

Enid Weisman, Chief Human Capital Officer  
Office of Human Capital Management

- SUBJECT:**
- 1. PERSONNEL ACTION LISTING OF INSTRUCTIONAL AND NON-INSTRUCTIONAL APPOINTMENTS, REASSIGNMENTS, LEAVES AND SEPARATIONS FROM MARCH 20, 2015 – APRIL 16, 2015**
  - 2. INSTRUCTIONAL PERSONNEL ASSIGNED TO TEACH OUT-OF-FIELD FROM MARCH 31, 2015 THROUGH APRIL 27, 2015**
  - 3. ACCEPTANCE OF RESIGNATIONS - DEFERRED RETIREMENT OPTION PROGRAM (DROP) LISTING 34**

**COMMITTEE:** PERSONNEL SERVICES AND STUDENT AND SCHOOL SUPPORT

**LINK TO STRATEGIC FRAMEWORK:** SCHOOL/DISTRICT LEADERSHIP

- The Personnel Action Listing numbered 1071 consisting of 254 pages, includes the following items:

<b>INSTRUCTIONAL</b>		<b>NON-INSTRUCTIONAL</b>	
Full Time Appointments	51	Full Time Appointments	32
Part Time Appointments	56	Part Time Appointments	117
Reassignments & Change of Status	967	Reassignments & Change of Status	507
Leaves	93	Leaves	25
Temporary Assignment Ended	1,025	Temporary Assignment Ended	172
Resignations	82	Resignations	79
Separations	3	Separations	9

Submitted Requesting Approval:

Enid Weisman /amp  
Chief Human Capital Officer

April 30, 2015  
Date

Recommending Approval:

Albert M. Carnall /no  
Superintendent of Schools

April 30, 2015  
Date

**NOTE:** Numerous names are duplicated as a result of reassignments, changes in account serial numbers, job position code changes, and terminations of employees in positions. "Separations" include terminations for cause, retirements, and contracted endings for full-time employees.

A copy of Personnel Action Listing 1071, will be on file in the Office of the Recording Secretary of the School Board, in the Citizen Information Center, and the School Board Members' Office, prior to the Board Meeting of May 13, 2015.

## 2. Instructional Personnel Assigned to Teach Out-of-Field:

Pursuant to Rule 6A-1.0503(4), FAC, Definition of Qualified Instructional Personnel, the School Board must approve those teachers assigned to teach out-of-field. To ensure that the District receives the highest levels of Florida Education Finance Program (FEFP) funding possible, instructional personnel requiring School Board approval to teach out-of-field is submitted to the Board as a Board Agenda Item. Attached is the list of impacted instructional personnel covering the period of March 31, 2015 through April 27, 2015.

The District, with support from region offices, schools and Information Technology Services, closely monitors out-of-field assignments, as well as teachers on such assignments, to insure compliance with appropriate certification requirements and timelines. Said requirements and timelines are as follows:

- Individuals assigned to teach out-of field must complete at least 6 semester hours of college credit or 120 inservice points toward in-field compliance each year. For Bachelor's degree level subjects, achievement of a passing score on the appropriate subject area examination earned since July 1, 2002, meets all requirements toward in-field compliance. All requirements toward in-field certification must be completed within three years.
- Out-of-field teachers assigned to teach English to Speakers of Other Languages (ESOL) must complete at least three semester hours of college credit or the equivalent toward the ESOL requirements within the first two calendar years from the date of the initial assignment. Additionally, three semester hours or the equivalent must be completed during each year thereafter until all requirements are completed.

## 3. Acceptance of resignations - deferred retirement option program (drop) listing 34:

The Deferred Retirement Option Program (DROP) was approved by the 1997 Legislature and became effective on July 1, 1998. The DROP is a program in which eligible members of the Florida Retirement System, the Teachers' Retirement System, and the State and County Officers and Employees' Retirement System may elect to participate. This program allows for the members' retirement benefits to be deposited monthly into their DROP account (earning interest), while simultaneously permitting the members to continue to work for up to five additional years without earning additional credit for retirement. At the end of the DROP period, the employee terminates employment, receives or rolls over the accumulated monies in the DROP account, and begins receiving the monthly retirement benefits directly.

One of the documents required for participation in the DROP includes a resignation of employment, to be effective upon termination from the DROP. In order for these resignations to be binding, they must be accepted by the Board. As employees become eligible for retirement, they may elect to participate in DROP; therefore, a list of DROP participants will be submitted periodically to the Board for its acceptance.

Copies of DROP List 34 will be forwarded to the School Board members under separate cover.

