

Financial Services
Richard H. Hinds, Chief Financial Officer

SUBJECT: REQUEST FOR AUTHORIZATION TO ISSUE REQUEST FOR QUALIFICATIONS (RFQ) #004-LL10, REQUEST FOR QUALIFICATIONS FOR PROPERTY AND CASUALTY INSURANCE BROKER SERVICES

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

LINK TO STRATEGIC FRAMEWORK: IMPROVE FINANCIAL SERVICES

At the Board meeting of February 10, 2010, the Board authorized the Superintendent to begin work on a Request For Information (RFI) for Brokerage Services related to the District's comprehensive property/casualty insurance programs, to be brought back to the Board at a subsequent Board meeting prior to issuance.

Staff has now completed the document and is recommending the document be issued as a Request For Qualifications (RFQ) seeking submissions from respondents with whom the Board will directly negotiate and contract pursuant to the provisions of Department of Education State Board Rule 6A-1.012(15).

Insurance coverages currently procured by the School Board for which brokerage services are required include the following:

- All risk, replacement cost property coverage including named windstorm for the Board's current total insured values of \$8.2 billion of real property.
- NFIP Flood
- Terrorism
- Portfolio/Blanket Builder's Risk
- Boiler and Machinery
- Excess Workers' Compensation
- Excess Third Party Liability
- Police Professional Liability
- Crime, Fidelity Bonds and other miscellaneous bonds
- Miscellaneous property/liability coverages including Facilities Use
- Business Auto Policy

State Board Rule 6A-1.012(15) and School Board Rule 6Gx13- 3F-1.022, Professional Service Contracts for Insurance or Risk Management Programs—Policy provide the Board the authority to directly negotiate for Risk Management Programs, under which this RFQ for Property and Casualty Insurance Broker Services is being handled. The timeframe for the RFQ is as follows:

Board Action on Release of RFQ	September 7, 2010
RFI Released to Potential Vendors	September 8, 2010
Written Questions due to M-DCPS	September 20, 2010
Submissions Due	October 7, 2010
Ad-Hoc Committee Meetings, including oral presentations/ negotiations	October/November, 2010
Recommended Board Action	December, 2010

SUPERINTENDENT’S AD-HOC INSURANCE COMMITTEE

Pursuant to School Board Rule 6Gx13- 3F-1.0122, Professional Service Contracts for Insurance or Risk Management Programs—Policy, an Ad-Hoc Insurance Committee will review received proposals and make recommendations, which will be taken to the School Board for final action. The Ad-Hoc Insurance Committee will consist of the following individuals:

- Deputy Superintendent, District/School Operations
- Associate Superintendent and Chief Financial Officer, Financial Services
- Assistant Superintendent, Intergovernmental Affairs, Grants Administration, and Community Services
- Chief Facilities Officer
- Risk and Benefits Officer, Office of Risk and Benefits Management
- Assistant Superintendent, School Choice, School Operations
- Property and Casualty Manager, Miami-Dade County Risk Management Division, GSA

Additionally, the following representatives will serve as non-voting resource persons to the Ad-Hoc Committee:

- Representative from the Board Attorney’s Office
- Representative from the Office of Procurement Management
- Representative from M/WBE & Related Services
- Representative from Board’s Risk Management Consultant

Copies of the RFQ will be distributed to Board Members, and will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

- RECOMMENDED:** That The School Board of Miami-Dade County, Florida:
1. authorize the Superintendent of Schools to issue a Request for Qualifications (RFQ) # 004-LL10, Property and Casualty Insurance Broker Services; and
 2. approve the composition of the Ad-Hoc Committee.

RHH:sbc