

Freddie Woodson, Deputy Superintendent
District/School Operations

**SUBJECT: REQUEST AUTHORIZATION FOR THE SUPERINTENDENT TO
ENTER INTO CONTRACTUAL AGREEMENTS TO LEASE
FACILITIES FOR THE 2010-2011 GRADUATION REHEARSALS
AND EXERCISES AND TO PAY FOR ANCILLARY SERVICES
ASSOCIATED WITH GRADUATION**

COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT

**LINK TO STRATEGIC
FRAMEWORK: EDUCATION**

Authorization is requested for the Superintendent to enter into contractual agreements to lease facilities for the 2010-2011 graduation rehearsals and exercises, June 3, 2011, through June 10, 2011, for all senior high schools. Additionally, authorization is requested to pay for ancillary services associated with graduation, e.g., stagehands, electricians, ushers, parking and parking attendants, and the rental of audio-visual equipment, plants, chairs, pianos, and crowd control dividers. The projected cost for these graduation rehearsals, exercises, and ancillary costs is estimated to be \$330,050.

Planning for the 2010-2011 graduation exercises began in August 2010. In the process of site selection, consideration is given to the scheduling of all graduations at sites to accommodate each school's graduation class size.

Proposed sites for the 2010-2011 graduation rehearsals and exercises for the forty-four (44) senior high schools and seven (7) alternative education centers are as follows:

- Adrienne Arsht Center for the Performing Arts
- Barry University Broad Auditorium
- Coral Gables Women's Club
- Florida International University Graham Center
- Florida International University U.S. Century Bank Arena
- Florida International University Wertheim Center
- Gusman Center for the Performing Arts
- Hyatt Regency Miami
- Joseph Caleb Community Center
- Jungle Island Treetop Ballroom
- Miami Beach Convention Center
- Miami-Dade County Auditorium
- The Fillmore Miami Beach at the Jackie Gleason Theater
- University of Miami BankUnited Center
- University of Miami James L. Knight Center-Ashe Auditorium

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Personnel in the Office of Risk and Benefits Management will review all contracts to include indemnification and insurance provisions.

The appropriation for these items is included in the General Fund of the 2010-2011 Adopted Budget under Fund 0100, Functional Area 90160000-510300, GL Account 536000/539000, Cost Center 1972300.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to:

1. enter into contractual agreements with the following sites for graduation rehearsals and exercises, June 3, 2011, through June 10, 2011:
 - Adrienne Arsht Center for the Performing Arts
 - Barry University Broad Auditorium
 - Coral Gables Women's Club
 - Florida International University Graham Center
 - Florida International University U.S. Century Bank Arena
 - Florida International University Wertheim Center
 - Gusman Center for the Performing Arts
 - Hyatt Regency Miami
 - Joseph Caleb Community Center
 - Jungle Island Treetop Ballroom
 - Miami Beach Convention Center
 - Miami-Dade County Auditorium
 - The Fillmore Miami Beach at the Jackie Gleason Theater
 - University of Miami BankUnited Center
 - University of Miami James L. Knight Center-Ashe Auditorium
2. enter into agreements for indemnification of the graduation sites listed above; and
3. authorize payment for charges incurred to lease the facilities and to pay for ancillary services associated with graduation, e.g., stagehands, electricians, ushers, parking and parking attendants, and the rental of audio-visual equipment, plants, chairs, pianos, and crowd control dividers, at a total cost not to exceed \$330,050.

The appropriation for these items is included in the General Fund of the 2010-2011 Adopted Budget.

FW/MMM:al