

Office of School Board Attorney
Walter J. Harvey, School Board Attorney

**SUBJECT: INITIAL READING: PROPOSED AMENDMENTS TO POLICIES
2421, *K-12 CAREER-TECHNICAL EDUCATION PROGRAM*; 2450,
*ADULT, POST-SECONDARY CAREER TECHNICAL AND
COMMUNITY EDUCATION*; 5350, *STUDENT SUICIDE
PREVENTION*; AND 5451, *STUDENT RECOGNITION***

COMMITTEE: ACADEMICS, INNOVATION, EVALUATION & TECHNOLOGY

**LINK TO
STRATEGIC
BLUEPRINT: RELEVANT, RIGOROUS & INNOVATIVE ACADEMICS**

Consistent with the Board's statutory responsibility to periodically review and update its policies to conform to legislative changes and District practices, authorization is requested for the Superintendent to initiate rulemaking proceedings to amend Board policies related to Career-Technical education options and student recognition for academic achievement. These amendments have been developed after review of current statutes and regulations, recommendations by NEOLA, Inc., the Board's policy consultant, and District practices. All have been drafted in collaboration with, and reviewed by, the Superintendent, Cabinet, and District staff of departments that will implement them.

In 2019, the Florida Legislature passed 1007.233, F.S., which mandated career pathways agreements between school districts and Florida College System institutions with overlapping service areas. The amended version of Policy 2421, *K-12 Career - Technical Education Program*, specifies that these career pathways agreements will be developed and submitted to the Florida Department of Education annually. In addition and in compliance with 1007.271(7), F.S., the amended policy specifies that any career center operated by the Board shall also enter into an annual agreement for career dual enrollment with high schools they serve.

In December 2018, the United States Congress amended Title 38, United States Code, *Veterans' Benefits*, to provide certain educational assistance for veterans. Policy 2450, *Adult, Post-Secondary Career Technical and Community Education*, is being amended to include the right of veteran beneficiaries to attend classes for up to ninety (90) days pending payment of their educational assistance benefits.

In 2018 and 2019, the Florida Legislature amended 1006.07, F.S., related to school safety, including the requirement for the Board to adopt policies that establish threat assessment teams and procedures for referrals to mental health services when student safety is at issue. The amendments to Policy 5350, *Student Suicide Prevention*, are recommended to align the language of the policy with the requirements of 1012.583, F.S., related to youth suicide and awareness and 1006.07(7), F.S., related to school safety, and to clarify the order of current District practices with regard to prevention, intervention and postvention of student suicide risks. The policy is proposed to be renamed *Student Suicide Prevention, Intervention and Postvention*.

The Board will formally adopt a “College and Career Decision Day” through the proposed amendment to Policy 5451, *Student Recognition*, as an additional way to celebrate and recognize student achievement. Florida Statute, Section 1001.43(14)(b)(2) encourages “College and Career Decision Day” in order to recognize high school seniors for their postsecondary education plans, to encourage early preparation for college, and to encourage students to pursue advanced career pathways through the attainment of industry certifications for which there are statewide college credit articulation agreements.

Attached are the Notice of Intended Action and policy amendments. Changes are indicated by underscoring words to be added and ~~striking through~~ words to be deleted.

Authorization of the Board is requested for the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to amend Board Policies 2421, *K-12 Career-Technical Education Program*; 2450, *Adult, Post-Secondary Career Technical and Community Education*; 5350, *Student Suicide Prevention*; and 5451, *Student Recognition*.

RECOMMENDED:

That The School Board of Miami-Dade County, Florida, authorize the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to amend Board Policies 2421, *K-12 Career-Technical Education Program*; 2450, *Adult, Post-Secondary Career Technical and Community Education*; 5350, *Student Suicide Prevention*; and 5451, *Student Recognition*.

NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on February 12, 2020, its intention to amend Board policies 2421, *K-12 Career-Technical Education Program*; 2450, *Adult, Post-Secondary Career Technical and Community Education*; 5350, *Student Suicide Prevention*; and 5451, *Student Recognition* at its regular meeting on March 18, 2020.

PURPOSE AND EFFECT: Board policies 2421, *K-12 Career-Technical Education Program*; 2450, *Adult, Post-Secondary Career Technical and Community Education*; 5350, *Student Suicide Prevention*; and 5451, *Student Recognition* are proposed to be amended to align them with recent changes in law, current Miami-Dade County Public Schools practice, and/or to remove provisions that are imprecise, duplicative or contradictory.

