Office of Superintendent of Schools Board Meeting of June 20, 2018 May 29, 2018

**Financial Services** 

Mr. Ron Y. Steiger, Chief Financial Officer

SUBJECT: MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING

**APRIL 2018** 

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

**LINK TO STRATEGIC** 

BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES

The Monthly Financial Report for the period ending April 2018 is presented to the Board.

The report contains the Statement of Operations for the General, Food Service, and Capital Projects Funds. Copies of the attached Monthly Financial Report for the period ending April 2018 will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

**RECOMMENDED**: That The School Board of Miami-Dade County, Florida, receive and

file the Monthly Financial Report for the period ending April 2018.

# Monthly Financial Report - Unaudited For the Period Ending April 2018



Financial Services
Office of the Controller

**Board Meeting of June 20, 2018** 

### **Miami-Dade County Public Schools**

#### The School Board of Miami-Dade County, Florida

Ms. Perla Tabares Hantman, Chair Dr. Martin Karp, Vice Chair Dr. Dorothy Bendross-Mindingall Ms. Susie V. Castillo Dr. Lawrence S. Feldman Dr. Steve Gallon III Ms. Lubby Navarro Dr. Marta Pérez Ms. Mari Tere Rojas

#### **Superintendent of Schools**

Mr. Alberto M. Carvalho

#### **Student Advisor**

Mr. Bryce Febres



### Unaudited Monthly Financial Report for the Period Ending April 2018

#### The Superintendent of Schools

Presents:

The Monthly Financial Report for the period ending April and the

forty-three weeks ending April 30, 2018 indicating appropriations in the 2017-18 budget, revenues and expenditures to date by funds

and other related financial data.

Recommends:

The report be accepted and placed on file.

Respectfully submitted,

Alberto M. Carvalho Superintendent

Prepared by:

Daisy Nava. C.P.A.

Controller

Reviewed by:

Ron Y. Steiger

Chief Financial Officer

## Unaudited Monthly Financial Report for the Period Ending April 2018

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#### The School Board of Miami-Dade County, Florida Statement of Operations (Unaudited) GENERAL FUND (\$000)

