M E M O R A N D U M

August 8, 2002

TO: All Schools

FROM: Information Technology Services
            Office of Information Technology

SUBJECT: **SYSTEMS SHUTDOWN - ROLLOVER 2002-03**

Processing of the 2002-03 Rollover is scheduled for August 15 through August 18, 2002. During that time, the necessary files for the 2002-03 school year will be created. Schools must complete all Future Processing by 5:00 PM Wednesday, August 14, to insure an easy and accurate transition to Current. ISIS will be unavailable during the E N T I R E Rollover Process. ISIS will be available on Monday, August 19, at 5:30 AM.

If there are any questions regarding this process, please call Support Services at 305-995-3705(0).