The amendments to Policy, 2421, *K-12 Career-Technical Education Program*, address the requirement that career pathways agreements be developed and submitted to the Florida Department of Education annually and specify that any career center operated by the Board shall enter into an annual agreement for high school career dual enrollment. The amendments to Policy 2450, *Adult, Post-Secondary Career Technical and Community Education*, include the right of veteran beneficiaries to attend classes for up to ninety (90) days pending payment of their educational assistance benefits. The amendments to Policy 5350, *Student Suicide Prevention*, align the language of the policy with the requirements of 1012.583, F.S., related to youth suicide and awareness and 1006.07(7), F.S., related to school safety. The policy is proposed to be renamed *Student Suicide Prevention, Intervention and Postvention*. Through the proposed amendment to Policy 5451, *Student Recognition*, the Board will formally adopt a "College and Career Decision Day" as an additional way to celebrate and recognize student achievement, postsecondary education plans, early preparation for college, and pursuit of advanced career pathways through the attainment of industry certifications.

SUMMARY: Policy 2421, *K-12 Career-Technical Education Program*, addresses the statutory requirements for annual career pathways agreements between school districts and colleges, as well as agreements related to high school career dual enrollment. Policy 2450, *Adult, Post-Secondary Career Technical and Community Education*, includes the right of veteran beneficiaries to attend classes for up to ninety (90) days pending payment of their educational assistance benefits. Policy 5350, *Student Suicide Prevention*, aligns the language of the policy with the requirements of 1012.583, F.S., related to youth suicide and awareness and 1006.07(7), F.S., related to school safety and includes postvention in the title. Policy 5451, *Student Recognition*, provides the Board with an additional way to celebrate and recognize student achievement. In sum, the policies are amended to align them with recent changes in law, current District practice, and/or to remove provisions that are imprecise, duplicative or contradictory to the new policies.

SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED: 1001.41 (1), (2), (3); 1001.42 (4), (8), (12), (28); 1001.51(14), F.S.

LAWS IMPLEMENTED INTERPRETED OR MADE SPECIFIC: 1008.44; 1003.01; 1003.4156; 1003.4282; 1003.493; 1007.233; 1007.27; 1007.271; 1009.536, 450.081; 1003.435; 1004.93; 1004.94; 1006.07(7); 1012.01(2)(b); 1012.583; 1001.43(14)(b)(2), F.S.; 20 U.S.C. 201-219; 38 U.S.C. 3679, 3698; 6A-1.094121, F.A.C.

IF REQUESTED, A HEARING WILL BE HELD DURING SCHOOL BOARD MEETING OF March 18, 2020, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N.E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided in Section 120.54(1), F.S., must do so in writing by March 11, 2020, to the Superintendent, Room 912, at the same address.

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by the School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

COPIES OF THE PROPOSED AMENDED POLICIES are available at cost to the public for inspection and copying in the Citizen Information Center, Room 102, 1450 N.E. Second Avenue, Miami, Florida 33132.



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Book	Policy Manual
Section	February 12, 2020 - <u>Initial</u> Reading
Title	K-12 CAREER-TECHNICAL EDUCATION PROGRAM
Code	2421
Status	May 11, 2011

2421 - K-12 CAREER-TECHNICAL EDUCATION PROGRAM

Career-technical education is designed to provide career and technical education experiences. These experiences will complement and reinforce academic concepts that are particularly amenable to contextualized learning in a distinct career area and provide occupationally specific skills.

Career-Technical and Education Program

The School Board shall provide a career-technical education program that includes, but is not limited to:

- A. job preparatory courses designed to provide students with the competencies necessary for effective entry into an occupation;
- B. exploratory courses designed to give students initial exposure to skills and attitudes associated with a broad range of occupations in order to assist them in making informed decisions regarding their future academic and occupational goals;
- C. practical arts courses designed to teach students practical generic skills which, although applicable in some occupations, are not designed to prepare students for entry into an occupation;
- D. career education instruction which is designed to strengthen and integrate basic academic skills and career-technical skills and occupational awareness; and
- E. accelerated career-technical programs such as career dual enrollment designed to enable high school students to earn elective credit toward graduation and postsecondary credit toward an A.S. degree or a technical certificate.

Any effort to recruit students to participate in a particular career-technical program shall follow applicable State and Federal laws regarding provision of information. Any career center operated by the Board with a service area that overlaps with another career center operated by a Florida college system institution must enter into a career pathways agreement that contains all of the credit and certificate requirements set forth in 1007.233, F.S., and will submit the agreement to the Florida Department of Education annually. Similarly, on an annual basis, any career center operated by the Board shall enter into an agreement with

each high school in any school district it serves, that contains all requirements for career dual enrollment set forth in 1007.271, F.S.

