Office of Superintendent of Schools Board Meeting of October 10, 2018 September 24, 2018

Financial Services

Mr. Ron Y. Steiger, Chief Financial Officer

SUBJECT: MONTHLY FINANCIAL REPORTS FOR THE PERIODS

ENDING JULY AND AUGUST 2018

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

LINK TO STRATEGIC

BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES

The Monthly Financial Reports for the periods ending July and August 2018 are presented to the Board.

The reports contain the Statement of Operations for the General, Food Service, and Capital Projects Funds. Copies of the attached Monthly Financial Reports for the periods ending July and August 2018 will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, receive and

file the Monthly Financial Reports for the periods ending July and

August 2018.

Monthly Financial Report - Unaudited For the Period Ending July 2018



Financial Services
Office of the Controller

Board Meeting of October 10, 2018

Miami-Dade County Public Schools

The School Board of Miami-Dade County, Florida

Ms. Perla Tabares Hantman, Chair Dr. Martin Karp, Vice Chair Dr. Dorothy Bendross-Mindingall Ms. Susie V. Castillo Dr. Lawrence S. Feldman Dr. Steve Gallon III Ms. Lubby Navarro Dr. Marta Pérez Ms. Mari Tere Rojas

Superintendent of Schools

Mr. Alberto M. Carvalho

Student Advisor

Mr. Josh Rios



Unaudited Monthly Financial Report for the Period Ending July 2018

The Superintendent of Schools

Presents:

The Monthly Financial Report for the period ending July and the four

weeks ending July 31, 2018 indicating appropriations in the 2018-19 budget, revenues and expenditures to date by funds and other

related financial data.

Recommends:

The report be accepted and placed on file.

Respectfully submitted,

Alberto M. Carvalho Superintendent

Prepared by:

Daisy Nava, C.P.A.

Controller

Reviewed by:

Ron Y. Steiger

Chief Financial Officer

Unaudited Monthly Financial Report for the Period Ending July 2018

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The School Board of Miami-Dade County, Florida Statement of Operations (Unaudited) GENERAL FUND (\$000) Four Weeks Ended July 31, 2018

						Current			% of YTD Actual to		Prior		Difference	%
Description		Adopted Budget	Ame Bud			Month Actual		YTD Actual	Adopted Budget		YTD Actual		Increase/ (Decrease)	Increase/ (Decrease)
REVENUES														
STATE SOURCES	\$	1,211,519	\$	-	\$	102,952	\$	102,952	8%	\$	104,191	\$	(1,239)	(1%)
FEDERAL SOURCES		28,648		-		264		264	1%		49		215	439%
LOCAL SOURCES TRANSFERS IN		1,617,083 190,992		-		2,355 5,318		2,355 5,318	0% 3%		2,029 3,226		326 2,092	16% 65%
TOTAL REVENUES	\$	3,048,242	\$	_	\$	110,889	\$	110,889	4%	\$	109,495	\$	1,394	1%
EXPENDITURES	<u></u>	-,- :-,- :-	- T		•	,	•	,		<u> </u>	,	•	.,	
SCHOOL LEVEL SERVICES														
TEACHING (includes salaries, fringe benefits & other direct expenditures)	\$	2,162,807	\$	_	\$	66,965	\$	66,965	3%	\$	60,494	\$	6,471	11%
STUDENT SERVICES (includes counselors, psychologists & visiting teachers)	·	138,259	·	-	•	4,221	•	4,221	3%	·	4,188	•	33	1%
TRANSPORTATION		68,122		-		3,648		3,648	5%		3,204		444	14%
TOTAL DIRECT SERVICES TO STUDENTS	\$	2,369,188	\$	-	\$	74,834	\$	74,834	3%	\$	67,886	\$	6,948	10%
CUSTODIAL & MAINTENANCE SERVICES (includes utilities)		359,305		_		26,398		26,398	7%		25,565		833	3%
SCHOOL ADMINISTRATION		183,483		-		9,028		9,028	5%		8,726		302	3%
COMMUNITY SERVICES		28,369		-		939		939	3%		844		95	11%
TOTAL SCHOOL LEVEL SERVICES	\$	2,940,345	\$	-	\$	111,199	\$	111,199	4%	\$	103,021	\$	8,178	8%
INSTRUCTIONAL SUPPORT SERVICES														
INSTRUCTION & CURRICULUM DEVELOPMENT	\$	23,233	\$	-	\$	1,662	\$	1,662	7%	\$	1,852	\$	(190)	(10%)
INSTRUCTIONAL STAFF TRAINING		2,025		-		217		217	11%		174		43	25%
INSTRUCTION RELATED TECHNOLOGY		39,492		-		2,792		2,792	7%		2,668		124	5%
TOTAL INSTRUCTIONAL SUPPORT SERVICES	\$	64,750	\$	-	\$	4,671	\$	4,671	7%	\$	4,694	\$	(23)	(0%)
TOTAL SCHOOL LEVEL & INSTRUCTIONAL EXPENDITURES	\$	3,005,095	\$	-	\$	115,870	\$	115,870	4%	\$	107,715	\$	8,155	8%
BUSINESS SERVICES														
FISCAL SERVICES (includes accounting, budget, payroll, accounts payable & cash management)	\$	10,660	\$	-	\$	804	\$	804	8%	\$	777	\$	27	3%
CENTRAL SERVICES (includes purchasing, personnel, risk management & warehouse services)		53,532		-		8,612		8,612	16%		8,137		475	6%
ADMINISTRATIVE TECHNOLOGY SERVICES		1,450		-		169		169	12%		77		92	119%
TOTAL BUSINESS SERVICES	\$	65,642	\$	_	\$	9,585	\$	9,585	15%	\$	8,991	\$	594	7%
CENTRAL ADMINISTRATION SCHOOL BOARD														
BOARD OFFICE	\$	3,282	\$	-	\$	341	\$	341	10%	\$	241	\$	100	41%
BOARD ATTORNEY		3,201		-		243		243	8%		231		12	5%
OTHER (includes inspector general & independent auditors)		1,266		-		88		88	7%		68		20	29%
GENERAL ADMINISTRATION														
SUPERINTENDENT'S OFFICE		1,782		-		100		100	6%		101		(1)	(1%)
OTHER GENERAL ADMINISTRATION		3,523		-		274		274	8%		344		(70)	(20%)
TOTAL CENTRAL ADMINISTRATION	\$	13,054	\$	-	\$	1,046	\$	1,046	8%	\$	985	\$	61	6%
SUB-TOTAL EXPENDITURES	\$	3,083,791	\$	-	\$	126,501	\$	126,501	4%	\$	117,691	\$	8,810	7%
DEBT SERVICE (includes interest expense)		5,800		-		-		-	0%		-		-	-
TOTAL EXPENDITURES	\$	3,089,591	\$	-	\$	126,501	\$	126,501	4%	\$	117,691	\$	8,810	7%
Excess (Deficiency) of Revenues Over Expenditures	\$	(41,349)	\$	-	\$	(15,612)	\$	(15,612)		\$	(8,196)	\$	(7,416)	
Beginning Fund Balance		249,164		-										
Less: Rebudgets, Reserves, Encumbrances & Commitments		(82,888)		-	_									
Unappropriated Fund Balance	\$	124,927	\$											