Forty-three Weeks Ended April 30, 2018

Description		Adopted Budget	Amended Budget <sup>(1)</sup>			Current Month Actual		YTD Actual	% of YTD Actual to Amended Budget		Prior YTD Actual		Difference Increase/ Decrease)	% Increase/ (Decrease
REVENUES														
STATE SOURCES	\$	1,222,699	\$	1,201,104	\$	90,593	\$	1,011,375	84%	\$	948,514	\$	62,861	7%
FEDERAL SOURCES LOCAL SOURCES		16,003 1,605,939		16,004 1,606,140		5,662 47,683		8,805 1,505,792	55% 94%		2,273 1,493,521		6,532 12,271	287% 1%
TRANSFERS IN		179,382		159,705		2,737		145,390	91%		136,519		8,871	6%
TOTAL REVENUES	\$	3,024,023	\$	2,982,953	\$	146,675	\$	2,671,362	90%	\$	2,580,827	\$	90,535	4%
EXPENDITURES														
SCHOOL LEVEL SERVICES														
TEACHING (includes salaries, fringe benefits & other direct expenditures)	\$	2,108,702	\$	2,056,568	\$	185,618	\$	1,689,727	82%	\$	1,639,269	\$	50,458	3%
STUDENT SERVICES (includes counselors, psychologists & visiting teachers)		129,337		118,569		11,060		101,326	85%		100,490		836	1%
TRANSPORTATION		69,772		73,225		6,309		61,400	84%		60,429		971	2%
TOTAL DIRECT SERVICES TO STUDENTS	\$	2,307,811	\$	2,248,362	\$	202,987	\$	1,852,453	82%	\$	1,800,188	\$	52,265	3%
CUSTODIAL & MAINTENANCE SERVICES (includes utilities)		372,072		383,607		25,361		310,621	81%		303,702		6,919	2%
SCHOOL ADMINISTRATION		182,349		168,240		14,416		138,833	83%		137,483		1,350	1%
COMMUNITY SERVICES		29,128		24,271		3,364		23,326	96%		23,273		53	0%
TOTAL SCHOOL LEVEL SERVICES	\$	2,891,360	\$	2,824,480	\$	246,128	\$	2,325,233	82%	\$	2,264,646	\$	60,587	3%
NSTRUCTIONAL SUPPORT SERVICES														
INSTRUCTION & CURRICULUM DEVELOPMENT	\$	23,562	\$	41,933	\$	2,202	\$	30,745	73%	\$	23,656	\$	7,089	30%
INSTRUCTIONAL STAFF TRAINING		1,722		3,003		179		2,656	88%		2,216		440	20%
INSTRUCTION RELATED TECHNOLOGY		40,345		35,006		2,796		27,857	80%		27,372		485	2%
TOTAL INSTRUCTIONAL SUPPORT SERVICES	\$	65,629	\$	79,942	\$	5,177	\$	61,258	77%	\$	53,244	\$	8,014	15%
OTAL SCHOOL LEVEL & INSTRUCTIONAL EXPENDITURES	\$	2,956,989	\$	2,904,422	\$	251,305	\$	2,386,491	82%	\$	2,317,890	\$	68,601	3%
BUSINESS SERVICES														
FISCAL SERVICES (includes accounting, budget, payroll, accounts payable & cash management)	\$	11,894	\$	13,047	\$	907	\$	9,536	73%	\$	8,638	\$	898	10%
CENTRAL SERVICES (includes purchasing, personnel, risk management & warehouse services)		56,953		65,817		3,550		41,339	63%		37,011		4,328	12%
ADMINISTRATIVE TECHNOLOGY SERVICES		2,394		2,953		291		2,471	84%		2,191		280	13%
TOTAL BUSINESS SERVICES	\$	71,241	\$	81,817	\$	4,748	\$	53,346	65%	\$	47,840	\$	5,506	12%
CENTRAL ADMINISTRATION														
SCHOOL BOARD BOARD OFFICE	\$	3,280	\$	3,192	\$	262	\$	2,752	86%	\$	2,770	\$	(18)	(1%)
BOARD ATTORNEY	•	3,213	Ψ	3,171	•	268	Ψ	2,455	77%	•	2,446	Ψ	9	0%
OTHER (includes inspector general & independent auditors)		1,442		1,807		123		1,238	69%		1,122		116	10%
GENERAL ADMINISTRATION														
SUPERINTENDENT'S OFFICE		1,550		1,529		109		1,111	73%		1,107		4	0%
OTHER GENERAL ADMINISTRATION		3,784		4,344		350		3,513	81%		3,306		207	6%
TOTAL CENTRAL ADMINISTRATION	\$	13,269	\$	14,043	\$	1,112	\$	11,069	79%	\$	10,751	\$	318	3%
SUB-TOTAL EXPENDITURES	\$	3,041,499	\$	3,000,282	\$	257,165	\$	2,450,906	82%	\$	2,376,481	\$	74,425	3%
FACILITIES & CAPITALIZED EQUIPMENT		_		117		-		-	0%		_		-	-
DEBT SERVICE (includes interest expense)		1,520		1,550		-		1,539	99%		911		628	69%
TOTAL EXPENDITURES	\$	3,043,019	\$	3,001,949	\$	257,165	\$	2,452,445	82%	\$	2,377,392	\$	75,053	3%
Excess (Deficiency) of Revenues Over Expenditures	\$	(18,996)	\$	(18,996)	\$	(110,490)	\$	218,917		\$	203,435	\$	15,482	
Beginning Fund Balance		222,269		222,269										
Less: Rebudgets, Reserves, Encumbrances & Commitments		(66,675)		(66,675)	_									
Jnappropriated Fund Balance	\$	136,598	\$	136,598										

<sup>(1)</sup> This represents the budget as amended at the School Board meeting on February 21, 2018. Sources: Offices of the Controller and Budget Management

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### The School Board of Miami-Dade County, Florida Statement of Operations Unaudited (\$000)

