

Vera A. Hirsh, Assistant Superintendent  
Human Resources, Recruiting and Performance Management

**SUBJECT:                   REQUEST FOR APPROVAL OF INSTRUCTIONAL PERSONNEL  
ASSIGNED TO TEACH OUT-OF-FIELD FOR THE PERIOD OF APRIL 22,  
2010 THROUGH OCTOBER 18, 2010**

**COMMITTEE:               SCHOOL SUPPORT ACCOUNTABILITY**

**LINK TO STRATEGIC  
FRAMEWORK:               SCHOOL/DISTRICT LEADERSHIP**

Pursuant to Rule 6A-1.0503(4), FAC, Definition of Qualified Instructional Personnel, the School Board must approve those teachers assigned to teach out-of-field. To ensure that the District receives the highest levels of Florida Education Finance Program (FEFP) funding possible, instructional personnel requiring School Board approval to teach out-of-field is submitted to the Board as a Board Agenda Item. Attached is the list of impacted instructional personnel covering the period of April 22, 2010 through October 18, 2010.

Copies of the document of instructional personnel assigned to teach out-of-field assignments will be forwarded to School Board members under separate cover, and will be available for inspection by the public in the Office of Board Recording Secretary, Room 924, and the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, Florida 33132.

The District, with support from region offices, schools and Information Technology Services, closely monitors out-of-field assignments, as well as teachers on such assignments, to insure compliance with appropriate certification requirements and timelines. Said requirements and timelines are as follows:

- Individuals assigned to teach out-of field must complete at least 6 semester hours of college credit or 120 inservice points toward in-field compliance each year. For Bachelor's degree level subjects, achievement of a passing score on the appropriate subject area examination earned since July 1, 2002, meets all requirements toward in-field compliance. All requirements toward in-field certification must be completed within three years.
- Out-of-field teachers assigned to teach English to Speakers of Other Languages (ESOL) must complete at least three semester hours of college credit or the equivalent toward the ESOL requirements within the first two calendar years from the date of the initial assignment. Additionally, three semester hours or the equivalent must be completed during each year thereafter until all requirements are completed.

The aforementioned State Board of Education Administrative Rule states that the Board must approve out-of-field teaching assignments prior to the end of the Full-Time Equivalent (FTE) student survey-period for which FEFP funding will be claimed. The FTE Survey 2 period is October 11, 2010 through October 15, 2010, which is after the October School Board meeting. In order to comply with the provisions of the State Board of Education Administrative Rule, it is being requested that the School Board approve those teachers assigned to teach out-of-field for the period of April 22, 2010 through October 18, 2010. The Superintendent shall provide an updated report to the Board of all instructional out-of-field assignments by October 25, 2010.

There is no cost to the District for this item.

**D-23**

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, approve instructional personnel assigned to teach out-of-field for the period of April 22, 2010 through October 18, 2010.