

Office of Superintendent of Schools
Board Meeting of September 7, 2011

September 6, 2011

Freddie Woodson, Deputy Superintendent
District/School Operations

**SUBJECT: RECOMMENDED SUSPENSION WITHOUT PAY OF
EMPLOYEE FOR 15 WORKDAYS PENDING APPEAL
ROSA M. ALMOND - TRUST SPECIALIST
HOWARD D. MCMILLAN MIDDLE SCHOOL**

**LINK TO STRATEGIC
FRAMEWORK: SCHOOL/DISTRICT LEADERSHIP**

On September 6, 2011, the following letter was sent to Ms. Rosa M. Almond:

This is to notify you that the Superintendent of Schools will be recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of September 7, 2011, that the School Board suspend you without pay from your current position as Trust Specialist at Howard D. McMillan Middle School, for 15 workdays, effective at the close of the workday, September 7, 2011 for just cause, including, but not limited to: misconduct in office; and violation of School Board Rules 6Gx13- 4A-1.21, Responsibilities and Duties; and 6Gx13- 4A-1.213, Code of Ethics. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), 1012.33, and 447.209, Florida Statutes; and State Board Rules 6B-1.001, 6B-1.006, and 6B-4.009, FAC.

If you wish to contest your suspension, you must request a hearing in writing within 15 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an administrative law judge.

If the School Board accepts (or approves) the Superintendent's recommendation, you will be notified of the School Board's action.

RECOMMENDED: That effective at the close of the workday September 7, 2011, the School Board suspend Ms. Rosa M. Almond, Trust Specialist at Howard D. McMillan Middle School, for 15 workdays without pay, pending the outcome of a hearing, if requested.

FW

**Replacement
D-71**