There is no cost to the District for this item.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida:

1. Approve the Personnel Action Listing 1071 for Instructional and Non-Instructional appointments, reassignments, leaves and separations from March 20, 2015–April 16, 2015.
2. Approve Instructional Personnel Assigned to Teach Out-of-Field from March 31, 2015 through April 27, 2015.
3. Accept resignations from employment of those Deferred Retirement Option Program (DROP) participants, included in DROP Listing 34, as of the dates indicated.



**LIST OF INSTRUCTIONAL PERSONNEL ASSIGNED TO TEACH OUT-OF FIELD FOR THE 2014-2015  
SCHOOL YEAR, FULL TIME EQUIVALENT (FTE) SURVEY 14153**

**SPECIALIZED CENTERS**

WL NAME	REG	EMP #	SUBJECT AREA/COURSE	EXCEPTIONALITY CODES
8151 ROBERT RENICK EDUCATION CTR	NORTH REGION	312765	51 Spanish-S	K

**SENIOR HIGH SCHOOLS**

WL NAME	REG	EMP #	SUBJECT AREA/COURSE	EXCEPTIONALITY CODES
7048 ALONZO & TRACY MOURNING SH	NORTH REGION	316230	10 Adv Pl Eng Lang Comp	L
7351 ARTHUR AND POLLY MAYS CONSERVA	SOUTH REGION	225383	04 M/J Theatre 1	J K L V
		308271	13 M/J Chorus 1	K L V
			21 M/J US History Adv	L
7151 HOMESTEAD SENIOR HIGH	ETO	259179	12 Adv Alg w/Fin App	
7251 MIAMI CENTRAL SENIOR HIGH	ETO	219382	10 Dev LA ESOL L1	W
		309433	10 English 1	F K L
			21 Adv Pl Psychology	K L
7361 MIAMI KILLIAN SENIOR HIGH	SOUTH REGION	106839	10 Eng Hon 3	
7411 MIAMI NORTHWESTERN SENIOR HIGH	ETO	315348	20 Biology 1 Hon	L
7591 NORTH MIAMI SENIOR HIGH	ETO	313757	86 Engr Design & Dev	K L
7371 ROBERT MORGAN EDUCATIONAL CTR	SOUTH REGION	288589	04 Theatre 1	L V
7701 SOUTH DADE SENIOR HIGH	SOUTH REGION	312302	90 IT OJT	L
7049 WESTLAND HIALEAH SENIOR HIGH	NORTH REGION	215316	10 English 2	
			12 Geometry	
			20 Chemistry 1	
		948057	10 English 2	
		948794	12 Geometry	
7056 YOUNG MENS PREPARATORY ACADEMY	CENTRAL REGION	199816	21 M/J World Hist	K



**LIST OF INSTRUCTIONAL PERSONNEL ASSIGNED TO TEACH OUT-OF FIELD FOR THE 2014-2015  
SCHOOL YEAR, FULL TIME EQUIVALENT (FTE) SURVEY 14153**

**MIDDLE SCHOOLS**

WL NAME	REG	EMP #	SUBJECT AREA/COURSE	EXCEPTIONALITY CODES
8014 ALTERNATIVE OUTREACH-EXT. YR	ALT EDU			
		944270	10 M/J Lang Arts 1	F J K L
6071 GEORGE WASHINGTON CARVER	CENTRAL REGION			
		279162	12 M/J Math 1 Adv	F L
6501 MIAMI LAKES MIDDLE	NORTH REGION			
		201394	20 M/J Comp Science 2	G K L P V
6591 NORTH DADE MIDDLE	ETO			
		308118	20 M/J Comp Sci 1	J K L V
		316220	20 M/J Comp Science 2	K
6821 ROCKWAY MIDDLE	CENTRAL REGION			
		293809	12 Algebra 1 Hon	F K L

**K-8 CENTERS**

WL NAME	REG	EMP #	SUBJECT AREA/COURSE	EXCEPTIONALITY CODES
0091 BOB GRAHAM EDUCATION CTR	NORTH REGION			
		298129	20 M/J Comp Sci 1	F K L
3621 COCONUT PALM K-8 ACADEMY	SOUTH REGION			
		313206	50 Fun Bas Skl Read E	L
5861 DR H W MACK/W LITTLE RIVER K8	CENTRAL REGION			
		315902	50 Science Grade 5 ESOL	K L
5141 HUBERT O. SIBLEY K-8 ACADEMY	NORTH REGION			
		236707	10 M/J Speech-Debate 1	L
			21 M/J World Hist	C L
		279361	10 M/J Lang Arts 2 Adv	
2911 LINDA LENTIN K-8 CENTER	NORTH REGION			
		143561	17 M/J Crit Thinking	F
			21 M/J US History	H K L V
3281 MIAMI LAKES K-8 CENTER	NORTH REGION			
		297875	21 M/J US History	G H K P V
3501 MORNINGSIDE K-8 ACADEMY	ETO			
		268471	12 M/J Pre-Algebra	J
			20 M/J Comp Sci 3	J
			21 M/J US History	J
5791 WEST HOMESTEAD K-8 CENTER	SOUTH REGION			
		136024	10 M/J Dev LA Thru ESOL	



