

Enid Weisman, Assistant Superintendent
Human Resources, Recruiting, Performance Management and Labor Relations

**SUBJECT: CONTRACTUAL EMPLOYMENT OF ADMINISTRATIVE ASSISTANT
TO INDIVIDUAL SCHOOL BOARD MEMBER**

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

**LINK TO STRATEGIC
FRAMEWORK: SCHOOL/DISTRICT LEADERSHIP**

Ms. Raquel Regalado, Member, The School Board of Miami-Dade County, Florida, recommends that Ms. Ana Herrera be contractually employed as her Administrative Assistant.

The terms and conditions of service as Administrative Assistant are set forth in the contractual form which has been approved by the School Board Attorney for the employment of Ms. Ana Herrera.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, contractually employ Ms. Ana Herrera, as Administrative Assistant to Member, Ms. Raquel Regalado, effective August 18, 2011, or as soon thereafter as can be facilitated.