⁽¹⁾ This represents the adopted budget approved by the School Board on September 5, 2018. Sources: Offices of the Controller and Budget Management

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The School Board of Miami-Dade County, Florida Statement of Operations Unaudited (\$000)

CAPITAL PROJECTS FUNDS Four Weeks Ended July 31, 2018

Description		Adopted Budget	Amended	Current Month	 ar-To-Date Actual			Commitment and		Actual vs Adopted		Year-To-Date Actual	Difference Increase/	% Increase/
23337	2	2018-19 ⁽³⁾	Budget	Actual	2018-19		%	Encumbrance		Budget	%	2017-18 ⁽⁴⁾	(Decrease)	(Decrease)
REVENUES														
Local Optional Millage	\$	463,958	\$ - \$	-	\$ - ((1)	0%	N/A	\$	(463,958)	(100%) \$	-	\$ -	-
PECO Revenues		39,171	-	2,741	2,741		7%	N/A		(36,430)	(93%)	921	1,820	198%
Interest		5,184	-	514	514		10%	N/A		(4,670)	(90%)	384	130	34%
Transfers-in (Interfund)		-	-	-	-		-	N/A		-	-	-	-	-
Sale of Bonds and Other Revenues		255,316	-	-	-		0%	N/A		(255,316)	(100%)	-	-	-
Misc Revenue		45,740	-	903	903		2%	N/A		(44,837)	(98%)	6	897	14950%
Total	\$	809,369	\$ - \$	4,158	\$ 4,158		1%	N/A	\$	(805,211)	(99%) \$	1,311	\$ 2,847	217%
Beginning Fund Balance		548,501												_
Total Beginning Fund Balance &										Current				
Budgeted Revenues	\$	1,357,870	\$ -							Available				
EXPENDITURES										Balance				
Sites/Site Improvements	\$	15,639	\$ - \$	259	\$ 259 ((2)	2%	\$ 4,174	\$	11,206	72 % \$	248	\$ 11	4%
Buildings & Additions		258,255	-	1,900	1,900 ((2)	1%	42,374		213,981	83%	995	905	91%
Renovations		613,818	-	3,385	3,385 ((2)	1%	80,172		530,261	86%	2,448	937	38%
Original & Additional Equipment		48,254	-	1,656	1,656 ((2)	3%	5,865		40,733	84%	372	1,284	345%
Other		4,329	-		-	. ,	0%	480		3,849	89%	5	(5)	(100%)
Transfers-out		413,115	-	35,204	35,204		9%	-		377,911	91%	49,023	(13,819)	(28%)
Total	\$	1,353,410	\$ - \$	42,404	\$ 42,404		3%	\$ 133,065	\$	1,177,941	87% \$	53,091		
Excess (Deficiency) of								·	-					
Revenues Over Expenditures		(544,041)	- \$	(38,246)	\$ (38,246)						<u>\$</u>	(51,780)	\$ 13,534	_
Projected Ending Balance	\$	4,460	\$ 	·	 						_			_

⁽¹⁾⁻⁽²⁾ Refer to accompanying "Notes to Monthly Financial Report."

⁽³⁾ This represents the adopted budget approved by the School Board on September 5, 2018.

⁽⁴⁾ The Statement of Operations is shown with comparative totals for fiscal year 2017-18.

