

Valtena G. Brown, Chief Operating Officer  
School Operations

**SUBJECT: REQUEST AUTHORIZATION FOR STUDENTS TO TRAVEL OUT-OF-COUNTRY**

**COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT**

**LINK TO STRATEGIC FRAMEWORK: EDUCATION**

A request has been received for students to travel out-of-country. All arrangements are in accordance with Board Policy 2340 - Field and Other District-Sponsored Trips and with School Board Policy 8640 – Transportation for Field and Other District-Sponsored Trips.

SCHOOL	TO	DATE	APPROXIMATE NUMBER OF STUDENTS	EDUCATIONAL PURPOSE
Sunset Senior High School	Malaga, Granada, Sevilla, Madrid and Barcelona, Spain	3/21/13 to 3/31/13	40	Expose students to real life experiences to hospitality topics covered in their Hospitality and Tourism Academy courses.

Ten days are required for this trip, none of which are school days. Travel will be provided by a major airline carrier such as American Airlines or Iberia.

The cost for the students traveling will be \$3,144.00 per student. Six chaperones will travel with the group at no cost since Educational Tours offers one free chaperone for every six participants.

The students and teachers participating in the trip will be registered with the U.S. Department of State by utilizing their on-line Smart Traveler Enrollment Program (STEP) which is a free service provided by the United States Government. By registering trip participants with STEP, the Department of State can better assist them in an emergency.

The students will provide a written report to the principal summarizing the highlights, experiences and educational value of the trip. The reports will also be posted on the school's website for other students to review.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, approve the out-of-country field trip to Spain for the students at Sunset Senior High School.

VGB:al