

Office Superintendent of Schools
Board Meeting of January 14, 2004

December 19, 2003

Office of Human Resources
Marjorie H. Adler, Chief Personnel Officer

SUBJECT: ESTABLISH AND CLASSIFY ADMINISTRATIVE POSITIONS

COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL SERVICES

Authorization of the Board is requested to establish and classify new administrative classifications for the Department of Educational Facilities Compliance in accordance with School Board Rule 6Gx13- 4D-1.022 Manual of Procedures for Managerial Exempt Personnel, and the labor contract with the Dade County Schools Administrators' Association (DCSAA). The Superintendent is recommending the establishment of these position classifications to realign the operations and appropriately staff the Department of Educational Facilities Compliance.

Funding for these positions has been provided in the 2003-2004 District budget. The list of job classifications being recommended for establishment will be provided prior to Board meeting of January 14, 2004.