Sources: Offices of the Controller and Budget Management

The School Board of Miami-Dade County, Florida **Statement of Operations** Unaudited (\$000)

FOOD SERVICE FUND Four Weeks Ended July 31, 2018

							our weeks			•	1, 2	010										
		Adopted		Α	mended		Current	Ye	ar-To-Date	•			_			Variance		Υ	ear-To-Date		erence	. %
Description		2018-19			2018-19		Month		Actual					Projected		Favorable			Actual (4)		rease/	Increase/
		Budget (5)			Budget		Actual		2018-19			%		Annual (5)	%	(Unfavorable	%		2017-18	(Dec	crease)	(Decrease)
REVENUES																						
Local Sources:																						
Food Sales	\$	14,500		\$		- \$	6	\$	6				\$	14,500	100%	-	0%	\$	8	\$	(2)	(25%)
Interest		112				-	14		14			13%		112	100%	-	0%		10		4	40%
Other		-	_			•	-		-						-		-	_	-		-	_ !
Total Local Sources		14,612	_			-	20		20			0%_		14,612	100%		_ 0%	_	18		2	11%
State Sources:																						
State Reimbursements		1,882				-	157		157			8%		1,882	100%	-	0%		165		(8)	(5%)
Other		-	_			•	-		-						-		-	_	-			· •
Total State Sources		1,882	_			•	157		157			8%_		1,882	100%		_ 0%	_	165		(8)	(5%)
Federal Sources:		407.570					4 000		4 000					407.570					4 470		404	00/
Federal Reimbursement		137,572				•	1,603		,	(1)		1%		137,572	100%		0%		1,472		131	9%
Value of Fed. Commodities Received		10,500				•	508		508	(3)		5%		10,500	100%		0%		407		101	25%
Cash in Lieu of Donated Foods		1,050				•	-		-			0%		1,050	100%		0%		-		-	-
Commodity Rebate	_	25	_							-		0%_		25	100%		_ 0%	_	- 1 070		-	400/
Total Federal Sources		149,147	_			-	2,111		2,111	-		1%_	_	149,147	100%		0%	_	1,879		232	12%
Total Revenues	\$	165,641		\$		- \$	2,288	\$	2,288			1%	\$	165,641	100%		0%	\$	2,062	\$	226	11%
Beginning Fund Balance		42,649	_			_						_		42,649	100%	1						
Beginning Fund Balance &																						
Budgeted/Projected Revenue		208,290				-								208,290	100%	ı						
EXPENDITURES												· <u>-</u>		<u>.</u>								
Cost of Goods Used:	_																					
Purchased Foods	\$	62,500		\$		- \$	579	\$	579	(2)		1%	\$	62,500	100%	\$ -	0%	\$	441	\$	138	31%
Federal Commodities		10,500					84		84	(2)	(3)	1%		10,500	100%	-	0%		92		(8)	(9%)
Other Nonfood Supplies		3,000				_	44		44	(2)		1%		3,000	100%	-	0%		76		(32)	(42%)
Salaries		52,300	(6)			-	733		733			1%		52,300	100%		0%		633		100	16%
Fringes		26,355	(6)			-	1,369		1,369			5%		26,355	100%	-	0%		1,364		5	0%
Energy Services		5,999				-	497		497			8%		5,999	100%	-	0%		496		1	0%
Purchased Services		7,375				-	560		560			8%		7,375	100%	-	0%		631		(71)	(11%)
Material & Supplies		1,038				-	1		1			0%		1,038	100%	-	0%		2		(1)	(50%)
Capital Outlay		3,450				-	548		548			16%		3,450	100%	-	0%		185		363	196%
Indirect Cost		2,823	_			-	107		107	_		4%		2,823	100%		0%		151		(44)	(29%)
Total Expenditures	\$	175,340		\$		- \$	4,522	\$	4,522			3%	\$	175,340	100%	\$ -	0%	\$	4,071	\$	451	11%
Excess (Deficiency) of			_							-		_										
Revenues Over Expenditures	\$	(9,699)		\$		- \$	(2,234)	\$	(2,234)				\$	(9,699)				\$	(2,009)	\$	(225)	
Ending Fund Balance	\$	32,950		\$		_							\$	32,950				_				
Less: Nonspendable Fund Balance-Inventory		(2,864)		·		-							•	(2,864)								
Restricted Fund Balance	\$			\$									\$	30,086								
	Ψ	30,000		Ψ									Ψ.	30,000								ļ

For (1-3): Refer to accompanying "Notes to Monthly Financial Report".

⁽⁴⁾ The Statement of Operations is shown with comparative totals for fiscal year 2017-18.

⁽⁵⁾ This represents the adopted budget approved by the School Board on September 5, 2018.

⁽⁶⁾ In accordance with the Budget Executive Summary, included in these categories is \$7,000,000 of custodial expenditures allocated \$5,866,086 to salaries and \$1,133,914 to fringes.
Sources: Offices of the Controller, Budget Management and Food & Nutrition.

Unaudited Notes to the Monthly Financial Report for the Period Ending July 2018

General Fund

The General Fund is the primary operating fund of the School Board. General ad valorem tax revenues, revenues from the Florida Education Finance Program and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund.

- 1. Local property tax revenue is recorded on a cash basis. Comparison of the cash receipt figure to the budgeted annual total will enable the reader to determine the status of collections.
- 2. The following is a breakdown of commitments and encumbrances by expenditure type in the General Fund for the period ending July 31, 2018:

	Commitments	Encumbrances	Totals
Employee Benefits Purchased Services	\$ 150,000 5,641,904	\$ 14,888 51,723,525	\$ 164,888 57,365,429
Energy Services Materials & Supplies	735,324	22,176,006 4,550,508	22,176,006 5,285,832
Capital Outlay Other	406,268 275,159	3,975,236 1,580,078	4,381,504 1,855,237
Total	\$ 7,208,655	\$ 84,020,241	\$ 91,228,896

Capital Projects Funds

These funds are used to account for financial resources segregated for the acquisition or construction of major capital facilities and their components.

