

Mr. Renier Diaz de la Portilla, Board Member

**SUBJECT: GUIDELINES FOR AGENDA ITEM REVISIONS**

**COMMITTEE: INNOVATION, EFFICIENCY, AND GOVERNMENT RELATIONS**

**LINK TO STRATEGIC  
FRAMEWORK: SCHOOL/DISTRICT LEADERSHIP**

As per Board Rule 6Gx13- 8C-1.15, "after the agenda has been made available, a change shall be made only for good cause, as determined by the Chair, and stated in the record." However, this provision does not directly address changes or modifications made to items which appear in the published agenda. Under the current system, any additions or deletions to these items is permitted up until the start time of the Board meeting. The intent of this item is to modify this procedure to preclude any revisions to agenda items from being submitted to the Board once the item has been heard in committee. In the case that revisions are required for any published agenda item, the following procedure should be followed (within the parameters of state law requirements for exemptions):

**AGENDA ITEMS AMENDED/REVISED IN COMMITTEE:**

Published agenda items may be revised during Board committee meetings. Any item on the Board's published agenda that has been amended in committee shall so indicate amendments/revisions by uniquely identifying these in the item itself so as to distinguish committee amendments from the original item.

**AGENDA ITEMS REQUIRING REVISIONS AFTER BOARD COMMITTEE MEETINGS:**

Any and all revisions to Board meeting agenda items, after they have been heard in committee, shall be raised for approval only at the time of the Board Meeting. Requests for the acceptance of revisions (including deletions and/or additions) shall require a majority vote by the Board.

**SCRIVENER'S ERRORS PROVISION:**

Revisions to agenda items necessary as a result of scrivener's errors shall be submitted in writing to the Board, by the School Board Attorney, no later than 24 hours prior to the start time of the Board Meeting. The Board Attorney must certify that the listing of corrections to agenda items provided to the Board contains *only* corrections to scrivener's errors and not substantive additions or deletions. Consequently, the Board must vote during the meeting to accept/deny the scrivener's error listing as presented. Following this action, staff shall make final agenda item modifications, as approved, for the record.

It is the objective of this item to improve the procedure by which Board Members receive information on amended or revised agenda items. This item would also increase transparency and accountability, as it would ensure that revisions to published agenda items are publicly read into the record at the time of either Board committee meetings or regular School Board Meetings.

**ACTION PROPOSED BY  
MR. RENIER DIAZ DE LA PORTILLA:**

That The School Board of Miami-Dade County, Florida, direct the Superintendent to initiate rulemaking proceedings to amend School Board Rules 6Gx13-8C-1.15, *Agenda – Regular and Special Meetings*, and 6Gx13-8C-1.23, *School Board Committee Structure*, to reflect the changes proposed in this agenda item.