

Ms. Lubby Navarro, Board Member

**SUBJECT: BUDGET OF SCHOOL BOARD MEMBERS OFFICE**

**COMMITTEE: FISCAL ACCOUNTABILITY**

**LINK TO STRATEGIC**

**BLUEPRINT: INFORMED, ENGAGED & EMPOWERED STAKEHOLDERS**

After the Second Budget Public Hearing and in accordance with School Board Policy 6233, District Budgets, the School Board adopts its final budget for the forthcoming fiscal year. As part of this final budget, funds are allocated for the operations of each School Board Member's office, including any funds carried over from year to year by each of the Board Members office. Based on this allocation, Board Members can properly budget for the costs and expenses that will be incurred throughout the year for the management and operation of their respective offices, in support of their districts to ensure proper service to their constituents.

As the School Board experiences transitions, either by a School Board Member separating from their respective seats, due to the expiration of their term, resignation, removal from office or upon a Board Member becoming deceased, it is important to establish Board Policy that provides for an equal level of support for new Board Members.

This item seeks to direct the Superintendent of Schools to establish a uniform budgetary practice for the fund balance, including carryover funds remaining upon the separation by a School Board Member from their office. The new budgetary procedure shall set forth policy to ensure left over funds carryover to the office of the new office holder. Such a procedure will ensure new Board Members have adequate funds to provide the proper support and continuity of service, for the operation of their office and support for their constituents. As these funds have been already allocated, this item does not present additional costs to the District.

**ACTION PROPOSED BY**

**LUBBY NAVARRO:**

That The School Board of Miami-Dade County, Florida, Direct the Superintendent of Schools to establish budgetary procedures and Board Policy, to ensure the fund balance, including carryover funds remaining upon the separation from office by a School Board Member to the office of the new Board Member. This item has no additional costs to the District, as it pertains to existing funds which have already been allocated to Board Members offices.