

Office of School Facilities
Jaime G. Torrens, Chief Facilities Officer

SUBJECT: AUTHORIZATION TO EXERCISE THE THIRD-YEAR OPTION OF THE FOUR-YEAR AGREEMENTS WITH ARVELO & ASSOCIATES, INC., AND M. HAJJAR & ASSOCIATES, INC., AS SPECIAL PROJECTS CONSULTANTS (SPC) – STRUCTURAL ENGINEERING DESIGN SERVICES FOR MISCELLANEOUS PROJECTS UP TO \$1.0 MILLION EACH UNDER THE SAME TERMS AND CONDITIONS

COMMITTEE: FACILITIES AND CONSTRUCTION REFORM

LINK TO STRATEGIC PLAN: IMPROVE CONSTRUCTION SERVICES

On November 21, 2006, the Board commissioned Arvelo & Associates, Inc. (Arvelo) and M. Hajjar & Associates, Inc. (Hajjar) as Special Projects Consultants (SPC) to provide Structural Engineering Design Services for projects of up to \$1 million each for a four-year term.

Each of the Agreements provides for a four (4) year term from November 21, 2006 through November 20, 2010, with the second, third and fourth years at the Board's option, under the same terms and conditions.

The total work order values issued to date for the second-year term under the current Agreements are \$4,000 for Arvelo and \$2,949,392 for Hajjar.

The most recent overall performance evaluation score issued by staff to the firms was for the quarter ending June 30, 2008. Based on a performance scale of 1-5, Hajjar received 4.08 and Arvelo has not received an evaluation as of this report.

Base on the above information, staff recommends authorization to exercise the third-year option of the Agreements with the two referenced firms for Structural Engineering Design Services under the same terms and conditions.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent or his designee to exercise the third-year option of the four-year Agreements with Arvelo & Associates, Inc., and M. Hajjar & Associates, Inc., as Special Projects Consultants (SPC) to provide Structural Engineering Design Services for Miscellaneous Projects up to \$1.0 Million each under the same terms and conditions.

NAD:CC:cc