- 1. Local property tax revenue is recorded on a cash basis. Comparison of the cash receipt figure to the budgeted annual total will enable the reader to determine the status of collections.
- 2. Retainage accruals are reported under the following expenditure categories for the period ending July 31, 2018:

Buildings and Additions	\$ 5,513,782
Land	32,932
Improvements Other Than Buildings	616,048
Renovations	9,107,787
Equipment	
Total	\$ 15,270,549

Unaudited Notes to the Monthly Financial Report for the Period Ending July 2018

Food Service Fund

This fund is used to account for the schools' Food Service operations. Operating funds are received or generated from federal, state and local sources.

Net encumbrances as of month end amounted to \$2,934,029 of which \$2,471,289 is attributable to Capital Outlay; \$63,855 is attributable to Material and Supplies; and \$398,885 is attributable to Purchased Services.

- 1. Federal Reimbursement claims are made on the basis of an established rate from the State Department and calculated by the number of each type of meal served, according to the reports submitted by each school.
- 2. The inventory valuations were recorded as submitted and certified by the Administrative Director, Food and Nutrition Management, Directors for Operations, Coordinators for Food Service Finance, Production and Planning, and Food Service Managers.
- 3. Based on the Florida Department of Education Technical Assistance Note, the fair value of commodities is to be recognized as revenue in the period the commodities are received. Additionally, the Governmental Accounting Standards Board (GASB) Statement No. 54, <u>Fund Balance Reporting and Governmental Fund Type Definitions</u> requires inventory to be reported under the category of nonspendable. At July 31, 2018 the commodity inventory balance was \$2,678,108.

Unaudited Explanation of Variances to the Monthly Financial Report for the Period Ending July 2018

General Fund

Revenues (\$ in thousands)

Transfers-in represent reimbursements to the General Fund from LOML (local optional millage levy) for certain capital outlay expenditures, maintenance and repairs as authorized by Section 1011.71 Florida Statutes. Additionally, as a result of a change in financial reporting as directed by the Florida Department of Education (DOE), charter school capital outlay funding is recorded in the Capital Funds and then the Capital Funds reimburse the General Fund through a transfer-in. Also, as a result of a legislative change allowing for flexibility in the use of LOML funds, the Capital Funds also reimburse the General Fund for property & casualty insurance expenditures. As of July 2018, reimbursements to the General Fund through transfers-in amounted to \$5,318 consisting of \$2,741 and \$2,577 for charter school capital outlay, and property & casualty insurance, respectively.

Unaudited Monthly Financial Report for the Period Ending July 2018

Glossary of Terms

The following definitions are offered to assist readers in understanding the meaning of the accounting terminology used throughout this report.

Fund Accounting The accounts of the School Board are organized on the basis of

funds or groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise the fund's assets, liabilities, fund

balance, revenues and expenditures.

Revenues Increases in governmental fund type net current assets from

other than expenditure refunds and residual equity transfers.

Expenditures Decreases in net financial resources. Expenditures include

current operating expenses which require the current or future

use of net current assets, debt service, and capital outlays.

Federal Commodities Surplus food items distributed by the U.S. Department of

Agriculture.

Inventory The quantity of food, commodities and supplies acquired to

maintain the on-going needs of the Food Service Program.



Anti-Discrimination Policy

Federal and State Laws

The School Board of Miami-Dade County, Florida adheres to a policy of nondiscrimination in employment and educational programs/activities and strives affirmatively to provide equal opportunity for all as required by:

Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin.

<u>Title VII of the Civil Rights Act of 1964 as amended</u> - prohibits discrimination in employment on the basis of race, color, religion, gender, or national origin.

Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of gender.

Age Discrimination in Employment Act of 1967 (ADEA) as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40.

The Equal Pay Act of 1963 as amended - prohibits gender discrimination in payment of wages to women and men performing substantially equal work in the same establishment.

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled.

<u>Americans with Disabilities Act of 1990 (ADA)</u> - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications.

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons.

<u>The Pregnancy Discrimination Act of 1978</u> - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions.

<u>Florida Educational Equity Act (FEEA)</u> - prohibits discrimination on the basis of race, gender, national origin, marital status, or handicap against a student or employee.

<u>Florida Civil Rights Act of 1992</u> - secures for all individuals within the state freedom from discrimination because of race, color, religion, sex, national origin, age, handicap, or marital status.

<u>Title II of the Genetic Information Nondiscrimination Act of 2008 (GINA)</u> - prohibits discrimination against employees or applicants because of genetic information.

Boy Scouts of America Equal Access Act of 2002 – no public school shall deny equal access to, or a fair opportunity for groups to meet on school premises or in school facilities before or after school hours, or discriminate against any group officially affiliated with Boy Scouts of America or any other youth or community group listed in Title 36 (as a patriotic society).

Veterans are provided re-employment rights in accordance with P.L. 93-508 (Federal Law) and Section 295.07 (Florida Statutes), which stipulate categorical preferences for employment.

In Addition:

School Board Policies 1362, 3362, 4362, and 5517 - Prohibit harassment and/or discrimination against students, employees, or applicants on the basis of sex, race, color, ethnic or national origin, religion, marital status, disability, genetic information, age, political beliefs, sexual orientation, gender, gender identification, social and family background, linguistic preference, pregnancy, citizenship status, and any other legally prohibited basis. Retaliation for engaging in a protected activity is also prohibited.