#### CAPITAL PROJECTS FUNDS Forty-three Weeks Ended April 30, 2018

Description		Adopted Budget	Amended	Current Month	Ye	ar-To-Date Actual			Commitment and	Actual vs Amended		Year-To-Date Actual	Difference Increase/	% Increase/
2000.15.10.11	2	2017-18 <sup>(3)</sup>	Budget <sup>(5)</sup>	Actual		2017-18		%	Encumbrance	Budget	%	2016-17 <sup>(4)</sup>	Decrease)	(Decrease)
REVENUES														
Local Optional Millage	\$	439,381	\$ 439,255	\$ 37,389	\$	412,938 (	(1)	94%	N/A	\$ (26,317)	(6%)	381,770	\$ 31,168	8%
PECO Revenues		18,125	18,125	1,034		16,053		89%	N/A	(2,072)	(11%)	24,301	(8,248)	(34%)
Interest		3,794	3,794	643		5,900		156%	N/A	2,106	56%	3,014	2,886	96%
Transfers-in (Interfund)		-	-	-		-		-	N/A	-	-	-	-	-
Sale of Bonds and Other Revenues		250,316	225,616	-		-		0%	N/A	(225,616)	(100%)	273,273	(273,273)	(100%)
Misc Revenue		36,315	34,638	6,818		22,819		66%	N/A	(11,819)	(34%)	13,340	9,479	71%
Total	\$	747,931	\$ 721,428	\$ 45,884	\$	457,710		63%	N/A	\$ (263,718)	(37%)	695,698	\$ (237,988)	(34%)
Beginning Fund Balance		661,292	661,292					_						
Total Beginning Fund Balance &										Current				
Budgeted Revenues	\$	1,409,223	\$ 1,382,720							Available				
EXPENDITURES	Ī									Balance				
Sites/Site Improvements	\$	18,554	\$ 19,309	\$ 888	\$	7,066 (	(2)	37%	\$ 3,940	\$ 8,303	43% \$	9,003	\$ (1,937)	(22%)
Buildings & Additions		261,368	257,992	8,401		41,075 (	(2)	16%	45,732	171,185	66%	43,462	(2,387)	(5%)
Renovations		641,524	641,006	9,369		89,595	(2)	14%	67,439	483,972	76%	101,749	(12,154)	(12%)
Original & Additional Equipment		52,900	32,472	1,817		13,354 (	(2)	41%	8,631	10,487	32%	39,950	(26,596)	(67%)
Other		3,187	20,054	5		17,237		86%	486	2,331	12%	1,244	15,993	1286%
Transfers-out		423,969	404,292	77,109		338,786		84%	-	65,506	16%	330,510	8,276	3%
Total	\$	1,401,502	\$ 1,375,125	\$ 97,589	\$	507,113		37%	\$ 126,228	\$ 741,784	54%	525,918	\$ (18,805)	(4%)
Excess (Deficiency) of			 	 								·	 	
Revenues Over Expenditures		(653,571)	(653,697)	\$ (51,705)	\$	(49,403)					_\$	169,780	\$ (219,183)	
Projected Ending Balance	\$	7,721	\$ 7,595											

<sup>(1)-(2)</sup> Refer to accompanying "Notes to Monthly Financial Report."

<sup>(3)</sup> This represents the adopted budget approved by the School Board on September 6, 2017.

<sup>(4)</sup> The Statement of Operations is shown with comparative totals for fiscal year 2016-17.

<sup>(5)</sup> This represents the budget as amended at the School Board meeting on February 21, 2018.

