

Vera A. Hirsh, Assistant Superintendent
Human Resources, Recruitment and Performance Management

**SUBJECT: CONTRACTUAL EMPLOYMENT OF ADMINISTRATIVE ASSISTANT
TO INDIVIDUAL SCHOOL BOARD MEMBER**

**LINK TO STRATEGIC
FRAMEWORK: SCHOOL/DISTRICT LEADERSHIP**

Ms. Raquel Regalado, Member-Elect, The School Board of Miami-Dade County, Florida, recommends that Ms. Marisol Perez-Picon be contractually employed as her Administrative Assistant.

Mr. Carlos Curbelo, Member-Elect, The School Board of Miami-Dade County, Florida, recommends that Ms. Vivian L. Lissabet and Ms. Jannette Montalvo be temporarily contractually employed as his Administrative Assistants.

Dr. Dorothy Bendross-Mindingall, Member-Elect, The School Board of Miami-Dade County, Florida, recommends that Mr. Gregory King, Jr. be contractually employed as her Administrative Assistant. } ADDED

The terms and conditions of service as Administrative Assistant are set forth in the contractual form which has been approved by the School Board Attorney for the employment of Ms. Marisol Perez-Picon, Ms. Vivian L. Lissabet, Ms. Jannette Montalvo and Mr. Gregory King, Jr. } REVISED

RECOMMENDED: That The School Board of Miami-Dade County, Florida, contractually employ Ms. Marisol Perez-Picon, as Administrative Assistant to Ms. Raquel Regalado, Member-Elect; Ms. Vivian L. Lissabet and Ms. Jannette Montalvo, as temporary Administrative Assistants to Mr. Carlos Curbelo, Member-Elect; and Mr. Gregory King, Jr., as Administrative Assistant to Dr. Dorothy Bendross-Mindingall, Member-Elect, effective November 16, 2010, or as soon thereafter as can be facilitated. } REVISED

Revised²
SP-3