For additional information contact:

Office of Civil Rights Compliance (CRC) Executive Director/Title IX Coordinator 155 N.E. 15th Street, Suite P104E Miami, Florida 33132

Phone: (305) 995-1580 TDD: (305) 995-2400 Email: crc@dadeschools.net Website: http://crc.dadeschools.net

Monthly Financial Report - Unaudited For the Period Ending August 2018



Financial Services
Office of the Controller

Board Meeting of October 10, 2018

Miami-Dade County Public Schools

The School Board of Miami-Dade County, Florida

Ms. Perla Tabares Hantman, Chair Dr. Martin Karp, Vice Chair Dr. Dorothy Bendross-Mindingall Ms. Susie V. Castillo Dr. Lawrence S. Feldman Dr. Steve Gallon III Ms. Lubby Navarro Dr. Marta Pérez Ms. Mari Tere Rojas

Superintendent of Schools

Mr. Alberto M. Carvalho

Student Advisor

Mr. Josh Rios



Unaudited Monthly Financial Report for the Period Ending August 2018

The Superintendent of Schools

Presents:

The Monthly Financial Report for the period ending August and the

nine weeks ending August 31, 2018 indicating appropriations in the 2018-19 budget, revenues and expenditures to date by funds and

other related financial data.

Recommends:

The report be accepted and placed on file.

Respectfully submitted,

Alberto M. Carvalho Superintendent

Prepared by:

Daisy Naya, C.P.A.

Controller

Reviewed by:

Ron Y. Steiger

Chief Financial Officer

Unaudited Monthly Financial Report for the Period Ending August 2018

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The School Board of Miami-Dade County, Florida Statement of Operations (Unaudited) GENERAL FUND (\$000)

Nine Weeks Ended August 31, 2018

Description		Adopted Budget	Amended Budget			Current Month Actual		YTD Actual	% of YTD Actual to Adopted Budget	Prior YTD Actual		D I (C	% Increase/ (Decrease	
REVENUES														
STATE SOURCES	\$	1,211,519	\$	-	\$	98,136	\$	201,088	17%	\$	203,238	\$	(2,150)	(1%)
FEDERAL SOURCES		28,648		-		199		463	2%		73		390	534%
LOCAL SOURCES TRANSFERS IN		1,617,083 190,992		-		6,804 4,386		9,159 9,704	1% 5%		5,550 5,874		3,609 3,830	65% 65%
TOTAL REVENUES	\$	3,048,242	\$		\$	109,525	\$	220,414	7%	\$	214,735	\$	5,679	3%
EXPENDITURES	<u> </u>	3,040,242	Ф		ð	109,323	.	220,414	170	<u> </u>	214,735	.	5,679	3%
SCHOOL LEVEL SERVICES	_		•				•			_		•		
TEACHING (includes salaries, fringe benefits & other direct expenditures)	\$	2,162,807	\$	-	\$	120,293	\$	187,258	9%	\$	122,642	\$	64,616	53%
STUDENT SERVICES (includes counselors, psychologists & visiting teachers) TRANSPORTATION		138,259 68,122		-		7,881 5,655		12,102 9,303	9% 14%		9,279 8,259		2,823 1,044	30% 13%
	-	•									•			13%
TOTAL DIRECT SERVICES TO STUDENTS	\$	2,369,188	\$	-	\$	133,829	\$	208,663	9%	\$	140,180	\$	68,483	49%
CUSTODIAL & MAINTENANCE SERVICES (includes utilities)		359,305		-		35,793		62,191	17%		54,865		7,326	13%
SCHOOL ADMINISTRATION		183,483		-		14,699		23,727	13%		20,540		3,187	16%
COMMUNITY SERVICES		28,369		-		2,025		2,964	10%		2,325		639	27%
TOTAL SCHOOL LEVEL SERVICES	\$	2,940,345	\$	-	\$	186,346	\$	297,545	10%	\$	217,910	\$	79,635	37%
NSTRUCTIONAL SUPPORT SERVICES														
INSTRUCTION & CURRICULUM DEVELOPMENT	\$	23,233	\$	-	\$	3,089	\$	4,751	20%	\$	4,296	\$	455	11%
INSTRUCTIONAL STAFF TRAINING		2,025		-		316		533	26%		526		7	1%
INSTRUCTION RELATED TECHNOLOGY		39,492		-		4,032		6,824	17%		5,903		921	16%
TOTAL INSTRUCTIONAL SUPPORT SERVICES	\$	64,750	\$	-	\$	7,437	\$	12,108	19%	\$	10,725	\$	1,383	13%
TOTAL SCHOOL LEVEL & INSTRUCTIONAL EXPENDITURES	\$	3,005,095	\$	-	\$	193,783	\$	309,653	10%	\$	228,635	\$	81,018	35%
BUSINESS SERVICES														
FISCAL SERVICES (includes accounting, budget, payroll, accounts payable & cash management)	\$	10,660	\$	-	\$	977	\$	1,781	17%	\$	1,827	\$	(46)	(3%)
CENTRAL SERVICES (includes purchasing, personnel, risk management & warehouse services)		53,532		-		1,188		9,800	18%		8,751		1,049	12%
ADMINISTRATIVE TECHNOLOGY SERVICES		1,450		-		87		256	18%		181		75	41%
TOTAL BUSINESS SERVICES	\$	65,642	\$	-	\$	2,252	\$	11,837	18%	\$	10,759	\$	1,078	10%
CENTRAL ADMINISTRATION														
SCHOOL BOARD	•	0.000	•		•	202	•	007	400/	•	050	•	(05)	(40()
BOARD OFFICE BOARD ATTORNEY	\$	3,282 3,201	\$	-	\$	286 276	\$	627 519	19% 16%	\$	652 526	\$	(25)	(4%)
OTHER (includes inspector general & independent auditors)		1,266		-		127		215	17%		113		(7) 102	(1%) 90%
GENERAL ADMINISTRATION		1,200				127		210	11 70		110		102	3070
SUPERINTENDENT'S OFFICE		1,782				103		203	11%		211		(8)	(4%)
OTHER GENERAL ADMINISTRATION		3,523		-		480		754	21%		717		37	5%
FOTAL CENTRAL ADMINISTRATION	\$	13,054	\$	_	\$	1,272	\$	2,318	18%	\$	2,219	\$	99	4%
SUB-TOTAL EXPENDITURES	\$	3,083,791	\$		\$	197,307	\$	323,808	11%	\$	241,613	\$	82,195	34%
	Ψ		Ψ		Ψ		Ψ			Ψ		Ψ		
DEBT SERVICE (includes interest expense)	_	5,800		-	_	59	_	59	1%	_	92	_	(33)	(36%)
TOTAL EXPENDITURES	\$	3,089,591	\$	-	\$	197,366	\$	323,867	10%	\$	241,705	\$	82,162	34%
Excess (Deficiency) of Revenues Over Expenditures	\$	(41,349)	\$	-	\$	(87,841)	\$	(103,453)		\$	(26,970)	\$	(76,483)	
Beginning Fund Balance		249,164		-										
Less: Rebudgets, Reserves, Encumbrances & Commitments		(82,888)		-	_									
Unappropriated Fund Balance	\$	124,927	\$	-										

