

Scott B. Clark, Risk and Benefits Officer
Human Resources, Evaluation and Technology

SUBJECT: RECOMMENDATION FOR AWARD FOR REQUEST FOR PROPOSALS (RFP) #087-HH10, MEDICAL CONSULTING SERVICES AND HEALTH PLAN OMBUDSMAN

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

LINK TO DISTRICT STRATEGIC PLAN: IMPROVE FINANCIAL SERVICES

At the Board meeting of June 15, 2008, the Board authorized the Superintendent of Schools to release Request for Proposals (RFP) #087-HH10, Medical Consulting Services and Health Plan Ombudsman.

Medical consulting and health plan ombudsman services required for this contract include the following:

- issues related to the Americans with Disabilities Act (ADA) including preparing medical reports and attending meetings of the Board's District Consultative Committee (DCC), the committee charged with determining eligibility and requests for accommodations under ADA;
- issues related to return to work and/or light duty associated with Workers' Compensation cases;
- creation of a panel of physicians to conduct "fitness for duty" evaluations for the Office of Professional Standards; and
- providing independent medical advice to assist in resolving problems with a health plan that cannot be resolved in a timely manner through the normal grievance procedures.

At the regularly scheduled bid opening of July 15, 2008, two proposals were received as follows.

- Physician's Consulting Services, Ft. Lauderdale, Florida - \$300/hour - \$5,000 maximum any one case, plus \$1,000 monthly retainer for Professional Liability Insurance Coverage. An additional \$2,500 will be due on the first day of the contract.
- Concentra, Addison, Texas - \$275/hour - \$5,000 maximum any one case, all inclusive.

Following a detailed analysis of the proposals, the Board-approved Superintendent's Ad-Hoc Insurance Committee met on August 15, 2008. The committee voted unanimously to recommend Concentra to provide services pursuant to their proposal in response to (RFP) #087-HH10, Medical Consulting Services and Health Plan Ombudsman, based upon their rate of \$275/hour, all inclusive, subject to a maximum charge per case of \$5,000 for a three year period, effective November 1, 2008.

Because utilizing these services is a tool to prevent litigation, expenses for this contract are paid from the Board's self-insured liability loss fund.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to enter into a contract with Concentra, pursuant to the provisions of Request For Proposal (RFP) #087-HH10, Medical Consulting Services and Health Plan Ombudsman, for an initial three year term, effective November 1, 2008, with fees of \$275.00/hour, subject to maximum fee per case of \$5,000, with the ability to extend the contract for an additional two year period, subject to mutual agreement between the parties.

SBC: jav