

Financial Services
Richard H. Hinds, Chief Financial Officer

SUBJECT: REQUEST FOR AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS (RFP) #040-PP10, DISTRICT HEALTHCARE BENEFIT PROGRAM

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

LINK TO STRATEGIC FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY

At the Board meeting of November 21, 2012, the Board authorized the Superintendent to approve Administrative Services Only (ASO) fees for Cigna for calendar years 2013 and 2014. These ASO rates represent the fourth and fifth years of the District ASO contract which was originally awarded at the School Board meeting of September 9, 2009, as a result of the issuance of Request For Proposal (RFP)#071-JJ10, which has been determined by the School Board Attorney's Office to have sought a contract for a maximum length of five years.

The purpose of this Request for Proposals (RFP) is to facilitate the receipt of a uniform body of information to review and evaluate received proposals in order to determine those most capable of providing the services specified in the RFP at the most advantageous cost, and then enter into negotiations with Proposers pursuant to Sections 112.08 and 112.081, Florida Statutes.

M-DCPS is soliciting proposals to provide administrative services (ASO) for group employee medical, managed behavioral health, wellness and prescription drug benefits for M-DCPS employees, eligible retirees, and their dependents. Proposals are being sought for the following:

- Self-insured (Administrative Services Only - ASO) medical plans for active employees and non-Medicare eligible retirees, COBRA participants and eligible dependents) including a supplemental plan for Medicare entitled retirees with the carve-outs described below:
 - Customized group Medicare Advantage HMO plan and a Medicare Advantage Point of Service (PPO), Point of Service (POS) or Private Fee for Service (PFFS);

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- Self-insured pharmacy benefit management (PBM) services;
 - Self-funded Wellness Programs; and
 - Self-funded Disease Management Programs
- Fully-insured stop loss coverage (specific)

Staff has been conducting ongoing meetings with representatives of the District’s employee unions to seek input on the content of the RFP.

RFP TIMELINES

RFP Release Date.....	June 19, 2014
Pre-bid Conference	June 26, 2014
Written Questions Due	June 27, 2014 (3:00 PM EST)
RFP Due Date	July 17, 2014 (2:00 PM EST)
Recommended Board Action.....	September 3, 2014
Coverage Effective Date.....	January 1, 2015

REQUIREMENT FOR COLLECTIVE BARGAINING

It is staff’s intention to begin collective bargaining sessions with all employee unions regarding plan design and employer contributions for programs to become effective January 1, 2015. At the same time, staff will be completing its due diligence on the selection of a vendor or vendors to administer the plan(s) through the Superintendent’s Ad-Hoc Insurance Committee.

SUPERINTENDENT’S AD-HOC INSURANCE COMMITTEE

Pursuant to School Board Policy 6332, Professional Service Contracts for Insurance or Risk Management Programs – Policy, an Ad-Hoc Insurance Committee will review received proposals, and make recommendations which subsequently will be taken to the Board for final action. The Ad-Hoc Insurance Committee will consist of the following individuals:

- Chief of Staff
- Chief Operating Officer, School Operations
- Associate Superintendent and Chief Financial Officer, Financial Services
- Chief Human Capital Officer, Human Capital Management
- Deputy Chief Financial Officer, Financial Services
- Risk and Benefits Officer, Risk and Benefits Management
- Employee Benefits Director, Risk and Benefits Management
- Economic Development Officer, Economic Development

Benefits Director, Miami-Dade College

Additionally, the following representatives will serve as resource persons to the Ad-Hoc Committee:

Representative from the Board Attorney's Office
Representative from the Office of Procurement Management
Representatives from School Board Employee Benefits Consultant

The Ad-Hoc Committee meetings will be appropriately advertised, and representatives from the District's Employee Unions will be notified of the meeting dates in advance.

Copies of the RFP will be distributed to Board Members, the Superintendent of Schools, and appropriate district staff and will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

Links to the final RFP documents are listed below:

- [http://pdfs.dadeschools.net/schoolboard/RFP 040-PP10 - District Healthcare Benefits Program.pdf](http://pdfs.dadeschools.net/schoolboard/RFP%20040-PP10%20-%20District%20Healthcare%20Benefits%20Program.pdf)
- [http://pdfs.dadeschools.net/schoolboard/RFP 040-PP10 - District Healthcare Benefits Program - Questionnaire.pdf](http://pdfs.dadeschools.net/schoolboard/RFP%20040-PP10%20-%20District%20Healthcare%20Benefits%20Program%20-%20Questionnaire.pdf)

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent of Schools to issue a Request For Proposals (RFP) #040-PP10; District Healthcare Benefit Program; and
2. approve the composition of Ad-Hoc Committee.

RHH:sbc