⁽¹⁾ This represents the adopted budget approved by the School Board on September 5, 2018. Sources: Offices of the Controller and Budget Management

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The School Board of Miami-Dade County, Florida Statement of Operations Unaudited (\$000)

CAPITAL PROJECTS FUNDS Nine Weeks Ended August 31, 2018

		Adopted			Current		r-To-Date			Commitme	nt	-	Actual vs		Year-To-Date	Difference	%
Description		Budget	Amended		Month		Actual			and		4	Adopted		Actual	Increase/	Increase/
	:	2018-19 ⁽³⁾	Budget		Actual		2018-19		%	Encumbran	се		Budget	%	2017-18 ⁽⁴⁾	(Decrease)	(Decrease)
REVENUES																	
Local Optional Millage	\$	463,958	\$	- \$	-	\$	-	(1)	0%	N/A	:	\$	(463,958)	(100%) \$	1,418	\$ (1,418	(100%)
PECO Revenues		39,171		-	2,742		5,483		14%	N/A			(33,688)	(86%)	1,842	3,64	198%
Interest		5,184		-	477		991		19%	N/A			(4,193)	(81%)	746	245	33%
Transfers-in (Interfund)		-		-	-		-		-	N/A			-	-	-		
Sale of Bonds and Other Revenues		255,316		-	-		-		0%	N/A			(255,316)	(100%)	-		
Misc Revenue		45,740			1,023		1,926		4%	N/A			(43,814)	(96%)	886	1,040	117%
Total	\$	809,369	\$	- \$	4,242	\$	8,400		1%	N/A		\$	(800,969)	(99%) \$	4,892	\$ 3,508	72%
Beginning Fund Balance	_	548,501							=								
Total Beginning Fund Balance &													Current				
Budgeted Revenues	\$	1,357,870	\$ -										Available				
EXPENDITURES													Balance				
Sites/Site Improvements	\$	15,639	\$	- \$	903	\$	1,162	(2)	7%	\$ 3,8	89	\$	10,588	68% \$	975	\$ 187	19%
Buildings & Additions		258,255			2,190		4,090	(2)	2%	38,5	74		215,591	83%	4,803	(713	(15%)
Renovations		613,818		•	11,494		14,879	(2)	2%	74,7	02		524,237	85%	14,739	140	1%
Original & Additional Equipment		48,254		-	740		2,396	(2)	5%	5,8	93		39,965	83%	1,377	1,019	74%
Other		4,329			124		124		3%	3	60		3,845	89%	60	64	107%
Transfers-out		413,115			5,133		40,337		10%		-		372,778	90%	52,170	(11,833	3) (23%)
Total	\$	1,353,410	\$	- \$	20,584	\$	62,988		5%	\$ 123,4	18	\$	1,167,004	86% \$	74,124	\$ (11,130	(15%)
Excess (Deficiency) of									<u>=</u>	-							_
Revenues Over Expenditures		(544,041)		- \$	(16,342)	\$	(54,588)	_						\$	(69,232)	\$ 14,644	<u>L</u>
Projected Ending Balance	\$	4,460	\$			-		_							•		_

⁽¹⁾⁻⁽²⁾ Refer to accompanying "Notes to Monthly Financial Report."

⁽³⁾ This represents the adopted budget approved by the School Board on September 5, 2018.

⁽⁴⁾ The Statement of Operations is shown with comparative totals for fiscal year 2017-18.

Sources: Offices of the Controller and Budget Management

The School Board of Miami-Dade County, Florida **Statement of Operations** Unaudited (\$000)

