

Business Operations
Ofelia San Pedro, Deputy Superintendent

SUBJECT: AWARD BID NO. 001-JJ12 – MAIL-SORTING SERVICE

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

LINK TO DISTRICT STRATEGIC PLAN: EVALUATE AND REDESIGN INTERNAL BUSINESS OPERATIONS

The purpose of this bid is to furnish mail-sorting services, at a fixed percentage rebate, through the metering, presorting and commingling of the District's outgoing mail.

The bid requires the awarded vendor to pickup outgoing District mail and sort it, along with the mail of other customers, by zip code. These presorted bundles are then eligible for reduced postal rates from 42 cents to 32.4 cents per letter. The District receives a percentage rebate from the cost savings per letter. This is a term bid. One (1) vendor responded to this advertised solicitation.

Fund Source
0100 – General

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 001-JJ12 – MAIL-SORTING SERVICE, to furnish, at a fixed percentage rebate, for mail-sorting services, through the metering, presorting and commingling of the outgoing mail of The School Board of Miami-Dade County, Florida, during the term of the bid, effective January 1, 2009, through December 31, 2010, as follows:

1. **ARROWMAIL PRESORT COMPANY, INC.**
9825 N.W. 17 STREET
MIAMI, FL 33172
OWNER: CRISTINA FERNANDEZ, PRESIDENT

Item 1 - Percentage Rebate Offered - Mail-sorting Services
@ 82.50%.

OSP/ae

E-145

