

## **MAINFRAME**

**DSIS** - (Integrated Student Information System) Access the Student Data Base System in DSIS and learn how to enter, withdraw, maintain, and update student records. Learn the student daily attendance process and how to view and/or maintain school information, course information, master schedule, student testing, DECO, Special Programs, SCM/SPAR, Online Reports, help menus and more. Understand how ISIS interacts with other ancillary programs and the importance of accurate ISIS information. Finally, learn how to access resources to keep you updated and current.

**Purchasing Credit Card** - Enables the authorized Purchasing Credit Card holder and non-card holders to logon, create a password and view the new JP Morgan Chase PaymentNet System. Participants will also become familiar with the changes to the District Purchasing Credit Card policies and learn how to reconcile the schools/departments credit card monthly statement.

**STAIRS/Textbook Inventory** - In this course you will learn the procedures for displaying textbook information for your school location in various sequences. Additionally, you will learn how to adjust, and finalize inventory counts. Administrators will learn how to approve the yearend inventory.