firm received an average score of 4.61 for Land Surveying Services.

C. PRINCIPAL/OWNER:

The Principal/Owner for Aleman responsible for the agreement is Mr. Francisco R. Aleman. The firm is located at 10305 NW 41st Street, Suite 200, Miami, FL 33178.

IV. **BISCAYNE ENGINEERING COMPANY, INC.**

A. FEES:

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Hourly Rate (w/ GPS)</u>
Four Person Survey Crew	\$133	\$173
Three Person Survey Crew	\$118	\$150
Two Person Survey Crew	\$96	\$128
Registered Land Surveyor	\$135	\$135
Surveyor Technician	\$70	\$70
CADD Operator	\$70	\$70
Draftsperson	\$60	\$60
Clerical/Office	\$38	\$38

	<u>1/2 Day</u>	<u>Full</u>	<u>Day</u>
Designation (Ground Penetrating Radar, Electro Magnetic, Other)	\$760		\$1,300

	<u>First Hole</u>	<u>Holes 2-7</u>	<u>Holes 8+</u>
Test Holes (Hard Surface)	\$600	\$150	\$200
Test Holes (Soft Surface)	\$550	\$115	\$150

Deliverables – Regular	\$200
Deliverables – Color	\$225
Extra Signed/Sealed per Print	\$ 12

B. PRIOR COMMISSIONING & PERFORMANCE EVALUATION:

The Board has not commissioned Biscayne Engineering in the last three years.

The staff has not evaluated Biscayne Engineering in the last three years.

C. PRINCIPAL/OWNER:

The Principal/Owner for Biscayne Engineering for the agreement is Mr. George Bolton. The firm is located at 529 W. Flagler Street, Miami, FL 33130.

V. **CONSUL-TECH SURVEYING & MAPPING, INC.**

A. FEES:

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Hourly Rate (w/ GPS)</u>
Four Person Survey Crew	\$133	\$150
Three Person Survey Crew	\$118	\$128
Two Person Survey Crew	\$95	\$100
Registered Land Surveyor	\$124	\$124
Surveyor Technician	\$70	\$70
CADD Operator	n/a	n/a
Draftsperson	n/a	n/a
Clerical/Office	\$38	\$38

	<u>1/2 Day</u>	<u>Full</u>	<u>Day</u>
Designation (Ground Penetrating Radar, Electro Magnetic, Other)	\$600		\$1,100

	<u>First Hole</u>	<u>Holes 2-7</u>	<u>Holes 8+</u>
Test Holes (Hard Surface)	\$600	\$250	\$200
Test Holes (Soft Surface)	\$550	\$200	\$150

Deliverables – Regular	\$150
Deliverables – Color	\$150
Extra Signed/Sealed per Print	\$ 15

B. PRIOR COMMISSIONING & PERFORMANCE EVALUATION:

The Board has not previously commissioned Consul-Tech for Land Surveying Services.

Staff has not previously evaluated Consul-Tech for Land Surveying Services.

C. PRINCIPAL/OWNER:

The Principal/Owner for Consul-Tech responsible for the agreement is Mr. Michael Platt. The firm is located at 3141 Commence Parkway, Miramar, FL 33025.

VI. **MILLER LEGG & ASSOCIATES, INC.**

A. FEES:

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Hourly Rate (w/ GPS)</u>		
Four Person Survey Crew	n/a			\$153
Three Person Survey Crew	n/a			\$134
Two Person Survey Crew	n/a			\$112
Registered Land Surveyor	\$125			\$125
Surveyor Technician	\$70			\$70
CADD Operator	\$70			\$70
Draftsperson	\$45			\$45
Clerical/Office	\$35			\$35
		<u>1/2 Day</u>	<u>Full</u>	<u>Day</u>
Designation (Ground Penetrating Radar, Electro Magnetic, Other)		\$700		\$1,200
		<u>First Hole</u>	<u>Holes 2-7</u>	<u>Holes 8+</u>
Test Holes (Hard Surface)		\$600	\$250	\$200
Test Holes (Soft Surface)		\$550	\$200	\$150
Deliverables – Regular	\$75			
Deliverables – Color	\$75			
Extra Signed/Sealed per Print	\$15			

B. PRIOR COMMISSIONING & PERFORMANCE EVALUATION:

The Board has not previously commissioned Miller Legg for Land Surveying Services.

Staff has not previously evaluated Miller Legg for Land Surveying Services.

C. PRINCIPAL/OWNER:

The Principal/Owner for Miller Legg responsible for the agreement is Mr. William Lynch. The firm is located at 10418 NW 31st Terrace, Miami, FL 33172.

VII. TERMS & CONDITIONS:

A. The agreements provide for indemnification and hold harmless provisions to the Board and its members, officials, officers and employees by the consultant due to the consultant's negligent acts. The consultant will maintain no less than a \$1,000,000 Professional Liability Insurance policy,

a \$500,000 Commercial General Liability Insurance policy and a \$500,000 Automobile Liability Insurance policy.

- B. The agreement may be terminated by the Board, with or without cause, upon thirty (30) days written notice to the consultant. The consultant may terminate the agreement, with cause only, upon thirty (30) days written notice to the Board.
- C. The Board is under no obligation to assign a minimum number of projects or minimum amount fee to any one consultant under the agreements.
- D. The firms have agreed to the terms and conditions of the agreement and will commence services upon commissioning.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

- a) commission the firms of J. Bonfill & Associates, Inc; F.R. Aleman & Associates, Inc; Biscayne Engineering Company, Inc; Consul-Tech Surveying & Mapping, Inc; and Miller Legg & Associates, Inc, to provide land surveying consulting services for a four-year term, commencing on January 16, 2008 through January 16, 2012, with the second, third and fourth years at the Board's option based on the above negotiated fee schedules; and
- b) all terms and conditions as set forth in the body of the agenda.

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