

Office of School Facilities
Jaime G. Torrens, Chief Facilities Officer

SUBJECT: AUTHORIZATION TO EXERCISE THE SECOND-YEAR OPTION OF THE FOUR-YEAR AGREEMENTS FOR LAND SURVEYING SERVICES WITH:

- J. BONFILL & ASSOCIATES, INC.
- F.R. ALEMAN & ASSOCIATES, INC.
- BISCAYNE ENGINEERING COMPANY, INC.
- CONSUL-TECH SURVEYING & MAPPING, INC.
- MILLER LEGG & ASSOCIATES, INC.

COMMITTEE: FACILITIES AND CONSTRUCTION REFORM

LINK TO STRATEGIC PLAN: IMPROVE CONSTRUCTION SERVICES

On January 16, 2008, the Board commissioned the following firms for Land Surveying services:

- J. Bonfill & Associates, Inc. (Bonfill)
- F.R. Aleman & Associates, Inc. (Aleman)
- Biscayne Engineering Company, Inc. (Biscayne Engineering)
- Consul-Tech Surveying & Mapping, Inc. (Consul-tech)
- Miller Legg & Associates, Inc. (Miller Legg)

Each of the Agreements provides for a four (4) year term from January 16, 2008 through January 15, 2012, with the second, third and fourth years at the Board's option, under the same terms and conditions.

The total work orders values issued to date for the first term under the current agreements are \$185,928 for Bonfill; \$88,852 for Aleman; \$51,754 for Biscayne Engineering; \$0 for Consul-tech; and \$20,275 for Miller Legg.

The most recent, overall, performance evaluation score, issued by staff to the firms, was for the quarter ending September 30, 2008. Based on a performance scale of 1-5, J. Bonfill received 4.27, F.R. Aleman received 4.32, and Miller Legg received 4.36. Biscayne Engineering and Consul-Tech have not received an evaluation, as of this report.

Based on the above information, staff recommends authorization to exercise the second-year option of the Agreements with all five firms for land surveying consulting services. In accordance with the original agreements, the negotiated hourly Land Surveying Services fees shall be adjusted annually upon each option year based on the Consumer Price Index (CPI). The CPI increase adjustment for this option year is 4.16%.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to exercise the second-year option of the four-year agreements for Land Surveying services with J. Bonfill & Associates, Inc.; F.R. Aleman & Associates, Inc.; Biscayne Engineering Company, Inc.; Consul-Tech Surveying & Mapping, Inc.; and Miller Legg & Associates, Inc. under the same terms and conditions with a 4.16% CPI increase adjustment to the negotiated hourly Land Surveying Services fees.

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