FOOD SERVICE FUND Nine Weeks Ended August 31, 2018

	Adopted			Amended		Current	Y	ear-To-Date							Variance		Ye	ar-To-Date	Diff	erence	%
Description	2018-19		-	2018-19		Month	-	Actual				Proi	jected		Favorable			Actual (4)		rease/	Increase/
	Budget (5)			Budget		Actual		2018-19			%		nnual ⁽⁵⁾	%	(Unfavorable)	%		2017-18	(De	crease)	(Decrease)
REVENUES																					
Local Sources:																					
Food Sales	\$ 14,500		\$		- \$	1,05	3 \$	1,064			7%	\$ 1	14,500	100%	\$ -	0%	\$	1,079	\$	(15)	(1%)
Interest	112				•	1	2	26			23%		112	100%	-	0%		22		4	18%
Other	-				•		-	-			-		-	-	-	-		-		-	-
Total Local Sources	 14,612				•	1,07)	1,090	-		7%	1	14,612	100%	-	0%		1,101		(11)	(1%)
State Sources:									-		_										
State Reimbursements	1,882				-	15	7	314			17%		1,882	100%	-	0%		329		(15)	(5%)
Other	-						-	-			-		-	-	-	-		-		-	-
Total State Sources	 1,882				•	15	7	314	-		17%		1,882	100%	-	0%		329		(15)	(5%)
Federal Sources:									-		_										
Federal Reimbursement	137,572				•	6,86)	8,463	(1)		6%	13	37,572	100%	-	0%		7,720		743	10%
Value of Fed. Commodities Received	10,500				•	1,10	3	1,611	(3)		15%	1	10,500	100%	-	0%		3,000		(1,389)	(46%)
Cash in Lieu of Donated Foods	1,050				•	5	2	52			5%		1,050	100%	-	0%		47		5	-
Commodity Rebate	25						-	-			0%		25	100%		0%		-			-
Total Federal Sources	149,147				•	8,01	5	10,126			7%	14	49,147	100%		0%		10,767		(641)	(6%)
Total Revenues	\$ 165,641		\$		- \$	9,24	2 \$	11,530			7%	\$ 16	65,641	100%	\$ -	0%	\$	12,197	\$	(667)	(5%)
Beginning Fund Balance	42,649											4	42,649	100%							
Beginning Fund Balance &																					
Budgeted/Projected Revenue	208,290											20	08,290	100%							
EXPENDITURES																					
Cost of Goods Used:																					
Purchased Foods	\$ 62,500		\$		- \$	4,31	9 \$	4,898	(2)		8%	\$ 6	62,500	100%	\$ -	0%	\$	4,496	\$	402	9%
Federal Commodities	10,500				•	31	5	399	(2)	(3)	4%	1	10,500	100%	-	0%		262		137	52%
Other Nonfood Supplies	3,000				•	30	4	348	(2)		12%		3,000	100%	-	0%		314		34	11%
Salaries	52,300	(6)			•	2,42	3	3,161			6%	5	52,300	100%	-	0%		1,111		2,050	185%
Fringes	26,355	(6)				1,68	2	3,051			12%	2	26,355	100%	-	0%		2,701		350	13%
Energy Services	5,999				•	49	5	992			17%		5,999	100%	-	0%		991		1	0%
Purchased Services	7,375				•	46	6	1,026			14%		7,375	100%	-	0%		1,084		(58)	(5%)
Material & Supplies	1,038				-	8	7	88			8%		1,038	100%	-	0%		74		14	19%
Capital Outlay	3,450					65	3	1,201			35%		3,450	100%	-	0%		752		449	60%
Indirect Cost	2,823				-	17	2	279			10%		2,823	100%	-	0%		283		(4)	(1%)
Total Expenditures	\$ 175,340		\$		- \$	10,92	1 \$	15,443			9%	\$ 17	75,340	100%	\$ -	0%	\$	12,068	\$	3,375	28%
Excess (Deficiency) of																					
Revenues Over Expenditures	\$ (9,699)		\$		- \$	(1,67	9) \$	(3,913)				\$	(9,699)				\$	129	\$	(4,042)	
Ending Fund Balance	\$ 32,950		\$	•								\$ 3	32,950								
Less: Nonspendable Fund Balance-Inventory	(2,864)												(2,864)								
Restricted Fund Balance	\$ 30,086		\$		•								30,086								

For (1-3): Refer to accompanying "Notes to Monthly Financial Report".

⁽⁴⁾ The Statement of Operations is shown with comparative totals for fiscal year 2017-18.

⁽⁵⁾ This represents the adopted budget approved by the School Board on September 5, 2018.

⁽⁶⁾ In accordance with the Budget Executive Summary, included in these categories is \$7,000,000 of custodial expenditures allocated \$5,866,086 to salaries and \$1,133,914 to fringes.
Sources: Offices of the Controller, Budget Management and Food & Nutrition.

Unaudited Notes to the Monthly Financial Report for the Period Ending August 2018

General Fund

The General Fund is the primary operating fund of the School Board. General ad valorem tax revenues, revenues from the Florida Education Finance Program and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund.

- 1. Local property tax revenue is recorded on a cash basis. Comparison of the cash receipt figure to the budgeted annual total will enable the reader to determine the status of collections.
- 2. The following is a breakdown of commitments and encumbrances by expenditure type in the General Fund for the period ending August 31, 2018:

		Commitments		Encumbrances	Totals
Employee Benefits Purchased Services	\$	152,240 10,508,757	\$	709,593 101,631,636	\$ 861,833 112,140,393
Energy Services Materials & Supplies		22,000 227,965		90,643,106 4,914,682	90,665,106 5,142,647
Capital Outlay Other	_	708,289 9,222	_	4,475,478 1,830,822	5,183,767 1,840,044
Total	\$_	11,628,473	\$_	204,205,317	\$ 215,833,790

Capital Projects Funds

These funds are used to account for financial resources segregated for the acquisition or construction of major capital facilities and their components.

- 1. Local property tax revenue is recorded on a cash basis. Comparison of the cash receipt figure to the budgeted annual total will enable the reader to determine the status of collections.
- 2. Retainage accruals are reported under the following expenditure categories for the period ending August 31, 2018:

Buildings and Additions	\$ 5,610,670
Land	32,932
Improvements Other Than Buildings	430,425
Renovations	9,146,245
Equipment	
Total	\$ \$15,220,272

Unaudited Notes to the Monthly Financial Report for the Period Ending August 2018

Food Service Fund

This fund is used to account for the schools' Food Service operations. Operating funds are received or generated from federal, state and local sources.