Sources: Offices of the Controller and Budget Management

#### The School Board of Miami-Dade County, Florida Statement of Operations Unaudited (\$000)

#### FOOD SERVICE FUND

Forty-three Weeks Ended April 30, 2018

Description	L	Adopted 2017-18		Amended 2017-18		Current Month		r-To-Date Actual				Projected		Variance Favorable		Ye	ear-To-Date Actual (4)		fference crease/	% Increase/
		Budget (5)		Budget (6)		Actual		2017-18			%	Annual <sup>(6)</sup>	%	(Unfavorable)	%		2016-17	(D	ecrease)	(Decrease)
REVENUES																				
Local Sources:																				
Food Sales	\$	15,490	\$	11,738	\$	1,533	\$	10,413			89% \$	,	100%	•	0%	\$	13,511	\$	(3,098)	(23%)
Interest		80		80		19		130			163%	130	163%	50	63%		92		38	41%
Other		-		-		-		-					-		-		-		-	-
Total Local Sources		15,570		11,818		1,552		10,543			89%	11,868	100%	50	0%		13,603		(3,060)	(22%)
State Sources:																				
State Reimbursements		1,976		1,882		157		1,568			83%	1,882	100%	-	0%		1,647		(79)	(5%)
Other		-		-		-		-				-	-		-		-		-	-
Total State Sources		1,976		1,882		157		1,568			83%	1,882	100%	-	0%		1,647		(79)	(5%)
Federal Sources:																				
Federal Reimbursement		137,500		152,000		16,327		•	(1)	(7)	87%	152,000	100%	-	0%		116,430		15,558	13%
Value of Fed. Commodities Received		11,000		11,000		290			(3)		95%	11,000	100%		0%		10,823		(360)	(3%)
Cash in Lieu of Donated Foods		1,075		1,005		136		922			92%	1,005	100%	-	0%		936		(14)	(1%)
Commodity Rebate		25		25				5			20%	25	100%		0%		4		1	-
Total Federal Sources		149,600		164,030		16,753	1	43,378			87%	164,030	100%	-	0%		128,193		15,185	12%
Total Revenues	\$	167,146	\$	177,730	\$	18,462	\$ 1	55,489			87% \$	177,780	100%	\$ 50	0%	\$	143,443	\$	12,046	8%
Beginning Fund Balance		31,932		31,932								31,932	100%							
Beginning Fund Balance &																				
Budgeted/Projected Revenue		199,078		209,662								209,712	100%							
EXPENDITURES																				
Cost of Goods Used:																				
Purchased Foods	\$	63,710	\$	63,710	\$	6,912	\$	50,873	(2)		80% \$	63,710	100%	\$ -	0%	\$	53,468	\$	(2,595)	(5%)
Federal Commodities		11,000		11,000		1,338		8,835	(2)	(3)	80%	11,000	100%	-	0%		9,236		(401)	(4%)
Other Nonfood Supplies		5,000		5,000		66		2,297	(2)		46%	5,000	100%	-	0%		3,834		(1,537)	(40%)
Salaries		48,792		49,900		8,411		41,689	(8)	(9)	84%	49,900	100%	-	0%		36,154		5,535	15%
Fringes		26,772		25,743		4,440		20,704	(8)	(9)	80%	25,743	100%	-	0%		19,480		1,224	6%
Energy Services		5,999		5,999		499		4,986			83%	5,999	100%	-	0%		4,977		9	0%
Purchased Services		6,750		6,950		395		5,335	(8)		77%	6,950	100%	-	0%		5,372		(37)	(1%)
Material & Supplies		608		608		284		888			146%	888	146%	(280)	(46%)		462		426	92%
Capital Outlay		2,000		4,500		349		3,732			83%	4,500	100%	-	0%		1,763		1,969	112%
Indirect Cost		4,221		4,208		320		3,079			73%	4,208	100%	-	0%		2,691		388	14%
Total Expenditures	\$	174,852	\$	177,618	\$	23,014	\$ 1	142,418			80% \$	177,898	100%	\$ (280)	(0%)	\$	137,437	\$	4,981	4%
Excess (Deficiency) of																				
Revenues Over Expenditures	\$	(7,706)	\$	112	\$	(4,552)	\$	13,071			\$	(118)				\$	6,006	\$	7,065	l
Ending Fund Balance	\$	24,226	\$	32,044	_						9					<u> </u>		•		
Less: Nonspendable Fund Balance-Inventory	•	(2,425)	Ψ.	(2,425)							•	(2,425)								
Restricted Fund Balance	¢	,	¢	29,619							•									
Restricted Fund Balance	\$	21,801	\$	29,619							\$	29,389								

For (1-3): Refer to accompanying "Notes to Monthly Financial Report".

Sources: Offices of the Controller, Budget Management and Food & Nutrition.

<sup>(4)</sup> The Statement of Operations is shown with comparative totals for fiscal year 2016-17.

