

Jose L. Dotres, Chief Human Capital Officer  
Office of Human Capital Management

**SUBJECT:**                   **REQUEST APPROVAL OF:**  
                                  **1. PERSONNEL ACTION LISTING**  
                                  **2. DEFERRED RETIREMENT OPTION PROGRAM (DROP) LISTING 41**

**COMMITTEE:**           **PERSONNEL, STUDENT, SCHOOL, AND COMMUNITY SUPPORT**

**LINK TO STRATEGIC**  
**BLUEPRINT:**           **HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF**

1. The Personnel Action Listing numbered 1113 consisting of 403 pages, includes the following items:

<b>INSTRUCTIONAL</b>		<b>NON-INSTRUCTIONAL</b>	
Full Time Appointments	140	Full Time Appointments	133
Part Time Appointments	242	Part Time Appointments	412
Reassignments & Change of Status	2,011	Reassignments & Change of Status	889
Temporary Assignment Ended	679	Temporary Assignment Ended	267
Leaves	63	Leaves	34
Separations	18	Separations	10
Retirements	33	Retirements	52
Full Time Resignations	50	Full Time Resignations	36
Part Time Resignations	6	Part Time Resignations	72

Submitted Requesting Approval:

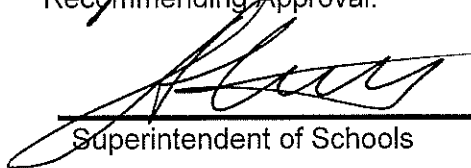


\_\_\_\_\_  
Chief Human Capital Officer

November 7, 2018

\_\_\_\_\_  
Date

Recommending Approval:



\_\_\_\_\_  
Superintendent of Schools

November 7, 2018

\_\_\_\_\_  
Date

NOTE: Numerous names are duplicated as a result of reassignments, changes in account serial numbers, job position code changes, and terminations of employees in positions.

A copy of Personnel Action Listing 1113, will be on file in the Office of the Recording Secretary of the School Board, in the Citizen Information Center, and the School Board Members' Office, prior to the Board Meeting of November 20, 2018.

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## **2. Deferred Retirement Option Program (DROP) Listing 41**

The Deferred Retirement Option Program (DROP) was approved by the 1997 Legislature and became effective on July 1, 1998. The DROP is a program in which eligible members of the Florida Retirement System, the Teachers' Retirement System, and the State and County Officers and Employees' Retirement System may elect to participate. This program allows for the members' retirement benefits to be deposited monthly into their DROP account (earning interest), while simultaneously permitting the members to continue to work for up to five additional years without earning additional credit for retirement. At the end of the DROP period, the employee terminates employment, receives or rolls over the accumulated monies in the DROP account, and begins receiving the monthly retirement benefits directly.

One of the documents required for participation in the DROP includes a resignation of employment, to be effective upon termination from the DROP. In order for these resignations to be binding, they must be accepted by the Board. As employees become eligible for retirement, they may elect to participate in DROP; therefore, a list of DROP participants will be submitted periodically to the Board for its acceptance.

Copies of DROP List 41 will be forwarded to the School Board members under separate cover.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida:

1. Approve Personnel Action Listing 1113 for Instructional and Non-instructional appointments, reassignments, leaves, separations, retirements and resignations from September 7, 2018 through October 11, 2018.
2. Accept the resignations from employment of those Deferred Retirement Option Program (DROP) participants, included in DROP Listing 41, as of the dates indicated.