Average daily student participation as a percentage of enrollments is 23% for breakfasts and 57% for lunches compared to 24% and 57% in 2017-2018 fiscal year.

The number of operating days in the current month was 10 and year-to-date was 10 compared to 9 in the prior year.

Net encumbrances as of month end amounted to \$2,452,441 of which \$1,998,663 is attributable to Capital Outlay; \$35,140 is attributable to Material and Supplies; and \$418,638 is attributable to Purchased Services.

- 1. Federal Reimbursement claims are made on the basis of an established rate from the State Department and calculated by the number of each type of meal served, according to the reports submitted by each school.
- 2. The inventory valuations were recorded as submitted and certified by the Administrative Director, Food and Nutrition Management, Directors for Operations, Coordinators for Food Service Finance, Production and Planning, and Food Service Managers.
- 3. Based on the Florida Department of Education Technical Assistance Note, the fair value of commodities is to be recognized as revenue in the period the commodities are received. Additionally, the Governmental Accounting Standards Board (GASB) Statement No. 54, <u>Fund Balance Reporting and Governmental Fund Type Definitions</u> requires inventory to be reported under the category of nonspendable. At August 31, 2018 the commodity inventory balance was \$3,465,546.

Unaudited Explanation of Variances to the Monthly Financial Report for the Period Ending August 2018

General Fund

Revenues (\$ in thousands)

Transfers-in represent reimbursements to the General Fund from LOML (local optional millage levy) for certain capital outlay expenditures, maintenance and repairs as authorized by Section 1011.71 Florida Statutes. Additionally, as a result of a change in financial reporting as directed by the Florida Department of Education (DOE), charter school capital outlay funding is recorded in the Capital Funds and then the Capital Funds reimburse the General Fund through a transfer-in. Also, as a result of a legislative change allowing for flexibility in the use of LOML funds, the Capital Funds also reimburse the General Fund for property & casualty insurance expenditures. As of August 2018, reimbursements to the General Fund through transfers-in amounted to \$9,704 consisting of \$5,483 and \$4,221 for charter school capital outlay, and property & casualty insurance, respectively.

Unaudited Monthly Financial Report for the Period Ending August 2018

Glossary of Terms

The following definitions are offered to assist readers in understanding the meaning of the accounting terminology used throughout this report.

Fund Accounting The accounts of the School Board are organized on the basis of

funds or groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise the fund's assets, liabilities, fund

balance, revenues and expenditures.

Revenues Increases in governmental fund type net current assets from

other than expenditure refunds and residual equity transfers.

Expenditures Decreases in net financial resources. Expenditures include

current operating expenses which require the current or future

use of net current assets, debt service, and capital outlays.

Federal Commodities Surplus food items distributed by the U.S. Department of

Agriculture.

Inventory The quantity of food, commodities and supplies acquired to

maintain the on-going needs of the Food Service Program.



Anti-Discrimination Policy

Federal and State Laws

The School Board of Miami-Dade County, Florida adheres to a policy of nondiscrimination in employment and educational programs/activities and strives affirmatively to provide equal opportunity for all as required by:

Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin.

<u>Title VII of the Civil Rights Act of 1964 as amended</u> - prohibits discrimination in employment on the basis of race, color, religion, gender, or national origin.

Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of gender.

Age Discrimination in Employment Act of 1967 (ADEA) as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40.

The Equal Pay Act of 1963 as amended - prohibits gender discrimination in payment of wages to women and men performing substantially equal work in the same establishment.

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled.

<u>Americans with Disabilities Act of 1990 (ADA)</u> - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications.

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons.

<u>The Pregnancy Discrimination Act of 1978</u> - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions.

<u>Florida Educational Equity Act (FEEA)</u> - prohibits discrimination on the basis of race, gender, national origin, marital status, or handicap against a student or employee.

<u>Florida Civil Rights Act of 1992</u> - secures for all individuals within the state freedom from discrimination because of race, color, religion, sex, national origin, age, handicap, or marital status.

<u>Title II of the Genetic Information Nondiscrimination Act of 2008 (GINA)</u> - prohibits discrimination against employees or applicants because of genetic information.

Boy Scouts of America Equal Access Act of 2002 – no public school shall deny equal access to, or a fair opportunity for groups to meet on school premises or in school facilities before or after school hours, or discriminate against any group officially affiliated with Boy Scouts of America or any other youth or community group listed in Title 36 (as a patriotic society).

Veterans are provided re-employment rights in accordance with P.L. 93-508 (Federal Law) and Section 295.07 (Florida Statutes), which stipulate categorical preferences for employment.

In Addition:

School Board Policies 1362, 3362, 4362, and 5517 - Prohibit harassment and/or discrimination against students, employees, or applicants on the basis of sex, race, color, ethnic or national origin, religion, marital status, disability, genetic information, age, political beliefs, sexual orientation, gender, gender identification, social and family background, linguistic preference, pregnancy, citizenship status, and any other legally prohibited basis. Retaliation for engaging in a protected activity is also prohibited.

For additional information contact:

Office of Civil Rights Compliance (CRC) Executive Director/Title IX Coordinator 155 N.E. 15th Street, Suite P104E Miami, Florida 33132

Phone: (305) 995-1580 TDD: (305) 995-2400 Email: crc@dadeschools.net Website: http://crc.dadeschools.net