

Financial Services
Richard H. Hinds, Chief Financial Officer

SUBJECT: REQUEST FOR AUTHORIZATION TO AWARD REQUEST FOR INFORMATION (RFI) #059-MM10, WORKERS' COMPENSATION CLAIMS SERVICES: TRANSLATION, TRANSPORTATION, SURVEILLANCE, INVESTIGATION, AND MEDICARE SET-ASIDES

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

LINK TO STRATEGIC FINANCIAL EFFICIENCY/STABILITY FRAMEWORK:

At the Board meeting of July 18, 2012 the Board authorized release of Request For Information (RFI) #059-MM10, Workers' Compensation Claims Services, Translation, Transportation, Surveillance, Investigation, and Medicare Set-Asides. Required ancillary services used as part of proper claims administration services such as translation, transportation, surveillance, investigation, and Medicare set-asides are important tools which reduce the cost of workers' compensation claims and provide consistency in the services sought.

Responses were received on August 23, 2012 and the evaluation of these responses was presented to the Board-approved Superintendent's Ad-hoc Insurance Committee on November 1, 2012. The committee made selections from the respondents with final recommendations to be brought to the Board for approval. The cost of these services will be paid as allocated claims expenses with funding for such expenses to be paid from District claims loss funds. Following are the recommended vendors for award by type of service:

Translation Services

Six companies provided proposals in response to RFI #059-MM10 for translation services. The Superintendent's Ad-hoc Insurance Committee recommended the following three:

- L.T.D. America Total Care, Inc.
- ProCare Transportation and Language Services
- Tri-County Medical Transportation (submitted M/WBE application in proposal)

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Transportation Services

Eight companies provided proposals in response to RFI #059-MM10 for transportation services. The Superintendent's Ad-hoc Insurance Committee recommended the following four:

L.T.D. America Total Care, Inc.
ProCare Transportation and Language Services
Tri-County Medical Transportation (submitted M/WBE application with proposal)
Transmed Xpress, Inc.

Medicare Set-Aside Services

Eight companies provided proposals in response to RFI #059-MM10 for Medicare Set Aside services. The Superintendent's Ad-hoc Insurance Committee recommended the following three:

MedInsights/Gallagher Bassett services, Inc.
Specialty Allocations, Inc. (Certified M/WBE with MDCPS)
Tower MSA Partners, LLC. (Certified M/WBE with MDCPS)

Surveillance and Investigation Services

Eight companies provided proposals in response to RFI #059-MM10 for Surveillance and Investigation services. The Superintendent's Ad-hoc Insurance Committee recommended the following four:

Carswell Investigations (Pending M/WBE application)
ICDA Investigations, Inc. (Certified M/WBE with MDCPS)
S.K.I. Investigations, Inc.
Woodall & Broome Investigative Services

RECOMMENDED: That the School Board of Miami-Dade County, Florida:

Authorize the Superintendent to enter into contracts with the following firms at the set pricing pursuant to the terms of Request For Information (RFI) #059-MM10, Self Insured Claims Administration Program Services: Translation, Transportation, Medicare Set-Aside and Surveillance & Investigation, for a three-year period, with the ability to renew for two additional one-year periods subject to mutual agreement between the parties, effective January 1, 2013. The cost of these services will be paid as allocated claims expenses.

Translation Services

L.T.D. America Total Care, Inc.
 ProCare Transportation and Language Services
 Tri-County Medical Transportation

<u>Spanish & Creole (non-rare languages)</u>	
<u>Professional:</u>	\$60/hr – 1 hour minimum
<u>Legal:</u>	\$70/hr – 1 hour minimum
<u>Travel Time:</u>	\$25/hr
<u>Mileage:</u>	\$0.45/mile & capped at 40 miles
<u>Translation of Documents</u>	Per page=\$55 for Spanish & Creole Per page=\$75 for rare languages No per word charges
<u>Additional Misc. Fees</u>	<ul style="list-style-type: none"> • Rush Fee: \$15 *less than 3 hrs lead time • No Show/Late Cancellation: equal to minimum prof/legal fee *less than 24 hrs notice • All telephonic communication: \$1.89/min • Sign language: \$75/hr • Rare language: \$75/hr • Mileage rates may increase annually if gas prices increase significantly • No extra charges for after hours, holidays or weekends

Transportation Services

L.T.D. America Total Care, Inc.
 ProCare Transportation and Language Services
 Tri-County Medical Transportation
 Transmed Xpress, Inc.

<u>Ambulatory</u>	\$2.00/mile, \$25 minimum
<u>Wheelchair</u>	Per load: \$60, \$3.00/mile, \$40 minimum
<u>Stretcher</u>	Per load: \$105, \$5.00/mile, \$80 minimum
<u>Additional Misc. Fees</u>	<ul style="list-style-type: none"> • No show: \$25 • Mileage rates may increase bi-annually if gas prices increase significantly • No extra wait time charges unless pre-approval is provided • Wheelchair fee: \$25 (ambulatory only) • No extra charges for after hours, holidays, weekends • Rush fee: \$15 – Less than 3 hours notice

Medicare Set-Aside Services

MedInsights/Gallagher Bassett services, Inc.
Specialty Allocations, Inc.
Tower MSA Partners, LLC.

<u>Analysis of MSA/ MSA Allocation</u>	<p>\$2,500 per claimant</p> <p>*For analysis, preparation, submission to CMS and all updates within a 6-month period following initial analysis (includes initial conditional payment identification)</p> <p>\$500 annually for updates for each subsequent 12 month period (e.g., from 6 months to 18 months following initial analysis, from 18 months to 30 months following initial analysis, etc.)</p>
<u>Preparation of MSA Allocation, Submission to CMS, SS & Medicare Determination</u>	Included
<u>Medicare Conditional Payments</u> (for review/disputes/negotiations/appeal)	Hourly \$110, Maximum \$1,500 unless exception noted
<u>Additional Misc. Fees</u>	<ul style="list-style-type: none"> • Attorney: prevailing rates Paralegal: prevailing rates • Attorneys must bill all MSA services separate • Life Care planning: \$125/hr

Surveillance and Investigative Services

Carswell Investigations

ICDA Investigations, Inc.

S.K.I. Investigations, Inc.

Woodall & Broome Investigative Services

<u>Surveillance</u>	\$69/hr and no more than \$550/day (includes limited data base background check – vehicle ownership, drivers license and residence information) Included in hourly fee: -Video surveillance -Surveillance reports
<u>Activity Checks</u>	\$350 (includes limited data base background check – vehicle ownership, drivers license and residence information; family/household information, discreet neighborhood check when appropriate, approximately 4 hours of surveillance & report)
<u>Alive & Well Check</u>	\$69/hour (includes brief review of injured workers overall health status via visiting the injured workers home)
<u>Travel time</u>	No travel time
<u>Expert Testimony</u>	\$69/hour
<u>Mileage rate</u>	No charge in tri-county area Mileage charges with prior approval only for work outside tri-county area
<u>Recorded Statements</u>	\$69/hr (portal to portal) + \$9/page transcription fee (Maximum one hour is permissible for report writing. Hourly fee includes all appropriate photographs)
<u>Basic Background Check</u>	\$50 (includes data base checks of vehicle ownership, drivers license, social history/residence information, liens, judgments, bankruptcy and professional licenses. Criminal Background checks not included.)
<u>Additional Misc. Fees</u>	Hospital OR MRI OR Prescription Drug searches: \$150 (includes check of 10 locations with proximity to stated address)

RHH:sbc