

### **401(k) Sick Leave Rollover Plan Details:**

Full-time employees of Miami-Dade County Public Schools, **except Managerial Exempt Employees (MEP)**, may "rollover" the sick leave that will be earned during the period of **July 1, 2017 - June 30, 2018**, subject to the following restrictions:

- You use no more than three (3) sick, personal or leave-without-pay days **combined** during this period.
- You must have a remaining sick leave balance of no less than twenty-one (21) days after "rollover".
- The 401(k) sick leave cash-in is paid at a rate of 80%.
- This election is "**IRREVOCABLE**" after the enrollment period has ended.
- Your election must be made **by Thursday, June 1, 2017**.
- Rollover will be made to the 401(k); subject to all applicable deductions.

If you have any further questions regarding the Sick Leave Rollover into the Vista 401(k) Plan, please call (866) 325-1278 (Tallahassee).