

## MEMORANDUM

September 12, 2002

TO: All Principals

FROM: Information Technology Services  
Office of Information Technology

SUBJECT: **\*\*\* URGENT\*\*\* ESE – TIME WITH NON-DISABLED PEERS**

Due to the timing of an enhancement requested by the ESE office, TIME, TOTAL SCHOOL WEEK (IN MINUTES) and TIME WITH NON-DISABLED PEERS (IN MINUTES) on the Additional ESE Information screen in ISIS is blank. The lack of data in these fields had an unanticipated adverse affect on CASAS by reverting ESE students to basic funding in the FTE provided to CASAS. This would have also created an error on FTE simulations. Information regarding this change was included in the Integrated Student Information System 2002-03 Bulletin Number 1.

Information Technology Services (ITS) has developed a new program to programmatically update these fields that is scheduled to run every Friday night for all active (status 'A') students in Kindergarten through grade 12. To provide the information required for CASES, ITS ran the update program on Wednesday, September 11, 2002.

If you have any questions regarding this memo, please call Support Services at 305-995-3705(0).