

MEMORANDUM

TO: All Schools
FROM: Information Technology Services (ITS)
SUBJECT: ****URGENT** DECO REPORTS – 0304 – 2**

After FTE corrections are made in DECO, schools may order DECO reports from the Online Report Request System in ISIS. These reports will assist schools in the verification of the Final FTE before transmission to the State DOE.

****REMINDER****

The last day for FTE/DECO corrections/changes is 10/29/03

If assistance is needed when ordering these reports, please call Support Services at 305-995-3705(0)