Vera A. Hirsh, Assistant Superintendent Human Resources, Recruitment and Performance Management

SUBJECT:

CONTRACTUAL EMPLOYMENT OF ADMINISTRATIVE ASSISTANT

TO INDIVIDUAL SCHOOL BOARD MEMBER

COMMITTEE:

SCHOOL SUPPORT ACCOUNTABILITY

LINK TO DISTRICT

STRATEGIC PLAN: GENERAL OPERATIONS

Mr. Agustin J. Barrera, Chair, The School Board of Miami-Dade County, Florida, recommends that **Mr. Leslie A. Bowe** be contractually employed as his Administrative Assistant.

The terms and conditions of service as Administrative Assistant are set forth in the contractual form which has been approved by the School Board Attorney for the employment of <u>Mr. Leslie</u> A. Bowe.

RECOMMENDED:

That The School Board of Miami-Dade County, Florida, contractually employ Mr. Leslie A. Bowe as Administrative Assistant to Chair, Mr. Agustin J. Barrera, effective October 1, 2008, or as soon thereafter as can be facilitated.

REVISED