

Office of Superintendent of Schools
Board Meeting of April 25, 2018

April 9, 2018

Office of School Facilities
Jaime G. Torrens, Chief Facilities Officer

SUBJECT: FINAL **READING: ADOPT PROPOSED NEW POLICY 8420.01,
SEVERE WEATHER EMERGENCY MANAGEMENT AND
PREPAREDNESS**

COMMITTEE: FACILITIES AND CONSTRUCTION

**LINK TO
STRATEGIC
BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

At its meeting March 21, 2018, the School Board approved Agenda Item F-60 (Emergency Management Policy), authorizing the Superintendent to initiate rulemaking to adopt new Board Policy 8420.01, *Severe Weather Emergency Management and Preparedness*.

Proposed new Board Policy 8420.01 specifically identifies all manuals and procedures concerning preparation and administration of District resources related to emergencies and severe weather events and requires them to be updated and transmitted to the School Board, appropriate District personnel and relevant partners and agencies prior to June 1 every year. Updated manuals and procedures related to severe weather events will also be made available upon request at the Citizen Information Center.

The Notice of Intended Action was published in the Miami Daily Business Review on March 26, 2018, and posted in various places for public information and mailed to various organizations representing persons affected by the amended Policies and to individuals requesting notification. The time to request a hearing or protest the adoption of this Policy has elapsed.

Attached are the Notice of Intended Action and the proposed new Policy. Changes are indicated by underscoring words to be added and ~~striking through~~ words to be deleted.

RECOMMENDED: That The School Board of Miami-Dade County, Florida adopt the proposed new Policy 8420.01 *Severe Weather Emergency Management and Preparedness* and authorize the Superintendent to file the new Policy with The School Board of Miami-Dade County, Florida, to be effective April 25, 2018.

F-60

NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on March 21, 2018 its intention to promulgate new Board Policy 8420.01, *Severe Weather Emergency Management and Preparedness*, at its regular meeting on April 25, 2018.

PURPOSE AND EFFECT: New Policy 8420.01, *Severe Weather Emergency Management and Preparedness*, will require that all manuals and procedures concerning preparation and administration of District resources related to emergencies and severe weather events be specifically identified in Board policy, updated on an annual basis and transmitted to the School Board and appropriate District personnel and relevant partners and agencies prior to June 1 every year.

SUMMARY: New Policy 8420.01, *Severe Weather Emergency Management and Preparedness*, will require that all manuals and procedures concerning preparation and administration of District resources related to emergencies and severe weather events be specifically identified in Board policy, updated on an annual basis and transmitted to the School Board and appropriate District personnel and relevant partners and agencies prior to June 1 every year. Updated manuals and procedures related to severe weather events would also be made available upon request at the Citizen Information Center.

SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED: 1001.41(1); 1001.41(2); F.S.

LAW IMPLEMENTED, INTERPRETED, OR MADE SPECIFIC: 119.071(3), 1001.43, 1006.07(4), F.S.

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING of, April 25, 2018, which begins at 1:00 p.m., in the School Board Administration Building, School Board Auditorium, 1450 N. E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F.S., must do so in writing by April 16, 2018 to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON-WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings including the testimony and evidence upon which the appeal is to be based. Section 286.0105, F.S.

A COPY OF THE PROPOSED NEW POLICY is available at cost to the public for inspection and copying in the Citizen Information Center, Room 102, 1450 Northeast Second Avenue, Miami, Florida 33132.

NEW POLICY

SEVERE WEATHER EMERGENCY MANAGEMENT AND PREPAREDNESS

Student and employee safety is a paramount concern and responsibility of the School Board in any severe weather emergency and requires thorough planning, management and preparedness in order to protect District students, personnel, schools and property.

In order to meet these responsibilities, the Superintendent shall develop and maintain the following manuals and accompanying procedures: (1) *M-DCPS Emergency Communications Plan*, (2) *Disaster Recovery Plan*, and the (3) *Emergency Operations Plan*. These plans shall be revised and updated annually and provided to the Board, appropriate District personnel, and relevant agencies and partners, prior to June 1 each year. Updated manuals and procedures related to severe weather events shall also be made available upon request at the Citizen Information Center..

The manuals and procedures shall include, but are not limited to, the following topics: reporting emergencies, communications, evacuations, drills, pre- and post storm hurricane requirements, use of schools and District buildings as shelters, shelter designations, staffing and other requirements for use of schools as shelters, school closings, re-opening of schools and buildings, and flood procedures.

In accordance with Florida law, any portion of these plans that constitutes or is related to a "security system plan" as that term is defined is confidential and exempt from disclosure and shall not be distributed.

F.S. 119.071(3), 1001.43, 1006.07(4)