

Financial Services
Richard H. Hinds, Chief Financial Officer

SUBJECT: REQUEST AUTHORIZATION TO ENTER INTO A CONTRACTUAL SERVICES AGREEMENT BETWEEN THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, AND C BORDERS-BYRD CPA, LLC, PURSUANT TO REQUEST FOR PROPOSALS NO. 045-LL10 – EXTERNAL INDEPENDENT AUDITING SERVICES OF THE EDUCATIONAL FACILITIES IMPACT FEES

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

**LINK TO STRATEGIC
FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY**

Request For Proposals No. 045-LL10 – EXTERNAL INDEPENDENT AUDITING SERVICES OF THE EDUCATIONAL FACILITIES IMPACT FEES, is to perform an audit of the records of The School Board of Miami-Dade County, Florida, relating to the educational facilities impact fees established by the Interlocal Agreement between Miami-Dade County and the Board, for the Office of Management and Compliance Audits. This is a term proposal. Three proposals were received in response to this advertised solicitation.

The independent auditor shall determine whether the School Board has complied with applicable laws and regulations including, but not limited to, Ordinance 95-79, the Impact Fee Manual, and the Interlocal Agreement and any amendments thereto.

A meeting of the Selection Committee to evaluate the proposals received in response to the Request For Proposals was held on April 15, 2011. Three proposals were presented for consideration: C Borders-Byrd, CPA, LLC; Harvey, Covington & Thomas, LLC; and Sanson Kline Jacomino & Company, LLP. After considerable discussion, the Committee unanimously recommended C Borders-Byrd, CPA, LLC, for award.

The award recommendation reflects a savings of \$18,700 from the previous contract award.

Fund Source
0100 – General

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AUTHORIZE** the Superintendent of Schools, to enter into a contractual services agreement between The School Board of Miami-Dade County, Florida, and C Borders-Byrd, CPA, LLC, pursuant to Request For Proposals No. 045-LL10 – EXTERNAL INDEPENDENT AUDITING SERVICES OF THE EDUCATIONAL FACILITIES IMPACT FEES, to perform an audit of the records of The School Board of Miami-Dade County, Florida, relating to the educational facilities impact fees established by the Interlocal Agreement between Miami-Dade County and the Board, for the Office of Management and Compliance Audits, during the term of the proposal, effective July 1, 2011, through June 30, 2014, as follows:

1. C BORDERS-BYRD, CPA, LLC
1221 BRICKELL AVENUE, 9TH FLOOR
MIAMI, FL 33131
CYNTHIA BORDERS-BYRD
MANAGING MEMBER

MWBE Eligible

Highest Rated Proposal

2011 Audit Fee @ \$10,000

2012 Audit Fee @ \$10,000

2013 Audit Fee @ \$10,000

2. Authorize Procurement Management Services to purchase up to a not-to-exceed amount of \$30,000, for the initial three (3) years of the contract period.

RHH/ae