

**MEMORANDUM**

August 14, 2002

TO: All Mac Schools

FROM: Information Technology Services  
Office of Information Technology

SUBJECT: **\*\*URGENT\*\* MAC SCHOOL TRANSACTIONS**

Due to the extensive processing of student files for the 021 Rollover procedure, the final Daily Transaction for Wednesday, August 14, must be run prior to 3:00 PM. If you make any changes to your Mac School data after 3:00 PM. Wednesday, **DO NOT RUN** a "Daily Transaction" or a "Reports for Current" until Monday, August 19.

If there are questions regarding this process, please call Support Services at 305-995-3705(0).