

Office of Professional Standards  
Maria Teresa Rojas, Assistant Superintendent

**SUBJECT: RECOMMENDED SUSPENSION WITHOUT PAY AND INITIATE  
DISMISSAL PROCEEDINGS OF EMPLOYEE PENDING APPEAL  
MELING P. KNOWLTON – SECURITY MONITOR  
MERRICK EDUCATIONAL CENTER**

**LINK TO DISTRICT  
STRATEGIC PLAN: IMPROVE EFFECTIVENESS OF INSTRUCTION  
AND EFFICIENCY OF OPERATIONS**

On November 5, 2008, the following letter was sent to Ms. Meling P. Knowlton:

This is to notify you that the Superintendent of Schools will be recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of November 18, 2008, that the School Board suspend you without pay and initiate dismissal proceedings against you from your current position as Security Monitor, at Merrick Educational Center, effective at the close of the workday, November 18, 2008, for just cause, including, but not limited to: gross insubordination; and violation of School Board Rule 6Gx13- 4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), 1012.40, 1012.67, and 447.209, Florida Statutes.

If you wish to contest your suspension and dismissal, you must request a hearing in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an administrative law judge.

If the School Board accepts (or approves) the Superintendent's recommendation, you will be notified of the School Board's action.

**RECOMMENDED:** That effective November 18, 2008, at the close of the workday, the School Board suspend without pay and initiate dismissal proceedings against Ms. Meling P. Knowlton, Security Monitor at Merrick Educational Center, pending the outcome of a hearing, if requested.

MTR