

Valtena G. Brown, Chief Operating Officer
 School Operations

**SUBJECT: REQUEST AUTHORIZATION FOR STUDENTS TO TRAVEL
 OUT-OF-STATE AND OUT-OF-COUNTRY**

**COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY
 ENGAGEMENT**

**LINK TO STRATEGIC
 FRAMEWORK: EDUCATION**

Requests have been received for students to travel out-of-state and out-of-country. All arrangements are in accordance with School Board Policy 2340 - Field and Other District-Sponsored Trips and with School Board Policy 8640 – Transportation for Field and Other District-Sponsored Trips.

School	Destination	Date	Approximate # of Students/ Chaperones	Cost	Airline	Educational Purpose
George T. Baker Aviation School	Seattle, Washington	7/22/14 to 7/24/14 No school days	12/2	\$36.00	American Airlines	As students visit the Boeing Airfield Manufacturing Plant, they will gain knowledge and experience on plant operations and learn the role of the aircraft maintenance technicians in relation to aircraft assembly.
International Studies Preparatory Academy	Madrid, Cordoba, and Seville, Spain	3/19/15 To 3/26/15 One School Day	24/4	\$2,660	American Airlines or another major airline carrier	As students visit the historical sites, they will gain knowledge of how these historic sites reflect the importance of Spanish civilization and culture.

For the George T. Baker Aviation School field trip, chaperones' expenses will be paid for by American Airlines. For the International Studies Preparatory Academy field trip, the tour operator will offer chaperones to travel at no cost for a designated number of participants.

The students and teachers participating in the International Studies Preparatory Academy field trip will be registered with the U.S. Department of State by utilizing their on-line Smart Traveler Enrollment Program (STEP) which is a free service provided by the United States Government. By registering trip participants with STEP, the Department of State can better assist them in an emergency.

Students at both schools will provide a written report to their respective principals summarizing the highlights, experiences and educational value of the trip. The reports will also be posted on the schools' websites for other students to review.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve the:

1. Out-of-state field trip to Seattle, Washington, for the students at George T. Baker Aviation School.
2. Out-of-country field trip to Madrid, Cordoba, and Seville, Spain, for the students at International Studies Preparatory Academy.

VGB: jm