

Ms. Lubby Navarro, Board Member

SUBJECT: BUDGET OF SCHOOL BOARD MEMBERS OFFICE

COMMITTEE: FISCAL ACCOUNTABILITY

LINK TO STRATEGIC BLUEPRINT: INFORMED, ENGAGED & EMPOWERED STAKEHOLDERS

After the Second Budget Public Hearing and in accordance with School Board Policy 6233, District Budgets, the School Board adopts its final budget for the forthcoming fiscal year. As part of this final budget, funds are allocated for the operations of each School Board Member's office. Based on this allocation, Board Members can properly budget for the costs and expenses that will be incurred throughout the year for the management and operation of their respective offices, in support of their districts to ensure proper service to their constituents. } Revised

In addition to the annual allocation, unspent from prior years are appropriated and added to the annual Board Member budget. The total available funds should be allocated to incoming Board Members in order for that district to receive the full benefit of the allocation for that District. } Added

As the School Board experiences transitions through either by a School Board Member separating from their respective seats, due to the expiration of their term and funds have been expended, the incoming Board Member would be allocated the prorated share of all remaining month's discretionary funds, including carryover. } Revised

Other transitions Board Members can experience through unforeseen circumstances are resignation, removal from office or upon a Board Member becoming deceased, it is important to establish Board Policy that provides for an equal level of support for new Board Members. } Added

This item seeks Board approval to request a recommendation from the Superintendent of Schools to establish a uniform budgetary practice for the fund balance, including carryover funds remaining upon the separation by a School Board Member from their office. The new budgetary procedure shall set forth policy to ensure left over funds carryover to the office of the new office holder. Such a procedure will ensure new Board Members have adequate funds to provide the proper support and continuity of service, for the operation of their office and support for their constituents. As these funds have been already allocated, this item does not present additional costs to the District. } Revised

**ACTION PROPOSED BY
LUBBY NAVARRO:**

That The School Board of Miami-Dade County, Florida, request a recommendation from the Superintendent of Schools to review School Board Policy 6233, *District Budgets*, and bring forth recommendations that ensure uniform budgetary practices for School Board Members offices fund balance, including carryover funds remaining upon the separation by a School Board Member from their office, by the February 2017 School Board meeting for discussion and review.

Revised