

Financial Services
Mr. Ron Y. Steiger, Chief Financial Officer

**SUBJECT: AWARD REQUEST FOR PROPOSALS NO. RFP-17-024-CH
MEDICAL CONSULTING SERVICES AND HEALTH PLAN
OMBUDSMAN**

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

**LINK TO STRATEGIC
BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

Procurement Management Services, at the request of the Office of Risk and Benefits Management, released the above-referenced solicitation. The purpose of this Request of Proposal (RFP) is to identify and select qualified individuals and agencies to provide advice to the School Board and its staff on medical matters related to 1) Fitness for Duty evaluations, 2) Americans with Disabilities Act (ADA) and 3) Medical Leaves and Family and Medical Leave Act (FMLA). This RFP was advertised on the Procurement Management Services' website, the DemandStar website, BidNet, Florida Bid, *South Florida Times* and the *Diario Las Americas* newspapers, as well as emailed to 106 potential bidders.

The initial term of the bid shall be for a three (3) year period, commencing November 1, 2018 through October 31, 2021 and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for one (1) additional two (2) year periods.

Strategies were employed to increase SBE/MBE (Small/Micro Business Enterprise) participation and Local Preference. The Goal Setting Committee recommended that this solicitation be open with a 5% SBE/MBE participation rate.

One (1) vendor responded to this solicitation. Based on the evaluation criteria listed in the RFP and the selection committee's recommendation, one (1) vendor was recommended for award.

In FY 2017-2018, the District spent \$54,735 on the current Medical Consulting Services contract.

Fund Source
100000 - General

E-142

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

- 1. AWARD** REQUEST FOR PROPOSALS NO. RFP-17-024-CH – MEDICAL CONSULTING SERVICES AND HEALTH PLAN OMBUDSMAN, for select qualified individuals and agencies to provide advice to the School Board and its staff on medical matters related to general liability and other issues for the School Board of Miami-Dade County, Florida, with an initial effective date of November 1, 2018 through October 31, 2021, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidder, be extended for one (1) additional two (2) year extension periods thereto, as follows:

OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST,
P.A. dba CONCENTRA MEDICAL CENTERS
5080 SPECTRUM DRIVE, SUITE 1200 WEST TOWER
ADDISON, TEXAS 75001
OWNER/OFFICER: ROBERT HASSET, PRESIDENT

INCLUSIVE SERVICE PROVIDED @ \$300 PER HOUR, WITH
A CASE MAXIMUM OF \$5,000

RE-BILLED PROVIDER CHARGE @ \$100 PROCESSING FEE
PER INVOICE

- 2. AUTHORIZE** Procurement Management Services to award the contract to provide Medical Consulting Services and Health Plan Ombudsman program, subject to the availability of funding, for the initial contract term, and for each subsequent extension period. Board authorization of this recommendation does not guarantee any estimated quantities will be purchased.