**LIST OF INSTRUCTIONAL PERSONNEL ASSIGNED TO TEACH OUT-OF FIELD FOR THE 2014-2015  
SCHOOL YEAR, FULL TIME EQUIVALENT (FTE) SURVEY 14153**

**ELEMENTARY SCHOOLS**

WL NAME	REG	EMP #	SUBJECT AREA/COURSE	EXCEPTIONALITY CODES
0161 AVOCADO ELEMENTARY	SOUTH REGION	278926	50 Haitian Creole E	
0321 BISCAYNE ELEMENTARY	NORTH REGION	310504	50 Spanish-S	K L T
		310724	50 Span for Elem Studen	G K P W F L
1161 CRESTVIEW ELEMENTARY	NORTH REGION	308589	50 Language Arts	F K
4381 DR HENRY E PERRINE ACADEMY	SOUTH REGION	217208	77 EL Access Reading-2	K
1841 FLAGAMI ELEMENTARY	CENTRAL REGION	315789	50 Span for Elem Studen	F K P T
4491 HENRY E.S. REEVES ELEMENTARY	CENTRAL REGION	268159	50 ESOL	
0125 NORMA BUTLER BOSSARD ELEM	SOUTH REGION	197353	50 Math Grade Three	K P V
4001 NORWOOD ELEMENTARY	NORTH REGION	191094	77 Access Soc St - 3	W
		246298	77 Access Sce Grade 3	W
4341 PARKWAY ELEMENTARY	ETO	216785	50 Fun Bas Skl Read E	F G P W
5521 TROPICAL ELEMENTARY	SOUTH REGION	237993	50 ESOL	L V

**ALTERNATIVE EDUCATION SCHOOLS**

WL NAME	REG	EMP #	SUBJECT AREA/COURSE	EXCEPTIONALITY CODES
8017 ALTERNATIVE OUTREACH PROGRAM	ALT EDU	152698	20 Erth/Spa Sci	
			21 ECON FIN LIT	
		164980	50 Language Arts	K
		200698	21 M/J US History	
		291638	10 M/J Lang Arts 1	F J K
8101 JAN MANN OPPORTUNITY SCHOOL	NORTH REGION	269713	10 Dev LA ESOL L2	



**LIST OF INSTRUCTIONAL PERSONNEL ASSIGNED TO TEACH OUT-OF FIELD FOR THE 2014-2015  
SCHOOL YEAR, FULL TIME EQUIVALENT (FTE) SURVEY 14153**

**SUMMARY**

<b>SUBJECT AREA</b>	<b>Total</b>
<b>90 CAREER AND TECHNICAL EDUCATION</b>	<b>1</b>
<b>04 DRAMA-THEATRE ARTS</b>	<b>2</b>
<b>50 ELEMENTARY EDUCATION</b>	<b>12</b>
<b>51 ELEMENTARY EDUCATION-GRADED SELF-CONTAINED</b>	<b>2</b>
<b>77 ESE PREK-5</b>	<b>3</b>
<b>10 LANGUAGE ARTS</b>	<b>12</b>
<b>12 MATHEMATICS</b>	<b>6</b>
<b>13 MUSIC</b>	<b>1</b>
<b>17 RESEARCH AND CRITICAL THINKING</b>	<b>1</b>
<b>20 SCIENCE</b>	<b>8</b>
<b>21 SOCIAL STUDIES</b>	<b>9</b>
<b>86 TECHNOLOGY EDUCATION</b>	<b>1</b>
<b>TOTAL</b>	<b>58</b>
<b>TOTAL OF INSTRUCTIONAL PERSONNEL</b>	<b>48</b>

**EXCEPTIONALITY CODES DESCRIPTION**

C ORTHOPEDICALLY IMPAIRED	L GIFTED
D OCCUPATIONAL THERAPY	M HOSPITAL / HOMEBOUND
E PHYSICAL THERAPY	O DUAL-SENSORY IMPAIRED
F SPEECH IMPAIRED	P AUTISTIC
G LANGUAGE IMPAIRED	S TRAUMATIC BRAIN INJURED
H DEAF OR HARD OF HEARING	T DEVELOPMENTALLY DELAYED
I VISUALLY IMPAIRED	U ESTABLISHED CONDITIONS
J EMOTIONALLY HANDICAPPED	V OTHER HEALTH IMPAIRED
K SPECIFIC LEARNING DISABLED	W INTELLECTUAL DISABILITIES