<sup>(5)</sup> This represents the adopted budget approved by the School Board on September 6, 2017.

<sup>(6)</sup> This represents the budget as amended at the School Board meeting on February 21, 2018.

<sup>(7)</sup> Due to hurricane Irma, the FDACS will reimburse the District at the free rate based on attendance for the period of September 18, 2017 through October 20, 2017.

<sup>(8)</sup> Included in these categories is \$1,194,671 of maintenance chargebacks allocated \$412,330 to salaries, \$78,672 to fringes and \$703,669 to purchased services.

<sup>(9)</sup> In accordance with the Budget Executive Summary, included in these categories is \$7,000,000 of custodial expenditures transfers from the General Fund allocated \$4,536,307 to salaries and \$2,463,693 to fringes.

### Unaudited Notes to the Monthly Financial Report for the Period Ending April 2018

#### **General Fund**

The General Fund is the primary operating fund of the School Board. General ad valorem tax revenues, revenues from the Florida Education Finance Program and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund.

- 1. Local property tax revenue is recorded on a cash basis. Comparison of the cash receipt figure to the budgeted annual total will enable the reader to determine the status of collections.
- 2. The following is a breakdown of commitments and encumbrances by expenditure type in the General Fund for the period ending April 30, 2018:

		Commitments		Encumbrances		Totals
Employee Benefits Purchased Services	\$	- 3,150,800	\$	158,032 54,919,937	\$	158,032 58,070,737
Energy Services Materials & Supplies		-		35,866,313		35,866,313 5,509,944
Capital Outlay		469,267 550,665		5,040,677 3,191,104		3,741,769
Other	ф Ф	4 170 722	<b>.</b>	1,974,196	\$	1,974,196 105,320,991
Total	\$_	4,170,732	\$_	101,150,259	Φ	105,320,991

#### **Capital Projects Funds**

These funds are used to account for financial resources segregated for the acquisition or construction of major capital facilities and their components.

- 1. Local property tax revenue is recorded on a cash basis. Comparison of the cash receipt figure to the budgeted annual total will enable the reader to determine the status of collections.
- 2. Retainage accruals are reported under the following expenditure categories for the period ending April 30, 2018:

Buildings and Additions	\$	5,322,859
Land		32,932
Improvements Other Than Buildings		712,010
Renovations		8,999,696
Equipment		-
Total	\$	15,067,497
i Otai	Ψ	13,007,437

### Unaudited Notes to the Monthly Financial Report for the Period Ending April 2018

#### **Food Service Fund**

This fund is used to account for the schools' Food Service operations. Operating funds are received or generated from federal, state and local sources.

Average daily student participation as a percentage of enrollments is 27% for breakfasts and 59% for lunches compared to 27% and 61% in 2016-2017 fiscal year. The total number of student meals served decreased 4.75% compared to the prior year.

The number of operating days in the current month was 21 and year-to-date was 148 compared to 150 in the prior year. Due to hurricane Irma, schools were closed from September 7, 2017 through September 15, 2017. However, the Federal Department of Agriculture and Consumer Services (FDACS), provided a waiver whereby it reimbursed the District at the free rate based on attendance, for the period of September 18, 2017 through October 20, 2017.

Net encumbrances as of month end amounted to \$2,605,343 of which \$2,329,806 is attributable to Capital Outlay; \$17,567 is attributable to Material and Supplies; and \$257,970 is attributable to Purchased Services.

- 1. Federal Reimbursement claims are made on the basis of an established rate from the State Department and calculated by the number of each type of meal served, according to the reports submitted by each school.
- 2. The inventory valuations were recorded as submitted and certified by the Administrative Director, Food and Nutrition Management, Directors for Operations, Coordinators for Food Service Finance, Production and Planning, and Food Service Managers.
- 3. Based on the Florida Department of Education Technical Assistance Note, the fair value of commodities is to be recognized as revenue in the period the commodities are received. Additionally, the Governmental Accounting Standards Board (GASB) Statement No. 54, <u>Fund Balance Reporting and Governmental Fund Type Definitions</u> requires inventory to be reported under the category of nonspendable. At April 30, 2018 the commodity inventory balance was \$3,453,128.

