

Office of Professional Standards
Maria Teresa Rojas, Assistant Superintendent

**SUBJECT: RECOMMENDED SUSPENSION WITHOUT PAY AND INITIATE
DISMISSAL PROCEEDINGS OF EMPLOYEE PENDING APPEAL
NILDA RAMOS – COORDINATOR I, FURNITURE, FIXTURES &
EQUIPMENT
CAPITAL IMPROVEMENT**

**LINK TO DISTRICT
STRATEGIC PLAN: IMPROVE EFFECTIVENESS OF INSTRUCTION
AND EFFICIENCY OF OPERATIONS**

On July 23, 2008, the following letter was sent to Ms. Nilda Ramos:

This is to notify you that the Superintendent of Schools will be recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of August 4, 2008, that the School Board suspend you without pay and initiate dismissal proceedings against you from your current position as Coordinator I, Furniture, Fixtures & Equipment at Capital Improvement, effective at the close of the workday, August 4, 2008, for just cause, including, but not limited to: violation of School Board Rules 6Gx13- 4A-1.21, Responsibilities and Duties; 6Gx13- 4A-1.212, Conflict of Interest; and 6Gx13- 4A-1.213, Code of Ethics Permanent Personnel. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), and 447.209, Florida Statutes.

If you wish to contest your suspension and dismissal, you must request a hearing, in writing, within 15 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an administrative law judge.

If the School Board accepts (or approves) the Superintendent's recommendation, you will be notified of the School Board's action.

RECOMMENDED: That effective August 4, 2008, at the close of the workday, the School Board suspend without pay and initiate dismissal proceedings against Ms. Nilda Ramos, Coordinator I, Furniture, Fixtures & Equipment at Capital Improvement, pending the outcome of a hearing, if requested.

MTR