

Office of Professional Standards
Maria Teresa Rojas, Assistant Superintendent

**SUBJECT: RECOMMENDED SUSPENSION WITHOUT PAY OF EMPLOYEE
FOR 30 WORKDAYS PENDING APPEAL
MAIRA OCANA – SECURITY MONITOR
KENDALE LAKES ELEMENTARY SCHOOL**

**LINK TO DISTRICT
STRATEGIC PLAN: IMPROVE EFFECTIVENESS OF INSTRUCTION
AND EFFICIENCY OF OPERATIONS**

On March 26, 2008, the following letter was sent to Ms. Maira Ocana:

This is to notify you that the Superintendent of Schools will be recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of April 16, 2008, that the School Board suspend you without pay from your current position as Security Monitor at Kendale Lakes Elementary School, for 30 workdays, effective at the close of the workday, March 12, 2008, for just cause, including, but not limited to: violation of School Board Rules 6Gx13- 4A-1.21, Responsibilities and Duties; 6Gx13- 5D-1.07, Corporal Punishment-Prohibited; and 6Gx13- 4A-1.213, Code of Ethics. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), 1012.33 and 447.209, Florida Statutes.

If you wish to contest your suspension, you must request in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an administrative law judge.

If the School Board accepts (or approves) the Superintendent's recommendation, you will be notified of the School Board's action.

RECOMMENDED: That effective April 16, 2008, at the close of the workday, the School Board suspend Ms. Maira Ocana, Security Monitor, Kendale Lakes Elementary School, for 30 workdays without pay, pending the outcome of a hearing, if requested.

MTR