

Jose L. Dotres, Chief Human Capital Officer  
Office of Human Capital Management

**SUBJECT: REQUEST APPROVAL OF:**  
**1. PERSONNEL ACTION LISTING 1135**  
**2. INSTRUCTIONAL PERSONNEL ASSIGNED TO TEACH OUT-OF-FIELD**

**COMMITTEE: PERSONNEL, STUDENT, SCHOOL, AND COMMUNITY SUPPORT**

**LINK TO STRATEGIC BLUEPRINT: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF**

The Personnel Action Listing numbered 1135 consisting of 461 pages, includes the following items:


<b>INSTRUCTIONAL</b>		<b>NON-INSTRUCTIONAL</b>	
Full Time Appointments	204	Full Time Appointments	52
Part Time Appointments	66	Part Time Appointments	3
Reassignments & Change of Status	1,537	Reassignments & Change of Status	435
Temporary Assignment Ended	1,605	Temporary Assignment Ended	1,669
Leaves	0	Leaves	5
Separations	7	Separations	9
Retirements	90	Retirements	62
Full Time Resignations	99	Full Time Resignations	9
Part Time Resignations	12	Part Time Resignations	10

Submitted Requesting Approval:

  
 \_\_\_\_\_  
 Chief Human Capital Officer

August 26, 2020  
 \_\_\_\_\_  
 Date

Recommending Approval:

  
 \_\_\_\_\_  
 Superintendent of Schools

August 26, 2020  
 \_\_\_\_\_  
 Date

NOTE: Numerous names are duplicated as a result of reassignments, changes in account serial numbers, job position code changes, and terminations of employees in positions.

A copy of Personnel Action Listing 1135 will be on file in the School Board Members' Office, and will be available for inspection, by the public, in the Office of Board Recording Secretary, Room 924, and in the Citizen Information Center, Room 102, 1450 NE Second Avenue, Miami, Florida, 33132, prior to the Board Meeting of September 9, 2020.

## 2. Instructional Personnel Assigned to Teach Out-of-Field:

Florida State Board Rule 6A-1.0503(4), authorizes the School Board to approve those teachers assigned to teach out-of-field. To ensure that the District receives the highest levels of Florida Education Finance Program (FEFP) funding possible, instructional personnel requiring School Board approval to teach out-of-field is submitted to the Board.

The District, with support from region offices, schools and Information Technology Services, closely monitors out-of-field assignments, as well as teachers on such assignments, to insure compliance with appropriate certification requirements and timelines. Said requirements and timelines are as follows:

- Individuals assigned to teach out-of-field must complete at least 6 semester hours of college credit or 120 inservice points toward in-field compliance each year. For Bachelor's degree level subjects, achievement of a passing score on the appropriate subject area examination earned since July 1, 2002, meets all requirements toward in-field compliance. All requirements toward in-field certification must be completed within three years.
- Out-of-field teachers assigned to teach English to Speakers of Other Languages (ESOL) must complete at least three semester hours of college credit or the equivalent toward the ESOL requirements within the first two calendar years from the date of the initial assignment. Additionally, three semester hours or the equivalent must be completed during each year thereafter until all requirements are completed.

The list for approval of instructional personnel assigned to teach out-of-field will be available for inspection, by the public, in the Office of Board Recording Secretary, Room 924, and in the Citizen Information Center, Room 102, 1450 NE Second Avenue, Miami, Florida, 33132, prior to the Board Meeting of September 9, 2020.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, approve the:

1. Personnel Action Listing 1135 for Instructional and Non-instructional appointments, reassignments, leaves, separations, retirements and resignations from July 17, 2020 through August 13, 2020.
2. Instructional personnel assigned to teach out-of-field from January 11, 2020 through September 4, 2020.