Career and Professional Academies

The Superintendent may develop workplace education and training programs as part of the career-technical education curriculum, which may include the establishment of Career and Professional Education (CAPE) academies as research based programs that integrate a rigorous academic curriculum with an industry-driven career curriculum. Multiple academies may be established according to Florida law. Each CAPE academy must:

- A. provide a rigorous standards-based academic curriculum integrated with a career curriculum;
- B. include one or more partnerships with postsecondary institutions, business, industry, employers, or other appropriate partners;
- C. provide creative and tailored student advisement;
- D. ~~provide a career education certification on the high school diploma;~~
- E. provide instruction in high growth, high demand, and high pay careers;
- F. provide instruction resulting in competency, certification, or credentials;
- G. provide opportunities for students to receive industry certifications~~Ready to Work Certification~~ and the Florida Gold Seal Vocational Scholars award;
- H. include an evaluation plan developed jointly with the Department of Education and the local workforce board;
- I. include a plan to sustain career and professional education academies;
- J. redirect appropriated career funding to career and professional education academies.

Cooperative education programs are available to high school students without regard to sex, race, color, ethnic or national origin, religion, marital status, disability, age, political beliefs, sexual orientation, gender, gender identification, social and family background, linguistic preference, and pregnancy. The Superintendent shall ensure that application forms for cooperative education programs contain a notice of nondiscrimination. The notice of nondiscrimination shall be part of the application forms provided to employers.

Procedures for program operation that comply with applicable labor laws are incorporated in the Florida Department of Education, Curriculum Frameworks, and Student Performance Standards.

Effective 7/1/11

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Legal 20 U.S.C. 201-219 (revised)
 F.S. 1009.536 (added)
 F.S. 1008.44 (added)
 F.S. 1007.271 (added)
 F.S. 1007.27 (added)

F.S. 1007.233 (added)
F.S. 1004.92 (added)
F.S. 1004.91 (added)
F.S. 1003.4935 (added)
F.S. 1003.491 (added)
F.S. 450.081
F.S. 1001.42 (delete)
F.S. 1003.01
F.S. 1003.4156
F.S. 1003.4282 (revised)
F.S. 1003.493
F.S. 1009.536
29 U.S.C. 201 (delete)
29 U.S.C. 202 (delete)
29 U.S.C. 203 (delete)
29 U.S.C. 204 (delete)
29 U.S.C. 206 (delete)
29 U.S.C. 207 (delete)
29 U.S.C. 209 (delete)
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29 U.S.C. 214 (delete)
29 U.S.C. 215 (delete)
29 U.S.C. 216 (delete)
29 U.S.C. 216b (delete)
29 U.S.C. 217 (delete)
29 U.S.C. 218 (delete)
29 U.S.C. 218b (delete)
29 U.S.C. 218c (delete)
29 U.S.C. 219 (delete)
F.A.C. 6A-6.301 through 6A-6.371 (delete)
F.A.C. 6A-6.672 (delete)
F.A.C. 6A-14.37 (delete)



Book	Policy Manual
Section	February 12, 2020 - <u>Initial</u> Reading
Title	ADULT, POST-SECONDARY CAREER TECHNICAL AND COMMUNITY EDUCATION
Code	2450
Adopted	May 11, 2011
Last Revised	August 6, 2014

2450 - ADULT, POST-SECONDARY CAREER TECHNICAL AND COMMUNITY EDUCATION

A basic and high school continuation program shall be provided as an opportunity for anyone over compulsory school age who is not attending high school in this District. Program procedures are contained in the Adult and Career Technical Education Procedures Handbook.

GED Eligibility

A person who is not at least eighteen (18) years of age may be permitted to take the General Educational Development (GED) tests upon submission of a statement of justification recommended by the Superintendent. The statement of justification shall be based on at least one of the following circumstances:

- A. The candidate justifies a need to be employed that would prevent school attendance.
- B. The candidate is a parent who does not have access to child care.
- C. The candidate justifies health condition(s) that would prevent school attendance.
- D. The candidate desires to enter a vocational program, a college or university or military service.

Postsecondary Programs and Fees

A fee schedule shall be established for students enrolled in adult basic, adult secondary, career technical certificate education, or other adult programs, who are reported for funding through the Workforce Development Education Fund. The Florida legislature annually establishes fees for the adult and career technical education program in accordance with the General Appropriations Act. In addition, provisions are made in this policy for financial aid and fee/tuition waivers, disposition of funds collected, community-based organizations, self-supporting classes, private sector instruction, special textbook or supply items, and capital improvements, technology enhancements or equipping buildings.

