

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

Miami, Florida

Excerpts from Unofficial Minutes of January 25, 2021 Special Board Meeting

- 121,073 **SP-1** **APPROVED*/
ESTABLISHED/
CLASSIFIED**
1. Approve the proposed realignment, reorganization and restructuring of selected district offices.
 2. Establish/classify the following new Managerial Exempt Personnel (MEP) and Dade County School Administrators' Association (DCSAA) positions:
 - a. Chief Communications & Community Engagement Officer, MEP, pay grade 26, Office of Communications & Community Engagement
 - b. Chief Intergovernmental Affairs & Compliance Officer, MEP, pay grade 26, Office of Intergovernmental Affairs & Compliance
 - c. Administrative Director, Accounts Payable, MEP, pay grade 24, Accounts Payable Department
 - d. Administrative Director, Community Engagement, MEP, pay grade 24, Office of Communications & Community Engagement
 - e. Administrative Director, Intergovernmental Affairs, MEP, pay grade 24, Office of Intergovernmental Affairs & Compliance
 - f. SAP Security Supervisor, MEP, pay grade 20, Information Technology Services
 - g. SAP Security Analyst, MEP, pay grade 19, Information Technology Services
 - h. Cybersecurity Risk Manager, DCSAA, pay grade 45, Information Technology Services
 - i. Senior Developer, DCSAA, pay grade 45, Information Technology Services
 - j. Supervisor, Network and Cybersecurity, DCSAA, pay grade 45, Information Technology Services
 - k. Network and Cybersecurity Analyst III, DCSAA, pay grade 44, Information Technology Services
 - l. Cybersecurity Analyst III, DCSAA, pay grade 43, Information Technology Services
 - m. Database Administrator, DCSAA, pay grade 43, Information Technology Services
 - n. Network and Cybersecurity Analyst II, DCSAA, pay grade 43, Information Technology Services

- o. Cybersecurity Analyst II, DCSAA, pay grade 42, Information Technology Services
 - p. Junior Developer, DCSAA, pay grade 42, Information Technology Services
 - q. Network and Cybersecurity Analyst I, DCSAA, pay grade 42, Information Technology Services
 - r. r. Cybersecurity Analyst I, DCSAA, pay grade 41, Information Technology Services
3. Approve changes to the title, pay grade, and/or minimum qualifications for the following MEP positions:
- a. Chief of Staff, Contracted, to Chief of Staff, MEP, pay grade 26, Office of the Superintendent
 - b. Deputy Superintendent/Chief Operating Officer, MEP, pay grade 26 to Chief Operating Officer, MEP, pay grade 26, Office of School Operations
 - c. Chief of Police, MEP, pay grade 25 to Chief of Police, MEP, pay grade 26, Miami-Dade Schools Police Department
 - d. Administrative Director, Intergovernmental Affairs & Grants Administration, MEP, pay grade 24 to Administrative Director, Grants Administration, MEP, pay grade 24, Financial Services
 - e. District Director, Compensation Administration, MEP, pay grade 23 to Administrative Director, Compensation Administration, MEP, pay grade 24, Office of Compensation Administration
 - f. District Director, Payroll, MEP, pay grade 23 to Administrative Director, Payroll, MEP, pay grade 24, Payroll Office
 - g. Procurement Officer, MEP, pay grade 24 to Assistant Procurement Officer, MEP, pay grade 24, Office of Procurement Management Services
 - h. Executive Director, Information Security, MEP, pay grade 22 to Chief Information Security Officer, MEP, pay grade 23, Information Technology Services
 - i. Executive Director, Non-Instructional Staffing, MEP, pay grade 22 to Executive Director, Support Personnel Staffing, MEP, pay grade 22, Office of Support Personnel Staffing
 - j. Executive Director, Intergovernmental Affairs and Grants Administration, MEP, pay grade 22 to Executive Director, Grants Administration, MEP, pay grade 22, Financial Services
 - k. Director, Employee Assistance Program, MEP, pay grade 21 to

Executive Director, Employee Assistance Program, MEP, pay grade 22, Office of Employee Assistance Program;

and include a range, not to exceed 5%, as well as a review of the three departments with additional responsibilities that were not included to be possibly brought to the Board at a future meeting.

4. Approve, appoint and/or reclassify MEP and DCSAA personnel.
5. Approve lateral appointments for MEP and DCSAA personnel.
6. Approve 10% salary increases for the following MEP personnel based on their skills, relevant work experience, and retention within Information Technology Services:
 - a. Systems Engineer, pay grade 18, Luis Cespedes
 - b. Systems Engineer, pay grade 18, Annia Chaviano
 - c. Systems Engineer, pay grade 18, Alec Nunez
 - d. SAP Functional Support Analyst, pay grade 18, Jerry D. Jerome
 - e. Digital Convergence Web & Mobile Application Developer, pay grade 18, Yenier Otero Chiang
 - f. Application Server Administrator, pay grade 18, David J. Richardson
 - g. Application Support Specialist, pay grade 16, Jose E. Barrera
7. Approve 10% salary increase for the following MEP personnel based on their knowledge, abilities, and work experiences in the critical areas of Academics, School Operations, and Finance:
 - a. Chief Academic Officer, pay grade 26, Sylvia J. Diaz
 - b. Chief Operations Officer, pay grade 26, John Pace
 - c. Treasurer, pay grade 25, Margarita A. Betancourt
8. Authorize the Superintendent to make minor personnel adjustments to effectuate this reorganization, and provide any adjustments made, to the Board in writing accordingly.

*Amended as reflected above.

Adjourned

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