

Financial Services
Richard H. Hinds, Chief Financial Officer

**SUBJECT: REPORT PURCHASES MADE WITHIN GUIDELINES OF
BOARD RULE 6Gx13- 3C-1.10 – PURCHASE APPROVAL**

**COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL
RELATIONS**

**LINK TO STRATEGIC
FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY**

The following "Superintendent Authorized Requisitions" (SAR) had a purchase order issued within the guidelines of Board Rule 6Gx13- 3C-1.10 – Purchase Approval, which states that emergency purchases made in accordance with Board Rule 6Gx13- 3C-1.16 – Emergency Purchases, and approved by the Superintendent or his designee, will be reported to the Board as soon as possible.

This emergency request was to purchase a printing press-booklet machine and a paper-cutting machine for Miami Carol City Vocational Program for new school year opening 2010. These machines will be used in teacher classroom instruction, development of curriculum booklets, pamphlets and student hands-on training. Due diligence was completed to procure these items and it was found that these machines were not available on State of Florida Contract or any other governmental contract. The purchase of both machines represents a cumulative saving of \$18,223 from the initial quotes submitted.

Fund Source
0100 - General

GRAPHICS SYSTEM SERVICES
1983 10 AVENUE N.
LAKE WORTH, FL 33461
OWNER: MIKE ROGERS

ESTIMATE \$156,435.50

<u>P.O. NO.</u>	<u>DATE</u>	<u>AMOUNT</u>
9000024545	8/16/10	\$82,223
9000024488	8/16/10	\$74,212.50

RECOMMENDED: That The School Board of Miami-Dade County, Florida, receive the report of purchases made within guidelines of Board Rule 6Gx13-3C-1.10 – Purchase Approval.

RHH/ae