

Office of School Facilities
Jaime G. Torrens, Chief Facilities Officer

SUBJECT: AUTHORIZATION TO EXERCISE THE THIRD-YEAR OPTION OF THE FOUR-YEAR AGREEMENTS FOR LAND SURVEYING SERVICES WITH:

- J. BONFILL & ASSOCIATES, INC.
- F.R. ALEMAN & ASSOCIATES, INC.
- BISCAYNE ENGINEERING COMPANY, INC.
- CONSUL-TECH SURVEYING & MAPPING, INC.
- MILLER LEGG & ASSOCIATES, INC.

COMMITTEE: FACILITIES AND CONSTRUCTION REFORM

LINK TO STRATEGIC PLAN: IMPROVE CONSTRUCTION SERVICES

On January 16, 2008, the Board commissioned the following firms for Land Surveying services:

- J. Bonfill & Associates, Inc. (Bonfill)
- F.R. Aleman & Associates, Inc. (Aleman)
- Biscayne Engineering Company, Inc. (Biscayne Engineering)
- Consul-Tech Surveying & Mapping, Inc. (Consul-tech)
- Miller Legg & Associates, Inc. (Miller Legg)

Each of the Agreements provides for a four (4) year term from January 16, 2008 through January 15, 2012, with the second, third and fourth years at the Board's option. In keeping with the goal of reducing costs to the District, staff requested and all firms agreed to forego the increase that would have resulted from the contractually provided Consumer Price Index (CPI) adjustment of fees for services; the CPI, which is established by the Bureau of Labor Statistics, would have translated to an upward adjustment of 8.94%. The CPI calculation, as stipulated in the Agreement, is as follows:

$$\frac{\text{Last Full Year's (in this case 2008) Index of 222.119} - \text{Base Year's (2006) Annual Index of 203.9}}{\text{Base Year's Index of 203.9}} \times 100$$

The most recent, overall, performance evaluation score, issued by staff to the firms, was for the quarter ending June 30, 2009. Based on a performance scale of 1-5 (with 5 being the highest), J. Bonfill received 4.28, F.R. Aleman received 4.31, and Miller Legg received 4.57. As of this report, Biscayne Engineering and Consul-Tech have not received an evaluation.

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Based on the above information, staff recommends authorization to exercise the third-year option of the Agreements with all five firms for land surveying consulting services, under the terms and conditions outlined above.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to exercise the third-year option of the four-year agreements for Land Surveying services with J. Bonfill & Associates, Inc.; F.R. Aleman & Associates, Inc.; Biscayne Engineering Company, Inc.; Consul-Tech Surveying & Mapping, Inc.; and Miller Legg & Associates, Inc. with:

- 1) elimination of the Consumer Price Index (CPI) adjustment of fees for services for the third-year option, resulting in a cost savings to the District of 8.94%; and
- 2) all other terms and conditions of the original agreements remaining the same.

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