

Freddie Woodson, Deputy Superintendent
District/School Operations

**SUBJECT: RECOMMENDED SUSPENSION WITHOUT PAY OF
EMPLOYEE FOR 20 WORKDAYS PENDING APPEAL
HILDA DIAZ – MEDIA RELATIONS SPECIALIST
OFFICE OF PUBLIC INFORMATION**

**LINK TO STRATEGIC
FRAMEWORK: SCHOOL/DISTRICT LEADERSHIP**

On July 28, 2011, the following letter was sent to Ms. Hilda Diaz:

This is to notify you that the Superintendent of Schools will be recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of August 3, 2011, that the School Board suspend you without pay from your current position as Media Relations Specialist at the Office of Public Information, for 20 workdays, effective at the close of the workday, August 3, 2011 for just cause, including, but not limited to: gross insubordination; and violation of School Board Rule 6Gx13- 4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), 1012.33, and 447.209, Florida Statutes.

If you wish to contest your suspension, you must request a hearing in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an administrative law judge.

If the School Board accepts (or approves) the Superintendent's recommendation, you will be notified of the School Board's action.

RECOMMENDED: That effective at the close of the workday, August 3, 2011, the School Board suspend Ms. Hilda Diaz, Media Relations Specialist at the Office of Public Information, for 20 workdays without pay, pending the outcome of a hearing, if requested.

FW

**Replacement
D-57**