Adult and vocational education services are provided to adults in the following areas:

A. Adult General Education (Adult Secondary and Adult Basic Education)

1. Students who demonstrate functional literacy skills at/or below the eighth grade level and are studying to achieve literacy.

Tuition is charged to this category of students.

2. Students earning credit required for a high school diploma and/or preparing for the Test of General Educational Development (GED).

Tuition is charged to this category of students.

3. Students who have a high school diploma and demonstrate functional literacy skills at/or above the ninth grade level require specific improvement of academic or learning skills before pursuing post-secondary education goals to obtain or maintain employment, or to benefit from postsecondary adult vocational education programs.

Students in this category pay fees as established by the General Appropriations Act. Additionally, the School Board may charge any additional fees authorized by Florida law or State Board of Education Administrative rule.

4. No fees are charged to students who are fee exempt based on State law.

Students not counted for funding purposes will be assessed fees equal to, but not exceeding, the cost of providing such programs.

B. Career Technical Education

1. Students enrolled as postsecondary adult vocational certificate pay fees as established by the General Appropriations Act. Additionally, the Board may charge any additional fees authorized by Florida statute or State Board of Education Administrative rule.

2. Students taking adult postsecondary vocational courses for personal or hobby use will pay fees equal to, but not exceeding, the cost of providing such programs.

3. No fees are charged to students who are fee exempt based on State law.

Career Technical Education services provided to students classified as non-resident for tuition purposes as defined in State statute pay fees accordingly.

Financial Aid and Fee/Tuition Waivers

A. Financial Aid

A fee may be assessed to postsecondary adult vocational and adult secondary students to pay in full or in part, the fees of eligible postsecondary adult vocational certificate and adult secondary students with demonstrated financial need. Each center will maintain documentation as required by State Board of Education Administrative Rule.

Students in COE accredited centers when eligible may utilize financial aid from Federal or State assistance programs. Financial aid information is available through the area technical center counseling offices.

B. Fee/Tuition Waivers

Fee/Tuition waivers may be granted by the principal or designee when necessary to assure an education opportunity for students who have financial needs which cannot be met by existing sources of student financial aid and as authorized by law or rules of the State Board of Education. No fee waivers are allowed for students taking adult vocational classes for strictly personal or hobby use and students identified above.

School Operations will allocate such fee waivers as may be available based upon need and requests of the various adult and area technical centers. Allocations will be made for each fiscal year and when depleted no additional waivers will be granted unless additional funds become available. Annual allocations may not exceed the maximum established annually in the General Appropriations Act.

Each center receiving a fee waiver allocation shall maintain complete documentation as required for each waiver issued.

C. Scholarships

The Board may establish scholarship funds using donations to help students who need financial assistance to pay fees, who are enrolled in adult secondary, adult life-long learning, and postsecondary adult vocational education programs.

D. Deferred Fees/Installment Payments

1. Deferred Fees

Fees for students qualifying for and receiving grants, loans, or scholarships or for whom fees are being paid on their behalf by an employer, association, or governmental agency may be deferred. Students for whom or from whom deferred fees have not been collected by the end of the trimester in which they registered will not be allowed to register for subsequent courses until all financial obligations have been met.

2. Installment Payments

Students in need of installment payments may pay fees for regular courses through an installment payment schedule if they register before the beginning of the course, before the trimester or within twenty-one (21) calendar days of the beginning of the term.

At least 1/3 of the fee must be paid at the time of registration. All fees must be paid no later than the end of the sixth week in the trimester. Fees must be paid in one lump sum when students register on or after twenty-two (22) calendar days after the course or trimester has begun.

Disposition of Fees Collected

- A. All tuition collected will be forwarded to Treasury Management.
- B. All other monies collected at adult education centers shall be properly receipted and deposited directly into the center's internal funds.

Community Based Non-Profit Organizations (CBOs), Public Agencies, and Private Businesses

The District may enter into affiliating agreements with community-based non-profit organizations (CBOs), public agencies, and private businesses that may wish to provide unique classroom or laboratory instruction that will significantly enhance the employment opportunities of students enrolled in these programs.

Veterans Benefits and Transition

The Board shall permit for the GI Bill and Vocational Rehabilitation and Employment Program beneficiaries to attend eligible education or training courses for up to ninety (90) days pending payment from the Veterans Administration (VA) for the course. To be eligible, the beneficiary must provide a certificate of eligibility for entitlement to educational assistance (valid/current VAF 28-1905) and written request to use the entitlement. Documentation must be submitted no later than the first day the course or training commences. The ninety (90) day period starts on the date when the District certifies tuition and fees following receipt of the required documents.