### Unaudited Explanation of Variances to the Monthly Financial Report for the Period Ending April 2018

**General Fund** 

Revenues (\$ in thousands)

Transfers-in represent reimbursements to the General Fund from LOML (local optional millage levy) for certain capital outlay expenditures, maintenance and repairs as authorized by Section 1011.71 Florida Statutes. Additionally, as a result of a change in financial reporting as directed by the Florida Department of Education (DOE), charter school capital outlay funding is recorded in the Capital Funds and then the Capital Funds reimburse the General Fund through a transfer-in. Also, as a result of a legislative change allowing for flexibility in the use of LOML funds, the Capital Funds also reimburse the General Fund for property & casualty insurance expenditures. As of April 2018, reimbursements to the General Fund through transfers-in amounted to \$145,390 consisting of \$30,000 from the Self-Insurance Health Fund, and \$88,015, \$9,928 and \$17,447 for capital outlay expenditures, charter school capital outlay, and property & casualty insurance, respectively.

### Unaudited Monthly Financial Report for the Period Ending April 2018

#### Glossary of Terms

The following definitions are offered to assist readers in understanding the meaning of the accounting terminology used throughout this report.

Fund Accounting The accounts of the School Board are organized on the basis of

funds or groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise the fund's assets, liabilities, fund

balance, revenues and expenditures.

Revenues Increases in governmental fund type net current assets from

other than expenditure refunds and residual equity transfers.

Expenditures Decreases in net financial resources. Expenditures include

current operating expenses which require the current or future

use of net current assets, debt service, and capital outlays.

Federal Commodities Surplus food items distributed by the U.S. Department of

Agriculture.

Inventory The quantity of food, commodities and supplies acquired to

maintain the on-going needs of the Food Service Program.



#### **Anti-Discrimination Policy**

#### Federal and State Laws

The School Board of Miami-Dade County, Florida adheres to a policy of nondiscrimination in employment and educational programs/activities and strives affirmatively to provide equal opportunity for all as required by:

Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin.

<u>Title VII of the Civil Rights Act of 1964 as amended</u> - prohibits discrimination in employment on the basis of race, color, religion, gender, or national origin.

Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of gender.

Age Discrimination in Employment Act of 1967 (ADEA) as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40.

The Equal Pay Act of 1963 as amended - prohibits gender discrimination in payment of wages to women and men performing substantially equal work in the same establishment.

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled.

<u>Americans with Disabilities Act of 1990 (ADA)</u> - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications.

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons.

<u>The Pregnancy Discrimination Act of 1978</u> - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions.

<u>Florida Educational Equity Act (FEEA)</u> - prohibits discrimination on the basis of race, gender, national origin, marital status, or handicap against a student or employee.

<u>Florida Civil Rights Act of 1992</u> - secures for all individuals within the state freedom from discrimination because of race, color, religion, sex, national origin, age, handicap, or marital status.

<u>Title II of the Genetic Information Nondiscrimination Act of 2008 (GINA)</u> - prohibits discrimination against employees or applicants because of genetic information.

Boy Scouts of America Equal Access Act of 2002 – no public school shall deny equal access to, or a fair opportunity for groups to meet on school premises or in school facilities before or after school hours, or discriminate against any group officially affiliated with Boy Scouts of America or any other youth or community group listed in Title 36 (as a patriotic society).

**Veterans** are provided re-employment rights in accordance with P.L. 93-508 (Federal Law) and Section 295.07 (Florida Statutes), which stipulate categorical preferences for employment.

#### In Addition:

School Board Policies 1362, 3362, 4362, and 5517 - Prohibit harassment and/or discrimination against students, employees, or applicants on the basis of sex, race, color, ethnic or national origin, religion, marital status, disability, genetic information, age, political beliefs, sexual orientation, gender, gender identification, social and family background, linguistic preference, pregnancy, citizenship status, and any other legally prohibited basis. Retaliation for engaging in a protected activity is also prohibited.

For additional information contact:

Office of Civil Rights Compliance (CRC) Executive Director/Title IX Coordinator 155 N.E. 15th Street, Suite P104E Miami, Florida 33132

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