

Enid Weisman, Chief Human Capital Officer
Office of Human Capital Management

SUBJECT: **REQUEST FOR APPROVAL OF:**
1. **ESTABLISH AND CLASSIFY MANAGERIAL EXEMPT PERSONNEL (MEP) POSITION;** } ADDED
2. **APPOINTMENTS AND LATERAL ASSIGNMENTS OF MANAGERIAL EXEMPT, PROFESSIONAL AND TECHNICAL PERSONNEL FOR 2012-2013**

COMMITTEE: **SCHOOL SUPPORT ACCOUNTABILITY**

LINK TO STRATEGIC FRAMEWORK: **SCHOOL/DISTRICT LEADERSHIP**

Authorization of the Board is requested to establish and classify new administrative position classification in accordance with School Board Policy 1120.01, Managerial Exempt Personnel (MEP). The administrative assignment recommendations are made in accordance with Board Policies 1120, 1130.01, 3120.01, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract. } REVISED

Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State Statutes and subsequent changes in Board rules governing Administrative/ Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and /or deletions may be made to the recommended personnel assignments, as necessary, to assure efficient school system operations, and if such modifications are made, a revised Board item will be submitted prior to the Board meeting.

Revised
D-21

Establish and classify the following MEP position:

Office of Treasurer

Treasury Supervisor, Office of Treasury Management, MEP, pay grade 20

This position acts as the District's Investment Officer over fixed income and equity securities and supports the Assistant Treasurer and Treasurer in the financing functions of the District, as well as supports banking and cash management functions.

Office of Exceptional Student Education

Parent and Community Coordinator, Autism Spectrum Disorder (ASD), Exceptional Student Education, MEP pay grade 19

This position is responsible for planning, developing, coordinating, administering and evaluating district wide parent education program for families of students with Autism Spectrum Disorder (ASD) meeting legal requirements. Additionally, this position will be the liaison for community events supporting ASD.

ADDED

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Denise P. Barrett-Johnson	Middle Assistant Principal Lake Stevens Middle School	AP	Temporary Elementary Principal Phillis Wheatley Elementary School (Effective 03/04/2013)	P
Rene Bellmas	Elementary Assistant Principal Ruth K. Broad/Bay Harbor K-8 Center	AP	Interim Middle School Principal Nautilus Middle School	P
Milko O. Brito	Elementary Assistant Principal Brentwood Elementary School	AP	Temporary Elementary Principal Gertrude K. Edelman/Sabal Palm Elementary School (Effective 3/20/2013)	P

} ADDED

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Chantal G. Osborne	Teacher North Miami Senior High School	--	Temporary Middle Assistant Principal Lake Stevens Middle School (Effective 03/04/2013)	AP

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Jorge A. Bombino	Senior Network Analyst Procurement Management Services	42	ERP Team Procurement Management Services	19

} ADDED

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Kendall G. Elias	Community Liaison Specialist Office of Exceptional Student Education	--	Parent and Community Coordinator, Autism Spectrum Disorder (ASD) Office of Exceptional Student Education	19
Roberto S. Fernandez	School Accounting Resource Specialist Office of Adult/Voc/Alternative & Community Education	--	ERP Analyst Office of Treasurer	17
Dario Guerra	Outside Candidate	--	Treasury Supervisor Office of Treasurer	20
William E. Toth	Budget Supervisor Office of Treasurer	44	ERP Team (Treasury Staff Specialist) Office of Treasurer	19
Jackie C. Viana	Curriculum Support Specialist Office of Social Studies/Life Skills	--	District Supervisor, Instructional Support Office of Social Studies/Life Skills	21

ADDED

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL AND TECHNICAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Jeanette M. Polynice	Staff Auditor II Office of Management & Compliance Audits	39	Audit Coordinator II (Charter Schools) Office of Management & Compliance Audits	41

RECOMMENDED: That effective April 18, 2013, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. Establish and classify the following MEP position:

- a. Treasury Supervisor, Office of Treasury Management, MEP, pay grade 20
- b. Parent and Community Coordinator, Autism Spectrum Disorder (ASD), MEP pay grade 19

} ADDED

2. Approve the recommendations as set forth above for appointments and lateral transfers to be effective April 18, 2013, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item.

SALARY RANGE

<i>MEP</i>		<i>DCSAA</i>	
P	*Principal Differentiated Compensation Model	44	\$ 61,220 - \$108,255
21	\$ 75,669 - \$ 91,854	42	\$ 55,532 - \$ 98,200
AP	\$ 71,854 - \$ 91,854	41	\$ 52,889 - \$ 93,525
20	\$ 70,133 - \$114,000	39	\$ 47,970 - \$ 84,826
19	\$ 65,247 - \$ 98,000		
18	\$ 60,633 - \$ 88,000		
17	\$ 54,858 - \$ 78,000		

*Principal Differentiated Compensation Model (PDCM) – refer to <http://salary.dadeschools.net>