The District shall not impose a penalty, deny access to classes or facilities, or require the beneficiary to borrow additional funds to cover tuition and fees due to late payments for the VA. The State Approving Agency (SAA) or the VA may act to approve or disapprove certain courses or education, which may be subject to a waiver by the VA.

Private Sector Instruction

Private businesses/agencies may request adult vocational or basic education classes that qualify for Workforce Development Education Funds but do not have sufficient enrollment to support the class/program. The District may cooperate with these businesses/agencies through an agreement approved by the Superintendent where the business/agency will pay the difference between projected workforce Development Education Funds earned and the actual program cost. All other fees applicable in this policy shall be contracted prior to the operation of such a class/program.

Self-Supporting Classes

Students enrolling in non-reimbursed classes will pay a fee to cover the cost of instruction. The amount will be variable depending on the expense for offering the course. In all instances, the salaries, fringe benefits, and supplies furnished will be included in the costs.

The Superintendent shall develop and implement administrative procedures to make schools available to citizens of the District for these purposes and to implement this policy.

Revised 8/6/14

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Legal F.S. 1003.435
F.S. 1004.93
F.S. 1004.94

The Veterans Benefits and Transition Act - 2018 (38 USC Sections 3679, 3698(c, 1, C), P.L. 115-407, Sections 103-104)



Book	Policy Manual
Section	February 12, 2020 - <u>Initial</u> Reading
Title	STUDENT SUICIDE PREVENTION
Code	5350
Adopted	May 11, 2011

5350 - STUDENT SUICIDE PREVENTION, INTERVENTION, AND POSTVENTION

Because youth suicidal behaviors, other forms of self-injury, and depression are a serious health risk for children and adolescents, all school personnel and students should be aware of the warning signs and risk factors associated with depression and suicidal behavior, and how to seek assistance.

Any comments or knowledge of suicidal warning signs or risk factors must be taken seriously and reported immediately to the school-based counseling/mental health services provider professional, school administrator, and in cases of a threat of substantial harm imminent danger, the school police officer.

Intervention procedures performed by appropriate school personnel found in Procedures for Promoting and Maintaining a Safe Learning Environment, must include the following steps:

Step 1 - ~~Assessment of the Risk~~ Provide Supervision

Step 2 - ~~Provide Supervision~~ Assist with Stabilization

Step 3 - ~~Refer to Appropriate Staff Member (Counseling/Mental Health Professional)~~ Assessment of Risk

Step 4 - ~~Stabilization~~ Notify School Administration

Step 5 - Notify School Police if a Threat of Substantial Harm Imminent Danger Exists

Step 6 – Notify Parent/Guardian ~~and School Administration~~

Step 7 - Provide Parent/Guardian with a List of Community-Based Mental Health Resources

Step 8 - Provide Follow-Up Support upon School Re-entry

In the event of a student suicide, crisis counseling and grief support services will be made available for students impacted by the loss.

School Board policies and District procedures regarding confidentiality shall be observed throughout any intervention.

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Legal F.S. 1006.07(7)
 F.S. 1012.01(2)(b)
 F.S. 1012.583
 F.A.C. 6A-1.094121



Book	Policy Manual
Section	February 12, 2020 - <u>Initial</u> Reading
Title	STUDENT RECOGNITION
Code	5451
Adopted	May 11, 2011

5451 - **STUDENT RECOGNITION**

Outstanding accomplishments in curricular, co-curricular, and extra-curricular areas shall be recognized and the Superintendent shall establish procedures for recognizing outstanding student achievement.

The professional staff is authorized to review and approve, or reject proposed trophies, prizes, scholarships, or other awards from nonschool donors. Acceptance will require affirmative answers to at least the following questions:

- A. Can the proposed award be considered free from motives of personal or corporate gain and publicity?
- B. Are the criteria for making the award under the control of the professional staff or acceptable to the staff?
- C. Are the purposes, either implied or explicit, of the proposed award consistent with the District and schools goals?

To recognize outstanding student scholars who strive to realize the benefits of public education, the third Tuesday in April each year is designated as "Academic Scholarship Signing Day." The Superintendent shall establish procedures for schools to conduct activities, on or after the third Tuesday in April annually, that recognize high school seniors who sign a letter of intent to accept an academic scholarship from a postsecondary institution.

A "College and Career Decision Day" shall also be declared to recognize high school seniors for their postsecondary education plans, to encourage early preparation for college, and to encourage students to pursue advanced career pathways though the attainment of industry certifications for which there are statewide college credit articulation agreements.

Legal F.S. 1001.43(14)
 F.S. 1012.22(g)