

Please be sure that the account number and bank routing/transit number you enter is correct. If you are not sure, please contact your bank. The direct deposit of funds will be effective on the next available payroll cycle. If the banking information is not correct, your financial institution will not be able to receive/deposit your payroll funds. Funds will be returned to the District the week after the pay date. The Payroll Department cannot re-issue your payment until after the funds have been returned by the bank.